

**SUMMIT TOWNSHIP BOARD OF SUPERVISORS
PUBLIC MEETING MINUTES
MAY 7, 2025**

The Summit Township Board of Supervisors public meeting was held on Wednesday, May 7, 2025, at the Summit Township Municipal Building, 502 Bonniebrook Road, Butler, PA.

CALL TO ORDER

Willie Adams called the meeting to order at 6:45 p.m.

PLEDGE OF ALLEGIANCE

All persons present stood to recite the Pledge of Allegiance.

ROLL CALL

Supervisors Willie Adams, Larry Osche, and Rick Green were present at the meeting. Township Secretary, Jim Henry, Dave Barry, Robert Ray, William Pitts, Gerald Huf, Joseph Geibel, Linda Smith, and Tom Smith.

OPEN TO THE FLOOR – QUESTIONS/COMMENTS ON THE AGENDA

There were no questions or comments from the floor.

APRIL 16, 2025 REGULAR PUBLIC MEETING MINUTES APPROVAL

Rick Green motioned to approve the April 16, 2025 regular public meeting minutes as presented. Larry Osche seconded the motion. Motion carried unanimously.

TREASURER REPORT

FUND BALANCE	
CAPITAL FUND	162,259.14
FIRE HYDRANT FUND	13,566.02
GENERAL FUND	667,096.61
SEWAGE ESCROW FUND	28,614.77
SEWAGE PERMIT FUND	7,278.52
STATE FUND	121,555.34
AVAILABLE FUNDS	1,000,370.40
CAPITAL FUND - SAVINGS	163,301.46
GENERAL FUND SAVINGS	504,392.42
GENERAL FUND CD #6157	161,443.75
GENERAL FUND CD #6158	376,702.06
TOTAL FUND	2,206,210.09

ACTIVITY	
BALANCE AS OF 04/16/2025	914,682.21
CDs	538,145.81
SAVINGS ACCOUNTS	667,693.88
DEPOSITS/DEBITS	174,488.41
DISBURSEMENTS	88,800.22
AVAILABLE FUNDS 05/07/2025	2,206,210.09

Treasurer, Roxann Stickney, presented the following report.

Deposits included real estate taxes, 1st Quarter Armstrong Franchise Agreement payment, earned income taxes and local services taxes.

Disbursements included fuel, broom sweeper motor repair, Township financial audit, police services, and road salt.

Rick Green motioned to approve the Treasurer Report as presented. Larry Osche seconded the motion. Motion carried unanimously.

GENERAL FUND INVOICES APPROVAL

Larry Osche motioned to approve the payment for Blacks Auto Parts invoice 24359 for shop supplies for \$971.30. Rick Green seconded the motion. Motion carried unanimously.

Rick Green motioned to approve the payment for Butler County Assessment invoice 2025-225 for tax card processing fee for \$1,214.44. Willie Adams seconded the motion. Motion carried unanimously.

Rick Green motioned to approve the payment for Hosack, Specht, Muetzel & Wood invoice 28519 for the Township's 2024 financial audit for \$5,180.00. Larry Osche seconded the motion. Motion carried unanimously.

Rick Green motioned to approve the payment for Jerich Insurance Agency invoice 4180 for the Township worker's compensation insurance for \$1,704.00. Willie Adams seconded the motion. Motion carried unanimously.

Rick Green motioned to approve the payment for Saxonburg Police services from March 29, 2025 through April 25, 2025 for \$2,963.13. Larry Osche seconded the motion. Motion carried unanimously.

STATE FUND

Larry Osche motioned to approve payment for the following Compass Minerals invoices for 46.73 tons of road salt totaling \$4,208.98.

Compass Minerals invoice 1488181 for 23.36 tons of road salt for	\$2,104.04
Compass Minerals invoice 1488528 for <u>23.37</u> tons of road salt for	<u>\$2,104.94</u>
Total 46.73	\$4,208.94

Rick Green seconded the motion. Motion carried unanimously.

HERMAN POST OFFICE

Residents attended the meeting regarding the Herman Post Office closure since April 18, 2024. The residents submitted a petition to government officials, post office, and PA Office of Consumer Affairs. The residents have contacted Congressman Mike Kelly, Senator Fetterman, and the post office but no headway has been made.

The residents must travel to Butler Post Office and go to the back door to get their mail. If they need stamps, then they are allowed to use the front door. The back door closes at 3:30 p.m. This makes it difficult for people that work to get their mail and bills are late.

The Township secretary has emailed pictures of the post office to Congressman Kelly's office and the post office regarding the issues the closure is causing but no headway has been made.

Butler County Commissioners will be contacted next to see if they can be of assistance.

ROADMASTER REPORT

The Roadmaster presented the following report.

1. Tree and debris removal from storms was performed.
2. Roads were inspected.
3. Moran Road drainage project is completed.
4. Brinker Road drainage project has begun.
5. Equipment maintenance was performed.
6. As a precaution for the storm, the generator was set up at the Bonniebrook Road and Route 422 intersection for the traffic lights as a back-up.
7. Cleaning of catch basins were performed.
8. Traffic lights were watched during the storm to make sure they were working properly.

ADDITIONAL BUSINESS

There was no additional business.

OPEN TO THE FLOOR – PUBLIC PARTICIPATION

There were no questions or comments from the floor.

ADJOURNMENT

With there being no further business to come before the board, Larry Osche motioned to adjourn the meeting. Rick Green seconded the motion. Motion carried unanimously. The meeting was adjourned at 7:45 p.m.

Respectfully Submitted, Secretary, Roxann L. Stickney,

NEXT BOARD OF SUPERVISORS' PUBLIC MEETING WILL BE HELD ON WEDNESDAY, MAY 21, 2025 AT 6:45 P.M.