

**SUMMIT TOWNSHIP BOARD OF SUPERVISORS  
PUBLIC MEETING MINUTES  
FEBRUARY 21, 2018**

The Summit Township Board of Supervisors public meeting was held on Wednesday, February 21, 2018 at the Summit Township Municipal Building, 502 Bonniebrook Road, Butler, PA.

**CALL TO ORDER**

Willie Adams called the meeting to order at 6:45 p.m.

**PLEDGE OF ALLEGIANCE**

All persons present stood to recite the Pledge of Allegiance.

**ROLL CALL**

All Supervisors were present. Also, in attendance for the meeting, Township Secretary, Roxann Stickney, Township Solicitor, Michael Gallagher, Township Engineer, Rick Barnett, Stan Graff and Jane Weichey.

**OPEN TO FLOOR – QUESTIONS/COMMENTS ON THE AGENDA**

There were no questions or comments on the agenda.

**APPROVAL OF THE JANUARY 17, 2018 PUBLIC MEETING MINUTES**

Rick Green motioned to approve the January 17, 2018 public meeting minutes as presented. Larry Osche seconded the motion. Motion Carried unanimously.

**TREASURER’S REPORT**

The Treasurer’s Report was read by the Secretary/Treasurer.

<b>FUND BALANCE AS OF 02/21/18</b>	
Capital Fund	\$247,321.30
CDBG	\$1.00
Fire Hydrant Fund	\$3,352.89
General Fund	\$561,154.19
Sewage Escrow Fund	\$12,251.77
Sewage Permit Fund	\$10,156.85
State Fund	\$49,682.88
<b>Available Funds</b>	<b>\$839,920.88</b>
Capital Fund CD	\$302,604.92
General Fund CD	\$201,635.40
<b>Total Funds</b>	<b>1,388,161.20</b>

<b>ACTIVITY</b>	
Available Funds as of 01/17/18	\$852,581.43
CD Total	\$504,240.32
Deposits	\$114,010.45
Disbursements	\$81,671.00
<b>Total Funds Available as of 02/21/18</b>	<b>\$1,388,161.20</b>

The treasurer presented that Deposits included the quarterly Armstrong Cable Franchise, Berkheimer Earned Income Tax and Berkheimer Local Service Tax payments.

Disbursements include the annual worker’s compensation payment and road salt orders.

Larry Osche motioned to approve the treasurer’s report. Rick Green seconded the motion. Motion Carried Unanimously.

**INVOICE APPROVAL**

Larry Osche motioned to approve for payment the following American Rock Salt, LLC invoices for road salt that totaled \$27,495.63 from the State Fund.

Invoice 0545267	\$ 5,072.64
Invoice 0546018	\$10,516.72

Invoice 0546408	\$ 4,693.93
Invoice 0547000	\$ <u>7,212.34</u>
Invoices Total	\$27,495.63

Rick Green seconded the motion. Motion Carried Unanimously.

Larry Osche motioned to approve for payment Purvis Brothers, Inc. invoice A510634 for on-road fuel for \$2,173.41. Rick Green seconded the motion. Motion Carried Unanimously.

Rick Green motioned to approve for payment Senate Engineering Company invoice 52798 for Ambrose Pipeline Stormwater Review for \$252.50. Larry Osche seconded the motion. Motion Carried Unanimously.

Larry Osche motioned to approve for payment Senate Engineering Company invoice 52812 for Act 537 Update for \$230.00. Rick Green seconded the motion. Motion Carried Unanimously.

**NOWAKOWSKI LINE REVISION**

The Supervisors reviewed the Nowakoski/Geibel lot line revision plan, Butler County Planning Commission and the Summit Township Planning Commission recommendation letters for the plan. Willie Adams motioned to approve the Nowakowski/Geibel Lot Line Revision as administratively correct. Rick Green seconded the motion. Motion Carried Unanimously.

**VICARI LINE REVISION**

The Supervisors reviewed the Vicari/Marin/Kobyha lot line revision plan, Butler County Planning Commission and the Summit Township Planning Commission recommendation letters for the plan. Willie Adams motioned to approve the Vicari/Martin/Kobyha Lot Line Revision as administratively correct. Rick Green seconded the motion. Motion Carried Unanimously.

**SOLICITOR’S REPORT**

The Solicitor advertised to repeal Ordinance No. 61 that directed paperwork be filed to terminate the Summit Township Sewage Authority. The paperwork was not filed, and an Ordinance entitled “An Ordinance Repealing Ordinance No. 61 In Its Entirety” be adopted. The Authority remains active.

Larry Osche motioned to adopt “Ordinance Repealing Ordinance No. 61 In Its Entirety”. Rick Green seconded the motion. Motion Carried Unanimously.

The Solicitor will send Derailleur’s Bike Shop Café a letter informing them that their patrons are causing a parking safety issue on Dittmer Road for emergency vehicles’ access to the area and they need to resolve this parking issue.

The Solicitor will contact Attorney Norris that represents Summit Academy to schedule a meeting for the alert system.

A property on Green Manor Drive that pays taxes to Jefferson Township has a water problem that causing a safety issue on Summit Township’s portion of Green Manor Drive. Jefferson Township will send a letter to the property owner informing them that the water from their property is causing a safety issue on the road and this needs to be resolved as soon as possible. Jefferson Township will send a copy of the letter to Summit Township.

**CD RENEWAL – GENERAL FUND**

Willie Adams motioned to renew the General Fund CD. Rick Green seconded the motion. Motion Carried Unanimously.

**HEALTH INSURANCE RENEWAL**

Willie Adams motioned approve UPMC NHM66 health insurance plan for the non-union employees of Summit Township. Rick Green seconded the motion. Motion Carried Unanimously.

