

**SUMMIT TOWNSHIP BOARD OF SUPERVISORS
PUBLIC MEETING MINUTES
DECEMBER 3, 2025**

The Summit Township Board of Supervisors public meeting was held on Wednesday, December 3, 2025, at the Summit Township Municipal Building, 502 Bonniebrook Road, Butler, PA.

CALL TO ORDER

Willie Adams called the meeting to order at 6:45 p.m.

PLEDGE OF ALLEGIANCE

All persons present stood to recite the Pledge of Allegiance.

ROLL CALL

Supervisors Willie Adams, Rick Green, and Larry Osche were present at the meeting. Also, present Township Secretary Roxann Stickney, Ray Bates, Annah Delgado, Dave Barry, and Bob Ray.

OPEN TO THE FLOOR – QUESTIONS/COMMENTS ON THE AGENDA

There were no questions or comments from the floor.

NOVEMBER 19, 2025 REGULAR MEETING MINUTES APPROVAL

Rick Green motioned to approve November 19, 2025 regular public meetings minutes as presented. Larry Osche seconded the motion. Motion carried unanimously.

TREASURER REPORT

FUND BALANCE	
CAPITAL FUND	267,910.82
FIRE HYDRANT FUND	7,846.19
GENERAL FUND	534,236.50
SEWAGE ESCROW FUND	28,614.77
SEWAGE PERMIT FUND	13,568.90
STATE FUND	3,292.72
AVAILABLE FUNDS	855,469.90
CAPITAL FUND - SAVINGS	165,961.22
GENERAL FUND SAVINGS	512,607.68
GENERAL FUND CD #6157	162,462.67
GENERAL FUND CD #6158	379,079.54
TOTAL FUND	2,075,581.01

ACTIVITY	
BALANCE AS OF 11/19/2025	833,628.74
CDs	541,542.21
SAVINGS ACCOUNTS	678,568.90
DEPOSITS/DEBITS	52,348.51
DISBURSEMENTS	30,507.35
AVAILABLE FUNDS 12/03/2025	2,075,581.01

Treasurer Roxann Stickney presented the following report.

Deposits included state police fines payment, earned income taxes and local services taxes.

Disbursements included 2009 Peterbilt truck repairs, police services and fuel.

Rick Green motioned to approve the Treasurer Report as presented. Larry Osche seconded the motion. Motion carried unanimously.

GENERAL FUND INVOICES APPROVAL

Larry Osche motioned to approve the payment for Bradigan's Inc. invoice 183035 for gasoline and on-road diesel fuel for \$3,287.07. Rick Green seconded the motion. Motion carried unanimously.

Larry Osche motioned to approve the payment for Firstin Service invoice 112025-02 for 2009 Peterbilt repairs for \$6,508.80. Rick Green seconded the motion. Motion carried unanimously.

Rick Green motioned to approve the payment for Howard Insurance Agency invoice 8963 for Herman Volunteer Fire Company automotive insurance for \$3,880.00. Larry Osche seconded the motion. Motion carried unanimously.

Rick Green motioned to approve the payment for Jerich Insurance Agency invoice 4386 for the Township's liability insurance for \$2,578.00. Larry Osche seconded the motion. Motion carried unanimously.

Larry Osche motioned to approve the payment for Jerich Insurance Agency invoice 4395 for the Township worker's compensation insurance for \$1,211.00. Rick Green seconded the motion. Motion carried unanimously.

Larry Osche motioned to approve the payment for PA Municipal, Inc. invoice 6234710 for wire ties for \$359.89. Rick Green seconded the motion. Motion carried unanimously.

Rick Green motioned to approve the payment for Saxonburg Police Services for October 11, 2025 through November 21, 2025 for \$6,712.83. Larry Osche seconded the motion. Motion carried unanimously.

Larry Osche motioned to approve the payment for Williams & Willman invoice 24404 for the Geibel Road line painting for \$3,183.60. Rick Green seconded the motion. Motion carried unanimously.

RESOLUTION 2025-09 ADOPTION OF 2026 BUDGETS

Willie Adams motioned to approve the 2026 Capital Fund, Fire Hydrant Fund, General Fund, Sewage Escrow Fund, Sewage Permit Fund, and State Fund budgets with the reference that residents within 750 feet circumference of a fire hydrant will be taxed. Rick Green seconded the motion. Motion carried unanimously.

ZONING ORDINANCE AMENDMENT

Willie Adams motioned to approve the amendment to Zoning Ordinance #74 to update Chapter 2 Use Chart for permitted zoning districts and Chapter 24 Definitions for Alternative Energy Systems and Alternative Energy Farms. Rick Green seconded the motion. Motion carried unanimously.

DENTAL RENEWAL

Willie Adams motioned to renew the Township's dental insurance plan. Rick Green seconded the motion. Motion carried unanimously.

ACT 537 PLAN REVISIONS FOR PUBLIC SEWAGE SERVICE

The Board of Supervisors reviewed the Township's Planning Commission letter of recommendation for the revisions to the Act 537 Plan for the public sewage system to be a bulk customer of PA American Water.

Willie Adams motioned to approve the revisions to the Act 537 Plan for the public sewage system to be a bulk customer of PA American Water. Rick Green seconded the motion. Motion carried unanimously.

CRIMINAL BACKGROUND CHECK

Willie Adams motioned to approve the criminal background check policy. Rick Green seconded the motion. Motion carried unanimously.

ROADMASTER REPORT

The Roadmaster presented the following report.

1. Plowing and salting of roads performed.
2. Equipment maintenance performed.
3. Catch basins were cleaned of leaves and debris.
4. Checking roads.

The flashing traffic light on Route 68 for the Route 422 intersection is blinking too fast and is scheduled for repair.

The 2013 Ford F-550 needs four tires and the 2016 Peterbilt dump truck needs four rear tires.

The 2024 Ford F-550 has a 4-wheel drive and motor issue and is scheduled to be repaired.

ADDITIONAL BUSINESS

Willie Adams announced the Supervisors, Secretary, and Road Foreman viewed a garage/office building on November 24, 2025 at 12:00 p.m. No decisions were made.

OPEN TO THE FLOOR – PUBLIC PARTICIPATION

Cabon Center Road conditions were discussed.

ADJOURNMENT

With there being no further business to come before the board, Rick Green motioned to adjourn the meeting. Larry Osche seconded the motion. Motion carried unanimously. The meeting was adjourned at 7:36.m.

Respectfully Submitted, Roxann L. Stickney, Secretary

**NEXT BOARD OF SUPERVISORS' PUBLIC MEETING WILL BE HELD IMMEDIATELY FOLLOWING THE
MONDAY, JANUARY 5, 2026 ORGANIZATIONAL MEETING AT 6:45 P.M.**