

**SUMMIT TOWNSHIP BOARD OF SUPERVISORS
PUBLIC MEETING MINUTES
SEPTEMBER 3, 2025**

The Summit Township Board of Supervisors public meeting was held on Wednesday, September 3, 2025, at the Summit Township Municipal Building, 502 Bonniebrook Road, Butler, PA.

CALL TO ORDER

Willie Adams called the meeting to order at 6:45 p.m.

PLEDGE OF ALLEGIANCE

All persons present stood to recite the Pledge of Allegiance.

ROLL CALL

Supervisors Willie Adams and Rick Green were present at the meeting. Supervisor, Larry Osche, was present via telephone. Also present was Township Secretary, Roxann Stickney, Amato Prudente, Gary Neyman, and Dave Barry.

OPEN TO THE FLOOR – QUESTIONS/COMMENTS ON THE AGENDA

There were no questions or comments from the floor.

AUGUST 20, 2025 REGULAR MEETING MINUTES APPROVAL

Rick Green motioned to approve August 20, 2025 regular public meetings minutes as presented. Larry Osche seconded the motion. Motion carried unanimously.

TREASURER REPORT

FUND BALANCE	
CAPITAL FUND	266,391.34
FIRE HYDRANT FUND	11,353.49
GENERAL FUND	751,256.53
SEWAGE ESCROW FUND	28,614.77
SEWAGE PERMIT FUND	7,593.70
STATE FUND	3,274.04
AVAILABLE FUNDS	1,068,483.87
CAPITAL FUND - SAVINGS	164,624.65
GENERAL FUND SAVINGS	508,479.38
GENERAL FUND CD #6157	161,952.41
GENERAL FUND CD #6158	377,888.93
TOTAL FUND	2,281,429.24

ACTIVITY	
BALANCE AS OF 08/20/2025	961,326.11
CDs	539,841.34
SAVINGS ACCOUNTS	673,104.03
DEPOSITS/DEBITS	136,109.72
DISBURSEMENTS	28,951.96
AVAILABLE FUNDS 09/03/2025	2,281,429.24

Treasurer, Roxann Stickney, presented the following report.

Deposits included insurance company reimbursement for traffic light repairs due to an accident, recorder of deeds, earned income taxes, and local services taxes.

Disbursements included road line painting, traffic light cable tightening, and police services.

Rick Green motioned to approve the Treasurer Report as presented. Larry Osche seconded the motion. Motion carried unanimously.

GENERAL FUND INVOICES APPROVAL

Willie Adams motioned to approve the payment for Gibson-Thomas Engineering Company invoice 93859 for the Maffei subdivision review for \$482.50. Rick Green seconded the motion. Motion carried unanimously.

Larry Osche motioned to approve the payment for Hampton Concrete Products, Inc. invoice 27751 for drainage materials for the Valley View Drive project for \$2,991.00. Rick Green seconded the motion. Motion carried unanimously.

Larry Osche motioned to approve the payment for Hei-Way invoice 10344512 for cold patch for \$929.88. Rick Green seconded the motion. Motion carried unanimously.

Larry Osche motioned to approve the payment for Hei-Way invoice 10344634 for cold patch for \$333.59. Rick Green seconded the motion. Motion carried unanimously.

Larry Osche motioned to approve the payment for Interstate Pipe & Supply invoice 6052777 for pipe for \$1,190.00. Rick Green seconded the motion. Motion carried unanimously.

Willie Adams motioned to approve the payment for Jerich Insurance Agency invoice 4337 for the final installment of the Township worker's compensation insurance for \$1,704.00. Rick Green seconded the motion. Motion carried unanimously.

Willie Adams motioned to approve the payment for LSSE Civil Engineers and Surveyors invoice 202508303 for PA American Water Filter project land development review for \$740.50. Rick Green seconded the motion. Motion carried unanimously.

Rick Green motioned to approve the payment for LSSE Civil Engineers and Surveyors invoice 202508301 for the Bonnie Drive stormwater review for \$336.55. Larry Osche seconded the motion. Motion carried unanimously.

