

SUMMIT AUTHORITY SPECIAL MEETING MINUTES DECEMBER 4, 2024

The Summit Authority special meeting was held on Wednesday, December 4, 2024 at the Summit Township Municipal Building, 502 Bonniebrook Road, Butler, PA.

CALL TO ORDER

David Barry called the meeting to order at 9:03 a.m.

PLEDGE OF ALLEGIANCE

All persons stood to recite the Pledge of Allegiance.

ROLL CALL

Authority members present were David Barry, Robert Thompson, Jim Henry, and Larry Osche. Member absent was Rick Green. Also present, was the Authority Secretary, Roxann Stickney and Authority engineer, Drew Null. There was no public present.

OPEN TO THE FLOOR – QUESTIONS/COMMENTS ON THE AGENDA

There was no public present.

APPROVAL OF OCTOBER 15, 2024 MEETING MINUTES

Robert Thompson motioned to approve the October 15, 2024 meeting minutes as presented. Jim Henry seconded the motion. Motion carried unanimously.

ENGINEER'S REPORT

The engineer presented the attached report.

A meeting at the Herman Volunteer Fire Company Hall will be held tentatively in mid-January with property owners regarding easements for the public sewage project.

A letter requesting a meeting will be sent to Butler Township regarding the Summit Authority providing public sewage service to the Etzel property along Herman Road. A resolution from Butler Township is required for this property to be included in the Summit Authority's public sewage service area.

TREASURER REPORT

Treasurer, Roxann Stickney, presented the following report.

There were no deposits or disbursements. The account balance is \$216,039.68.

Robert Thompson motioned to approve the Treasurer report as presented. Jim Henry seconded the motion. Motion carried unanimously.

INVOICES

Robert Thompson motioned to approve the payment for Gallagher Law Group invoice 2468 for easements for \$37,065.24. David Barry seconded the motion. Motion carried unanimously.

David Barry motioned to approve the payment for LSSE Civil Engineers and Surveyors invoice 202410882 for easements, Etzel property, and Pennvest scoping for \$29,654.33. Jim Henry seconded the motion. Motion carried unanimously.

David Barry motioned to approve the payment for LSSE Civil Engineers and Surveyors invoice 202412346 for easements, Etzel property, and Pennvest scoping for \$32,137.07. Jim Henry seconded the motion. Motion carried unanimously.

David Barry motioned to submit a payment request to the Summit Township Board of Supervisors for the above referenced invoices totaling \$98,856.64. The Authority will reimburse the Township upon receiving funding. Robert Thompson seconded the motion. Motion carried unanimously.

RESOLUTION 2024-01 LSA GRANT PHASE I

Robert Thompson motioned to ratify the authorization for Roxann L. Stickney to sign Resolution 2024-01 for the Sanitary Sewer Extension Phase I of the for the Local Service Account (LSA) grant. Jim Henry seconded the motion. Motion carried unanimously.

RESOLUTION 2024-02 LSA GRANT PHASE II

Robert Thompson motioned to ratify the authorization for Roxann L. Stickney to sign Resolution 2024-02 for the Sanitary Sewer Extension Phase II of the for the Local Service Account (LSA) grant. David Barry seconded the motion. Motion carried unanimously.

ADDITIONAL BUSINESS

There was no additional business.

OPEN TO THE FLOOR – PUBLIC PARTICIPATION

There was no public present.

ADJOURNMENT

With there being no further business to come before the Summit Township Authority, Larry Osche made a motion to adjourn. Robert Thompson seconded the motion. Motion carried unanimously. The meeting was adjourned at 9:35 a.m.

Respectfully Submitted, Roxann L. Stickney, Secretary

REGULAR AUTHORITY MEETING WILL BE HELD ON DECEMBER 17, 2024 AT 9:00 A.M.



LSSE • Rabell • Senate

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ENGINEER'S REPORT

TO: Summit Township Authority Board
DATE: November 19, 2024 *meeting cancelled*
FROM: L. J. Lennon, Jr., P.E.
D. I. Null, P.E.
S. O. No.: 675-001 *Report presented December 4, 2024*
cc: File
SUBJECT: November 2024 Meeting

1. Project Design

- A. **Permitting:** *The DEP Water Quality Management (WQM) Part 2 application has been submitted to DEP as approved at the December 2023 meeting. The application is in the administrative completeness review process. WQM Part 2 received from DEP, task complete. Final design pending procurement of easements.*
- B. **Project Easements:** *Cost proposal for easement preparation, public meetings, etc. was provided at July meeting. Proposal was finalized for consideration at July meeting. Conference call was held with Solicitor for coordination of easements:*
- Discussed the following schedule:
 - *July 31 - LSSE to have listing updated by End of July with current ownership (multiple property owners, etc.). Listing has been updated and provided to Authority and Solicitor for comment. Complete.*
 - *October – complete preparation of easement exhibits and agreements. Exhibits have been drafted and issued to the Solicitor for agreement preparation.*
 - *October/November – schedule public meeting(s). Meeting schedule to be coordinated with Authority/Solicitor.*
 - Etzel Property:
 - *Discussed with PaDEP permitting requirements for extension of sewer to the Etzel property. PaDEP advised that planning approval is required, PaDEP to respond with requirements (Eg. is planning*

*module acceptable, attachments required, etc.). PaDEP advised on July 24, 2024 that a Planning Module Component 3 is required. **Planning Module Component 3 has been prepared and is being issued for review by Butler Township and local planning agencies.***

2. Funding

- *A meeting was held with Pennvest, RUS, Authority and LSSE representatives on February 27, 2024 to discuss joint funding of the sewer project. Both funding sources indicated that a joint funding effort was feasible. A key consideration is to determine if the project can incorporate at least 1 customer from a second municipality to increase the eligibility for Pennvest funding to \$20M. PENNVEST has advised that 117 Herman Road (commercial lot, located in both Summit Township and Butler Township but taxed in Butler Township Ward 1) would be deemed service in a second municipality. LSSE contacted Pennvest to discuss potential Phase 1 project funding with the \$20M cap. Pennvest advised that this is acceptable if the Phase 1 project is feasible without Phase 2. **Pennvest advised in July 2024 that the November application round is looking competitive, suggested targeting February application round. The Application Cut-Off Date is February 5, 2025 for the April 23, 2025 Board Meeting.***
- *RUS will arrange a meeting with their inhouse engineer, the Authority, and LSSE to discuss technical issues of RUS funding and how much of the work already completed can be used to meet RUS funding requirements.*
- **FY2025 Community Project Funding:**
 - *Congressman Kelley FY 2025 Appropriations: Kelley's office advised on June 28, 2024 that the project was included in the FY25 Interior Appropriations Bill for funding in the amount of \$750,000.00. Project is listed in the FY2025 U.S. Congress Committee spending items.*
- *The November 2023 PA DCED Statewide Local Share Account grant application was submitted by the Authority for extension of the collection system in Phase 2/3. LSSE provided the map and cost estimate of \$996,710. The maximum grant amount is \$1,000,000. **PA DCED announced project awards, project was not selected for funding.***
- **2024 PA DCED Statewide Local Share Account applications to be accepted from September 1, 2024 to November 30, 2024. Applications are being prepared to request funding for Phase I and Phase II project. Resolutions are provided for Board consideration.**