**LIABILITY INSURANCE RENEWAL**

Willie Adams motioned to approve Jerich Insurance Agency, Inc. liability insurance packet. Rick Green seconded the motion. Motion Carried Unanimously.

**DIRT AND GRAVEL ROAD TRAINING**

Larry Osche motioned for Rick Green and himself to attend the Dirt, Gravel and Low-Volume Roads ESM Training in Cranberry Township on March 28, 2018 and March 29, 2018. Rick Green seconded the motion. Motion Carried Unanimously.

**SEWAGE AUTHORITY BY-LAWS**

The Solicitor will draw-up the Summit Township’s Sewer Authority by-laws.

**SEWAGE AUTHORITY MEMBERS APPOINTMENT**

Larry Osche motioned to appoint Willie Adams to the Summit Township Sewer Authority. Rick Green seconded the motion. Motion Carried Unanimously.

Larry Osche motioned to appoint Rick Green to the Summit Township Sewer Authority. Willie Adams seconded the motion. Motion Carried Unanimously.

Rick Green motioned to appoint Larry Osche to the Summit Township Sewer Authority. Willie Adams seconded the motion. Motion Carried Unanimously.

Larry Osche motioned to appoint Dave Barry to the Summit Township Sewer Authority. Rick Green seconded the motion. Motion Carried Unanimously.

Larry Osche motioned to appoint Robert Thompson to the Summit Township Sewer Authority. Rick Green seconded the motion. Motion Carried Unanimously.

**RE-ZONING ORDINANCE**

The Supervisors reviewed the casinos information in the Re-Zoning Ordinance and requested that at the March 13, 2018 Planning Commission for the commission to complete a final review of the Re-Zoning Ordinance. The Herman Fire will be scheduled for the Public Hearing.

**ENGINEER APPOINTMENT FOR THE ACT 537 SEWAGE PROJECT**

Larry Osche motioned for Senate Engineering Company be the engineering company for the Act 537 Sewage Project. Rick Green seconded the motion. Motion Carried Unanimously.

**ANNUAL 2016 PETERBILT PAYMENT**

Larry Osche motioned for the annual 2016 Peterbilt truck payment be paid from the State Fund. Rick Green seconded the motion. Motion Carried Unanimously.

**2018 – 2019 SALT CONTRACT**

Larry Osche motioned for the 2018 -2019 Co-Stars road salt contract be 1,500 tons of road salt. Rick Green seconded the motion. Motion Carried Unanimously.

**BATE’S REPORT**

A property owner on Carbon Center altered his driveway which caused a water issue on the road. He installed a temporary ditch to divert the water from road. A permanent solution will be completed once the winter weather season is over.

**ENGINEER’S REPORT**

The engineer presented a projected schedule for the Act 537 Sewage Plant project for the Wetland Delineations, Phase 1 Archaeological Investigation, design, funding application, construction bid, construction begins and the sewage plan start-up.

The preliminary work includes the mapping, wetlands delineation and archaeological investigation. Larry Osche motioned for Senate Engineering Company will coordinate these items. Rick Green seconded the motion. Motion Carried Unanimously.

**ROADMASTER REPORT**

Roadmaster, Larry Osche, presented the following road department report:

1. The snow plow bracket and stabilizer bar broke.
2. The trucks will be equipped for pot hole patching.
3. Rain caused an issue at Karnes Road. Once a truck is available to haul stone the road will be fixed.

Hinchberger Road has a water issue. Larry Osche motioned to enter into a Mutual Maintenance Agreement with Penn Dot for the catch basin at Freeport Road and Hinchberger Road. Rick Green seconded the motion. Motion Carried Unanimously.

XTO Energy has requested to bore under Simon Drive and install two driveways to access the Prager gas well. Larry Osche motioned for this request to be granted contingent that the fees are paid, and the Township's specifications are met. Rick Green seconded the motion. Motion Carried Unanimously.

People's Gas has applied for a Road Encroachment for 4 shoulder openings on Portman Road. Larry Osche motioned to grant this request contingent upon the fees are paid and the Township's specification are met. Rick Green seconded the motion. Motion Carried Unanimously.

Larry Osche motioned to order pipe and catch basins for Hinchberger Road, Bonniebrook Road and the middle section of Keck Road. Rick Green seconded the motion. Motion Carried Unanimously.

Bonniebrook Road from Route 422 to the Dreher gas well needs repair. Larry Osche will contact XTO Energy to if they are willing to seal coat the road.

Snow removal was discussed.

#### **ADDITIONAL BUSINESS**

Willie Adams announced that an informational meeting was held on January 29, 2018 with the Lick Hill Volunteer Fire Company.

Willie Adams announced that an informational meeting with Senate Engineering Company was held on January 30, 2018 regarding the Act 537 Plan.

Willie Adams motioned for Roxann Stickney to send a letter to Ron Olsen of Olsen Craft Associates, LLC requesting that the electronic files for the CDBG grant be submitted to the Township within 30 days of the date of the letter. Rick Green seconded the motion. Motion Carried Unanimously.

#### **OPEN TO THE FLOOR**

A resident requested that a water issue on Tower View Drive that is causing potholes to be fixed.

#### **ADJOURN**

With there being no further business to come before the Board of Supervisors, Larry Osche made the motion to adjourn. Rick Green seconded the motion. Motion Carried Unanimously. Meeting adjourned at 8:30 p.m.

**THE NEXT MEETING WILL BE HELD ON WEDNESDAY, MARCH 7, 2018 AT 6:45 P.M.**

Respectfully Submitted,  
Roxann L. Stickney, Secretary