Rick Green motioned to approve the payment for LSSE Civil Engineers and Surveyors invoice 202509840 for the PA American Water filter project stormwater review for \$724.66. Willie Adams seconded the motion. Motion carried unanimously.

Rick Green motioned to approve the payment for Saxonburg Police services from July 19, 2025 through August 15, 2025 for \$4,112.57. Larry Osche seconded the motion. Motion carried unanimously.

Larry Osche motioned to approve the payment for Stephenson Equipment invoice P0413318 for the mower pivot assembly for \$1,032.46. Rick Green seconded the motion. Motion carried unanimously.

Larry Osche motioned to approve the payment for Tri-County Truck Center invoice 41794 for the 2024 Mack truck inspection and complete service for \$901.13. Rick Green seconded the motion. Motion carried unanimously.

PORTMAN ROAD FIRE HYDRANTS

Rick Green motioned to table the Portman Road fire hydrant agreement with PA American Water until all documents are obtained. Willie Adams seconded the motion. Motion carried unanimously.

COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) COOPERATION AGREEMENT

Willie Adams motioned to approve the 2025 Community Development Block Grant (CDBG) Cooperation Agreement. Rick Green seconded the motion. Motion carried unanimously.

2025 COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) APPLICATION

Willie Adams motioned to approve the 2025 Community Development Block Grant (CDBG) application. Rick Green seconded the motion. Motion carried unanimously.

COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) 3-YEAR PLAN

Willie Adams motioned to approve the 3-year plan for the Community Development Block Grant (CDBG). Rick Green seconded the motion. Motion carried unanimously.

RESOLUTION 2025-05 COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) 3-YEAR PLAN

Willie Adams motioned to approve Resolution 2025-05 for the Community Development Block Grant (CDBG) 3-year plan. Rick Green seconded the motion. Motion carried unanimously.

RESOLUTION 2025-06 FAIR HOUSING

Willie Adams motioned to approve Resolution 2025-06 for the Fair Housing Act. Rick Green seconded the motion. Motion carried unanimously.

2026 PENSION MMO

Willie Adams motioned to approve the 2026 Minium Municipal Obligation (MMO) for the pension. Rick Green seconded the motion. Motion carried unanimously.

VALLEY VIEW DRIVE AGREEMENT

Rick Green motioned to approve the agreement for the Valley View Drive drainage project contingent upon the property owners' review and the agreement is signed by the appropriate parties. Willie Adams seconded the motion. Motion carried unanimously.

CARBON CENTER ROAD GUIDERAILS

Larry Osche motioned for the installation of guiderails on Carbon Center Road near the railroad tracks. Rick Green seconded the motion. Motion carried unanimously.

ROADMASTER REPORT

The Roadmaster presented the following report.

1. Road piping performed.
2. Equipment maintenance performed.
3. Tractor boom repaired.
4. Road maintenance performed.

The Dirt, Gravel and Low Volume Grant for Binsey Road has been awarded. The project will be scheduled.

The Community Development Block Grant (CDBG) for Vogleyville Road was awarded Wiest Asphalt Products & Paving.

ADDITIONAL BUSINESS

Rick Green announced two Supervisors will meet on September 4, 2025 at 11:00 at the municipal building with Mayor Gillespie, Mayor Elect Johnson, Police Chief Beachem of Saxonburg to discuss the police services agreement. No decisions were made.

OPEN TO THE FLOOR – PUBLIC PARTICIPATION

Dave Barry said that the Herman Volunteer Fire Company is very appreciative that the Township is willing to pay half the expenses for the generator switch.

The fire engine final inspection for the Herman Volunteer Fire Company is scheduled for September 11, 2025.

The court date to finalize the Lick Hill Volunteer Fire Department merger with Herman Volunteer Fire Company is to be determined.

ADJOURNMENT

With there being no further business to come before the board, Rick Green motioned to adjourn the meeting. Willie Adams seconded the motion. Motion carried unanimously. The meeting was adjourned at 8:05 p.m.

Respectfully Submitted, Roxann L. Stickney, Secretary
**NEXT BOARD OF SUPERVISORS' PUBLIC MEETING WILL BE HELD ON
WEDNESDAY, SEPTEMBER 17, 2025 AT 6:45 P.M.**