

**SUMMIT TOWNSHIP BOARD OF SUPERVISORS
PUBLIC MEETING MINUTES
AUGUST 6, 2025**

The Summit Township Board of Supervisors public meeting was held on Wednesday, August 6, 2025, at the Summit Township Municipal Building, 502 Bonniebrook Road, Butler, PA.

CALL TO ORDER

Willie Adams called the meeting to order at 6:45 p.m.

PLEDGE OF ALLEGIANCE

All persons present stood to recite the Pledge of Allegiance.

ROLL CALL

Supervisors Willie Adams, Larry Osche, and Rick Green were present at the meeting. Also present were Township Secretary, Roxann Stickney, Helen Osche, Roger Collins, and Caroline Bolton.

OPEN TO THE FLOOR – QUESTIONS/COMMENTS ON THE AGENDA

There were no questions or comments from the floor.

JUNE 10, 2025 SPECIAL MEETING MINUTES & JULY 16, 2025 REGULAR MEETING MINUTES APPROVAL

Willie Adams motioned to approve the June 10, 2025 special meeting minutes as presented. Larry Osche seconded the motion. Rick Green abstained due to being absent. Motion carried.

Rick Green motioned to approve July 16, 2025 regular public meetings minutes as presented. Larry Osche seconded the motion. Motion carried unanimously.

TREASURER REPORT

FUND BALANCE		ACTIVITY	
CAPITAL FUND	265,869.58	BALANCE AS OF 07/16/2025	941,764.04
FIRE HYDRANT FUND	12,542.21	CDs	539,841.34
GENERAL FUND	648,451.93	SAVINGS ACCOUNTS	673,104.03
SEWAGE ESCROW FUND	28,614.77	DEPOSITS/DEBITS	68,143.00
SEWAGE PERMIT FUND	7,593.70	DISBURSEMENTS	43,567.22
STATE FUND	3,267.63	AVAILABLE FUNDS 08/06/2025	2,179,285.19
AVAILABLE FUNDS	966,339.82		
CAPITAL FUND - SAVINGS	164,624.65		
GENERAL FUND SAVINGS	508,479.38		
GENERAL FUND CD #6157	161,952.41		
GENERAL FUND CD #6158	377,888.93		
TOTAL FUND	2,179,285.19		

Treasurer, Roxann Stickney, presented the following report.

Deposits included PennDOT winter maintenance adjustment for Herman Road, Armstrong quarterly franchise payment, recorder of deeds, earned income taxes and local services taxes.

Disbursements included fuel, police services and general operating expenses.

Rick Green motioned to approve the Treasurer Report as presented. Larry Osche seconded the motion. Motion carried unanimously.

GENERAL FUND INVOICES APPROVAL

Larry Osche motioned to approve the payment for Clearfield Customs invoice 651 for the 2009 Peterbilt fender and hood repair for \$770.00. Rick Green seconded the motion. Motion carried unanimously.

Larry Osche motioned to approve the payment for Concrete Coring Company, Inc. invoice 6992 for Binsey Road core drilling for \$950.00. Rick Green seconded the motion. Motion carried unanimously.

Larry Osche motioned to approve the payment for Hampton Concrete Products invoice 27533 for stockpile angle grates for \$654.00. Rick Green seconded the motion. Motion carried unanimously.

Willie Adams motioned to approve the payment for Jerich Insurance Agency invoice 4163 for the Township's liability insurance for \$2,578.00. Rick Green seconded the motion. Motion carried unanimously.

This invoice was not received due to an email issue. Willie Adams motioned to approve the payment for Jerich Insurance Agency invoice 4206 for the 7th installment of the Township worker's compensation insurance for \$1,704.00. Rick Green seconded the motion. Motion carried unanimously.

Willie Adams motioned to approve the payment for Jerich Insurance Agency invoice 4312 for the 9th installment of the Township worker's compensation for \$1,704.00. Rick Green seconded the motion. Motion carried unanimously.

Larry Osche motioned to approve the payment for Jerich Insurance Agency invoice 4297 for the addition of the compact loader with broom to the Township's liability insurance for \$450.00. Rick Green seconded the motion. Motion carried unanimously.

Larry Osche motioned to approve the payment for M & M Lime Company invoice 18453 for rip rap for Binsey Road project for \$310.89. Rick Green seconded the motion. Motion carried unanimously.

