

SUMMIT AUTHORITY MEETING MINUTES

OCTOBER 15, 2024

The Summit Authority meeting was held on Tuesday, October 15, 2024 at the Summit Township Municipal Building, 502 Bonniebrook Road, Butler, PA.

CALL TO ORDER

David Barry called the meeting to order at 9:10 a.m.

PLEDGE OF ALLEGIANCE

All persons stood to recite the Pledge of Allegiance.

ROLL CALL

Authority members present were David Barry, Robert Thompson, Jim Henry, and Larry Osche. Member absent was Rick Green. Also present, was the Authority engineers, Drew Null and Larry Lennon via telephone.

OPEN TO THE FLOOR – QUESTIONS/COMMENTS ON THE AGENDA

There was no public present.

APPROVAL OF SEPTEMBER 17, 2024 MEETING MINUTES

David Barry motioned to approve the September 17, 2024 meeting minutes as presented. Robert Thompson seconded the motion. Jim Henry abstained due to being absent from the meeting. Motion carried.

ENGINEER'S REPORT

The engineer presented the attached report.

The Etzel Agreement will be sent to Butler Township with a request to meet with them.

Larry Osche motioned for the Authority's chairman to sign the Sewage Component III. Jim Henry seconded the motion. Motion carried unanimously.

A funding resolution will be drafted for the November meeting.

One option for the Local Share Account Grant application would be for Butler County to submit on behalf of the Authority.

TREASURER REPORT

Treasurer, Roxann Stickney, presented the following report.

There were no deposits or disbursements. The account balance is \$216,039.68.

Robert Thompson motioned to approve the Treasurer report as presented. Jim Henry seconded the motion. Motion carried unanimously.

INVOICES

David Barry motioned to approve payment for DEP invoice 1382115 for the annual NPDES fee of \$1,000.00. Robert Thompson seconded the motion. Motion carried unanimously.

David Barry motioned to approve the payment for Gallagher Law Group invoice 2402 for easements for \$266.00. Jim Henry seconded the motion. Motion carried unanimously.

David Barry motioned to approve the payment for LSSE Civil Engineers and Surveyors invoice 202410047 for easements, Etzel property, and Pennvest funding for \$29,948.91. The invoice will be paid after an updated invoice with more detailed descriptions of the services provided is submitted. Robert Thompson seconded the motion. Motion carried unanimously.

David Barry motioned to submit a payment request to the Summit Township Board of Supervisors for the above referenced invoices totaling \$31,214.91. The Authority will reimburse the Township upon receiving funding. Jim Henry seconded the motion. Motion carried unanimously.

ADDITIONAL BUSINESS

Larry Osche contacted Paul Cornetti of the Saxonburg Area Authority regarding property owner's concern with the removal of trees for the sewage project. Options were discussed for this issue.

OPEN TO THE FLOOR – PUBLIC PARTICIPATION

There were no public present.

ADJOURNMENT

With there being no further business to come before the Summit Township Authority, Robert Thompson made a motion to adjourn. Jim Henry seconded the motion. Motion carried unanimously. The meeting was adjourned at 10:00 a.m.

Respectfully Submitted, Roxann L. Stickney, Secretary

REGULAR AUTHORITY MEETING WILL BE HELD ON NOVEMBER 19, 2024 AT 9:00 A.M.



LSSE • Rabell • Senate

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ENGINEER'S REPORT

TO: Summit Township Authority
Board

DATE: October 15, 2024

FROM: L. J. Lennon, Jr., P.E.
D. I. Null, P.E.

S. O. No.: 675-001

cc: File

SUBJECT: **October 2024 Meeting**

1. Project Design

- A. **Permitting:** *The DEP Water Quality Management (WQM) Part 2 application has been submitted to DEP as approved at the December 2023 meeting. The application is in the administrative completeness review process. WQM Part 2 received from DEP, task complete. Final design pending procurement of easements.*
- B. **Project Easements:** *Cost proposal for easement preparation, public meetings, etc. was provided at July meeting. Proposal was finalized for consideration at July meeting. Conference call was held with Solicitor for coordination of easements:*
- *Authority will need to register on PA One Call System (this reduces amount of information/work required for easements for recording by County). Initial registration by Authority was denied by PA One Call System. Additional information is being requested from PA One Call Liaison. Liaison advised Authority can't apply as a utility member without having utilities in the ground. Schedule of Value to be required by County for recording, easement listing has been updated to include property appraisal values.*
 - Discussed the following schedule:
 - *July 31 - LSSE to have listing updated by End of July with current ownership (multiple property owners, etc.). Listing has been updated and provided to Authority and Solicitor for comment. Complete.*
 - *October – complete preparation of easement exhibits and agreements. **Approximately 75% of exhibits have been drafted. The first 200 were issued to the Solicitor for agreement preparation.***

- October/November – schedule public meeting(s). **Meeting schedule to be coordinated with Authority/Solicitor.**
- Etzel Property:
 - *Discussed with PaDEP permitting requirements for extension of sewer to the Etzel property. PaDEP advised that planning approval is required, PaDEP to respond with requirements (Eg. is planning module acceptable, attachments required, etc.). PaDEP advised on July 24, 2024 that a Planning Module Component 3 is required. **Planning Module Component 3 has been prepared.***
 - *Field work for survey for sewer extension completed.*
 - *Draft agreement for Etzel property – Authority to review with Solicitor. Authority coordinating with Butler. File review is scheduled with PADEP on October 2, 2024, to review Butler Township Act 537 Plan regarding this property.*

2. Residential Connection Details

- A. *Details from another community are being provided to the Board for consideration and discussion. Details were provided at the August 2024 Meeting for Board consideration.*

3. Funding

- *A meeting was held with Pennvest, RUS, Authority and LSSE representatives on February 27, 2024 to discuss joint funding of the sewer project. Both funding sources indicated that a joint funding effort was feasible. A key consideration is to determine if the project can incorporate at least 1 customer from a second municipality to increase the eligibility for Pennvest funding to \$20M. PENNVEST has advised that 117 Herman Road (commercial lot, located in both Summit Township and Butler Township but taxed in Butler Township Ward 1) would be deemed service in a second municipality. LSSE contacted Pennvest to discuss potential Phase 1 project funding with the \$20M cap. Pennvest advised that this is acceptable if the Phase 1 project is feasible without Phase 2. **Pennvest advised in July 2024 that the November application round is looking competitive, suggested targeting February application round. The Application Cut-Off Date is February 5, 2025 for the April 23, 2025 Board Meeting.***
- *RUS will arrange a meeting with their inhouse engineer, the Authority, and LSSE to discuss technical issues of RUS funding and how much of the work already completed can be used to meet RUS funding requirements.*
- FY2025 Community Project Funding:
 - *Congressman Kelley FY 2025 Appropriations: Kelley's office advised on June 28, 2024 that the project was included in the FY25*

Interior Appropriations Bill for funding in the amount of \$750,000.00. Project is listed in the FY2025 U.S. Congress Committee spending items.

- *The November 2023 PA DCED Statewide Local Share Account grant application was submitted by the Authority for extension of the collection system in Phase 2/3. LSSE provided the map and cost estimate of \$996,710. The maximum grant amount is \$1,000,000. **PA DCED is anticipated to consider in October.***
- 2024 PA DCED Statewide Local Share Account applications to be accepted from September 1, 2024 to November 30, 2024. **Discuss potential applications.**