

**SUMMIT TOWNSHIP BOARD OF SUPERVISORS
PUBLIC MEETING MINUTES
AUGUST 5, 2026**

The Summit Township Board of Supervisors public meeting was held on Wednesday, August 5, 2026 at the Summit Township Municipal Building, 502 Bonniebrook Road, Butler, PA.

CALL TO ORDER

David Barry called the meeting to order at 6:45 p.m.

PLEDGE OF ALLEGIANCE

All persons present stood to recite the Pledge of Allegiance.

ROLL CALL

Supervisors David Barry, Rick Green, and Larry Osche were present at the meeting. Also present, Township Secretary, Roxann Stickney and Stan Graff.

OPEN TO THE FLOOR – QUESTIONS/COMMENTS ON THE AGENDA

There were no questions or comments from the floor.

JULY 15, 2026 REGULAR MEETING MINUTES APPROVAL

Rick Green motioned to approve July 15, 2026 regular public meetings minutes as presented. Larry Osche seconded the motion. Motion carried unanimously.

TREASURER REPORT

FUND BALANCE		ACTIVITY	
CAPITAL FUND	443,594.67	BALANCE AS OF 07/15/2026	1,287,209.36
FIRE HYDRANT FUND	13,147.86	CDs	556,463.47
GENERAL FUND	607,452.71	SAVINGS ACCOUNTS	693,372.86
SEWAGE ESCROW FUND	28,614.77	DEPOSITS/DEBITS	88,022.88
SEWAGE PERMIT FUND	15,102.75	DISBURSEMENTS	193,594.11
STATE FUND	73,725.37	AVAILABLE FUNDS 08/05/2026	2,431,474.46
AVAILABLE FUNDS	1,181,638.13		
CAPITAL FUND - SAVINGS	169,581.91		
GENERAL FUND SAVINGS	523,790.95		
GENERAL FUND CD #6157	166,939.05		
GENERAL FUND CD #6158	389,524.42		
TOTAL FUND	2,431,474.46		

Roxann Stickney, Treasurer, presented the following report.

Deposits included reimbursement from XTO, Energy for damage caused by their equipment on Portman Road, Armstrong quarterly payment, recorder of deeds, earned income taxes, and local services taxes.

Disbursements included repairs to Portman Road due to damage caused by XTO, energy equipment, seal coat project, Herman Volunteer Fire Company quarterly local services taxes distribution, and overhead lighting repairs at Route 422/Route 68/Route 38 intersection.

Rick Green motioned to approve the Treasurer Report as presented. Larry Osche seconded the motion. Motion carried unanimously.

GENERAL FUND INVOICES APPROVAL

Larry Osche motioned to approve the payment for Blacks Auto Parts invoice 24613 for battery, oil, fluid and shop supplies for \$1,031.20. Rick Green seconded the motion. Motion carried unanimously.

David Barry motioned to approve the payment for Bronder Technical Services invoice C-5917-C06-26165 for overheard lighting repairs/replacements for \$18,246.35. Rick Green seconded the motion. Motion carried unanimously.

Rick Green motioned to approve the payment for Jerich Insurance Agency invoice 4589 for the Township liability insurance for \$2,687.00. David Barry seconded the motion. Motion carried unanimously.

Rick Green motioned to approve the payment for Jerich Insurance Agency invoice 4632 for the Township worker's compensation insurance for \$1,212.00. David Barry seconded the motion. Motion carried unanimously.

Rick Green motioned to approve the payment for the State Worker's Insurance Fund invoice for Herman Volunteer Fire Company worker's compensation insurance for \$1,250.00. Larry Osche seconded the motion. Motion carried unanimously.

Larry Osche motioned to approve the payment for Stephenson Equipment invoice P14636618 for stop signs for \$519.90. Rick Green seconded the motion. Motion carried unanimously.

Larry Osche motioned to approve the payment for Wiest Asphalt Products & Paving invoice 23297 for Portman Road mill and & fill from XTO, Energy damages on Portman Road for \$20,000.00. Rick Green seconded the motion. Motion carried unanimously.