Rick Green motioned to approve the payment for Saxonburg police services from June 21, 2025 through July 18, 2025 for \$2,893.62. Larry Osche seconded the motion. Motion carried unanimously.

Larry Osche motioned to approve the payment for Stephenson Equipment invoice P0339418 for traffic safety cones for \$450.00. Rick Green seconded the motion. Motion carried unanimously.

Larry Osche motioned to approve the payment for Wiechey's Quality Auto Glass invoice 22969 for the John Deere tractor window replacement for \$893.56. Rick Green seconded the motion. Motion carried unanimously.

Larry Osche motioned to approve the payment for Wiest Asphalt Products & Paving invoice 22862 for equipment rental for Binsey Road project for \$2,440.00. Rick Green seconded the motion. Motion carried unanimously.

Larry Osche motioned to approve the payment for Wiest Asphalt Products & Paving invoice 22860 for binder course for the Binsey Road project for \$4,173.84. Rick Green seconded the motion. Motion carried unanimously.

PA AMERICAN WATER FILTRATION PROJECT

Caroline Bolton from PA American Water presented the water filtration plan at 203 Oneida Valley Road. The Township's planning commission submitted a recommendation letter of approval. The project was reviewed by the Township's planning commission, engineer, and the Township's floodplain administrator.

Larry Osche motioned to approve the PA American water filtration project as administratively correct. Rick Green seconded the motion. Motion carried unanimously.

SUMMER LAKE SUBDIVISION

The Township's planning commission submitted a recommendation letter for approval for the Summer Lake subdivision. The plan was reviewed by the Township's planning commission, engineer, Butler Township, and Butler County Planning Commission.

Rick Green motioned to approve the Summer Lake subdivision as administratively correct. Larry Osche seconded the motion. Motion carried unanimously.

MAIL DELIVERY UPDATE FOR HERMAN POST OFFICE

The Butler Post Office approved for the Herman area residents that have P.O Boxes to have mailbox delivery beginning August 9, 2025. If the resident chooses not to install a mailbox, P.O. Boxes can be obtained at the East Butler or Butler Post Office.

Washington D.C. planning department is reviewing the feasibility of Herman to have a post office.

VALLEY VIEW DRIVE

Willie Adams motioned to table the determination for the Valley View Drive drainage issue until the property owners are notified. Rick Green seconded the motion. Motion carried unanimously.

NEW TRACTOR/MOWER

Rick Green motioned to approve the purchase of a John Deere tractor with mower not to exceed \$215,00.00. Larry Osche seconded the motion. Motion carried unanimously.

ROADMASTER REPORT

The Roadmaster presented the following report.

1. Catch basins cleaned.
2. Binsey Road shoulder ready for paving.
3. Bonniebrook Road was closed for line painting.
4. Grass mowed.
5. Removed trees from storm damage.

A representative from Local Technical Assistance Program (LTAP) met with Larry Osche on July 30, 2025. The following determinations were made.

1. Protzman Road at Valley View Drive does not qualify for a stop sign.
2. Carbon Center Road does not qualify for a stop sign near the railroad tracks. However, guiderails may be an option. This will be researched.

A Dirt, Gravel and Low Volume Grant application was submitted for the Binsey Road drainage issue.

ADDITIONAL BUSINESS

Willie Adams announced that on July 23, 2025 all Supervisors went to Valley View Drive, Binsey Road and Bonnie Drive regarding road issues.

A conference call with the Solicitor and all Supervisors was held on July 31, 2025 to discuss pending litigation.

Willie Adams and Larry Osche went on August 1, 2025 to Butler County Courtroom #3 regarding pending litigation.

OPEN TO THE FLOOR – PUBLIC PARTICIPATION

A drainage issue at 3584 Beck Road will be researched.

ADJOURNMENT

With there being no further business to come before the board, Larry Osche motioned to adjourn the meeting. Rick Green seconded the motion. Motion carried unanimously. The meeting was adjourned at 8:07 p.m.

Respectfully Submitted, Secretary, Roxann L. Stickney,

NEXT BOARD OF SUPERVISORS' PUBLIC MEETING WILL BE HELD ON WEDNESDAY, AUGUST 20, 2025 AT 6:45 P.M.