

**SUMMIT TOWNSHIP BOARD OF SUPERVISORS  
PUBLIC MEETING MINUTES  
MARCH 7, 2018**

The Summit Township Board of Supervisors public meeting was held on Wednesday, March 7, 2018 at the Summit Township Municipal Building, 502 Bonniebrook Road, Butler, PA.

**CALL TO ORDER**

Willie Adams called the meeting to order at 6:45 p.m.

**PLEDGE OF ALLEGIANCE**

All persons present stood to recite the Pledge of Allegiance.

**ROLL CALL**

All Supervisors were present. Also, in attendance for the meeting, Township Secretary, Roxann Stickney, Wilfred Balentine, W.C. LaFisca and Dave Barry.

**OPEN TO FLOOR – QUESTIONS/COMMENTS ON THE AGENDA**

There were no questions or comments on the agenda.

**APPROVAL OF THE FEBRUARY 21, 2018 PUBLIC MEETING MINUTES**

Rick Green motioned to approve the February 21, 2018 public meeting minutes as presented. Larry Osche seconded the motion. Motion Carried unanimously.

**TREASURER’S REPORT**

The Treasurer’s Report was read by the Secretary/Treasurer.

<b>FUND BALANCE AS OF 03/07/18</b>	
Capital Fund	\$247,349.76
CDBG	\$1.00
Fire Hydrant Fund	\$2,390.92
General Fund	\$579,149.17
Sewage Escrow Fund	\$12,251.77
Sewage Permit Fund	\$9,810.37
State Fund	\$268,324.50
<b>Available Funds</b>	<b>\$1,119,277.49</b>
Capital Fund CD	\$302,604.92
General Fund CD	\$201,635.40
<b>Total Funds</b>	<b>1,623,517.81</b>

<b>ACTIVITY</b>	
Available Funds as of 02/21/18	\$883,920.88
CD Total	\$504,240.32
Deposits	\$279,735.52
Disbursements	\$44,378.91
<b>Total Funds Available as of 03/07/18</b>	<b>\$1,623,517.81</b>

The Treasurer presented that the deposits included \$246,802.88 from Liquid Fuels funding. The disbursements included \$27,495.63 for road salt.

Larry Osche motioned to approve the treasurer’s report. Rick Green seconded the motion. Motion Carried Unanimously.

**INVOICE APPROVAL**

Willie Adams motioned to approve for payment Butler County Assessment Office invoice 2018-191 for tax cards for \$910.32. Rick Green seconded the motion. Motion Carried Unanimously.

Rick Green motioned to approve for payment CW Howard Ins. Agency, Inc. invoice #5207 for the fire departments’ automobile insurance policy for \$1,716.00. Larry Osche seconded the motion. Motion Carried Unanimously.

Larry Osche motioned to approve for payment Hei-Way, LLC invoice 80220018 for cold patch for \$354.13. Rick Green seconded the motion. Motion Carried Unanimously.

Willie Adams motioned to approve for payment Jerich Insurance Agency invoice 4247 for the Treasurer's bond for \$1,696.00. Rick Green seconded the motion. Motion Carried Unanimously.

**CDBG ADMIN INVOICE WIDMER ENGINEERING McGRADY HOLLOW ROAD**

Larry Osche motioned to approve for payment from the CDBG fund Widmer Engineering, Inc. invoice 11801048 for the engineering of the McGrady Hollow Road project for \$1,000.00. Rick Green seconded the motion. Motion Carried Unanimously.

**SPRING-SUMMER NEWSLETTER**

Larry Osche motioned to approve the Spring-Summer newsletter contingent upon the Supervisors' review. Rick Green seconded the motion. Motion Carried Unanimously.

**GAGLIARDI STORMWATER PLAN**

Tony Gagliardi requested a letter exempting him from submitting a Financial Guarantee and recording an Operation and Maintenance Agreement for his Stormwater Management Plan due to lack of development. Whenever development begins, the Financial Guarantee and Operation and Maintenance Agreement will be submitted.

Willie Adams motioned to table the approval of a letter until the Township's Solicitor reviews the letter. Rick Green seconded the motion. Motion Carried Unanimously.

**GEIBEL ROAD PROJECT**

Larry Osche motioned to put out for bid the Geibel Road project. Rick Green seconded the motion. Motion Carried Unanimously.

**SEAL COAT PROJECT**

Larry Osche presented a double seal coat project. Roads will be reviewed for the project.

**ROADMASTER REPORT**

Roadmaster, Larry Osche, presented the following road department report:

1. Trees were removed due to the weather.
2. Salting of roads.
3. Berms were fixed that were washed out due to the weather.
4. Hinchberger Road needs a pipe due to a water issue near Route 356.
5. Stone, pipes and catch basins were ordered for the road projects.

A logging company was timbering on Bonniebrook Road without a Timbering Permit and Road Bond. The company has been contacted and the permit and road bond will be submitted immediately.

Larry Osche motioned to grant the approval for People's Gas to bore under Carbon Center Road contingent the Township's specifications are met. Rick Green seconded the motion. Motion Carried Unanimously.

Quotes for Equipment Rental and Paving Equipment Rental were sent out.

The addition of a road employee was discussed. No determination was made.

**ADDITIONAL BUSINESS**

A Sewage Authority meeting will be scheduled for Monday March 19, 2018 at 10:00 a.m. The Township Solicitor will be contacted for the Sewer Authority By-laws for the meeting.

The Solicitor will be contacted regarding liability insurance for the Sewer Authority.

The Solicitor will be contacted regarding access to the Tax Collector's account upon the absence of a Tax Collector.

**OPEN TO THE FLOOR**

There were no comments or questions from the floor.

**ADJOURN**

With there being no further business to come before the Board of Supervisors, Larry Osche made the motion to adjourn. Rick Green seconded the motion. Motion Carried Unanimously. Meeting adjourned at 7:42 p.m.

**THE NEXT MEETING WILL BE HELD ON WEDNESDAY, MARCH 21, 2018 AT 6:45 P.M.**

Respectfully Submitted, Roxann L. Stickney, Secretary