SEAL COAT PROJECT

Larry Osche motioned to approve the payment for Youngblood Paving invoice 2026-1400 for the seal coat project for \$108,107.08. The invoice will be paid with \$50,000.00 from the State Fund and the remaining balance of \$58,107.08 will be from the General Fund. Rick Green seconded the motion. Motion carried unanimously.

SUMMIT AUTHORITY PAYMENT REQUEST

The Summit Authority submitted a payment request for LSSE Civil Engineers and Surveyors invoice 202607784 for a newsletter, supporting documentation for the Butler County Infrastructure Bank loan, and Pennvest coordination for \$1,833.13. The Authority will reimburse the Township upon receiving funding.

Rick Green motioned to approve the payment of \$1,833.13 for the above referenced LSSE Civil Engineers and Surveyors invoice 202607784. Larry Osche seconded the motion. Motion carried unanimously.

BERGBIGLER LOT LINE REVISION

The Board of Supervisors reviewed the Ralph Bergbigler lot line revision at 2124 Highland Drive, Butler, PA and the Summit Township Planning Commission recommendation letter of approval. The Township's engineer and Butler County Planning Commission also reviewed the plan.

Larry Osche motioned to approve the Ralph Bergbigler lot line revision at 2124 Highland Drive, Butler, PA as administratively cored. Rick Green seconded the motion. Motion carried unanimously.

RESOLUTION 2026-09 FAIR HOUSING

David Barry motioned to approve Resolution 2026-09 for Fair Housing. Rick Green seconded the motion. Motion carried unanimously.

COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) APPLICATION

David Barry motioned for the approval of the Community Development Block Grant (CDBG) application. Rick Green seconded the motion. Motion carried unanimously.

COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) COOPERATION AGREEMENT

David Barry motioned to approve the Community Development Block Grant (CDBG) cooperation agreement with Butler County. Rick Green seconded the motion. Motion carried unanimously.

COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) HOUSING REHAB CONTRACT

David Barry motioned to approve the Community Development Block Grant (CDBG) Housing Rehabilitation Contract. Rick Green seconded the motion. Motion carried unanimously.

COLD STORAGE SITE WORK BID RESULTS

David Barry motioned to award the cold storage building site work bid to Bauer Excavating for \$123,501.00. Holbein, Inc.'s bid of \$72,270.00 was disqualified due to the bid not being submitted on forms provided by the Township per the advertisement requirement. Larry Osche seconded the motion. Motion carried unanimously.

PORTMAN ROAD XTO BONDING

Larry Osche motioned to release XTO, Energy bond for Portman Road since the Township has been reimbursed for the damage caused by their equipment. Rick Green seconded the motion. Motion carried unanimously.

ROADMASTER REPORT

The Roadmaster presented the following report.

1. Storm damage clean-up was performed.
2. Vehicle repairs performed.
3. Back tractor is being repaired.
4. New boom tractor is tentatively to arrive in the week of August 10, 2026.
5. Catch basins were cleaned.

The driveway at 150 McGrady Hollow Road has a water run-off issue that is causing debris on the road. The property owner has been contacted and is working with a contractor for a quote to repair the driveway. Larry Osche will contact the property owner to discuss a timeline to have the project under contract by August 20, 2026 and completed by August 31, 2026.

A request from a business at Bonnie Drive requested for trees to be trimmed. The Township is unable to trim the trees because the trees are not impacting the Township's road or right-of-way. This is a private matter between business owners.

Karnes Road has a plugged pipe and catch basin due to debris from water run-off from a driveway. The property owner will be contacted.

Quotes for line painting on Geibel Road and Portman Road will be obtained.

ADDITIONAL BUSINESS

There was no additional business.

OPEN TO THE FLOOR – PUBLIC PARTICIPATION

There was no public present.

ADJOURNMENT

With there being no further business to come before the board, Larry Osche motioned to adjourn the meeting. Rick Green seconded the motion. Motion carried unanimously. The meeting was adjourned at 7:42 p.m.

Respectfully Submitted, Roxann L. Stickney, Secretary
**NEXT BOARD OF SUPERVISORS' PUBLIC MEETING WILL BE HELD ON
WEDNESDAY, AUGUST 19, 2026 AT 6:45 P.M.**