

## **SUMMIT AUTHORITY MEETING MINUTES DECEMBER 17, 2024**

The Summit Authority meeting was held on Wednesday, December 17, 2024 at the Summit Township Municipal Building, 502 Bonniebrook Road, Butler, PA.

### **CALL TO ORDER**

David Barry called the meeting to order at 9:00 a.m.

### **PLEDGE OF ALLEGIANCE**

All persons stood to recite the Pledge of Allegiance.

### **ROLL CALL**

Authority members present were David Barry, Robert Thompson, Jim Henry, Rick Green, and Larry Osche. Also present, was the Authority Secretary, Roxann Stickney and Authority engineer, Drew Null. There was no public present.

### **OPEN TO THE FLOOR – QUESTIONS/COMMENTS ON THE AGENDA**

There was no public present.

### **APPROVAL OF DECEMBER 4, 2024 SPECIAL MEETING MINUTES**

Robert Thompson motioned to approve the December 4, 2024 special meeting minutes as presented. Jim Henry seconded the motion. Motion carried unanimously.

### **ENGINEER'S REPORT**

Engineer, Drew Null, presented the attached report.

Drew Null will contact Pennvest to see if a restroom along the rails-to-trail would be considered a second municipality since Buffalo Township owns rails-to-trails.

The engineer will coordinate with the Solicitor a date in January 2025 to hold a public meeting for the properties that require an easement for the sewage service line.

### **TREASURER REPORT**

Treasurer, Roxann Stickney, presented the following report.

There were no deposits or disbursements. The account balance is \$216,039.68.

Rick Green motioned to approve the Treasurer report as presented. Robert Thompson seconded the motion. Motion carried unanimously.

### **INVOICES**

There were no invoices to present.

### **PENNVEST – PLANNING MODULE DEADLINES**

The engineer will present a timeline at the next meeting for the submission to the DEP the planning module and Pennvest application.

### **NPDES PERMIT RENEWAL**

Rick Green motioned to authorize David Barry to sign the NPDES permit renewal application. Robert Thompson seconded the motion. Motion carried unanimously.

### **ADDITIONAL BUSINESS**

There was no additional business.

### **OPEN TO THE FLOOR – PUBLIC PARTICIPATION**

There was no public present.

**ADJOURNMENT**

With there being no further business to come before the Summit Township Authority, Rick Green made a motion to adjourn. Jim Henry seconded the motion. Motion carried unanimously. The meeting was adjourned at 9:17 a.m.

Respectfully Submitted, Roxann L. Stickney, Secretary

**NEXT REGULAR AUTHORITY MEETING WILL BE HELD ON  
JANUARY 21, 2025 IMMEDIATELY FOLLOWING THE ORGANIZATIONAL MEETING AT 9:00 A.M.**



846 Fourth Avenue, Coraopolis, PA 15108  
(412) 264-4400 • (412) 264-1200 Fax  
info@lsse.com • www.lsse.com

## ENGINEER'S REPORT

TO: Summit Township Authority Board      DATE: December 17, 2024  
FROM: L. J. Lennon, Jr., P.E.      S. O. No.: 675-001  
D. I. Null, P.E.      cc: File  
SUBJECT: **December 2024 Meeting**

---

### 1. Project Design

- A. **Permitting:** *The DEP Water Quality Management (WQM) Part 2 application has been submitted to DEP as approved at the December 2023 meeting. The application is in the administrative completeness review process. WQM Part 2 received from DEP, task complete. Final design pending coordination with Butler Township.*
- B. **Project Easements:** *Cost proposal for easement preparation, public meetings, etc. was provided at July meeting. Proposal was finalized for consideration at July meeting. Exhibits have been drafted and issued to the Solicitor for agreement preparation. Meeting schedule to be coordinated with Authority/Solicitor.*
- **Etzel Property:** *PaDEP advised on July 24, 2024 that a Planning Module Component 3 is required. Planning Module Component 3 has been prepared. Meeting with Butler Township has been requested. Planning reviews to be initiated following coordination with Butler Township.*

### 2. Funding

- *A meeting was held with Pennvest, RUS, Authority and LSSE representatives on February 27, 2024 to discuss joint funding of the sewer project. Both funding sources indicated that a joint funding effort was feasible. A key consideration is to determine if the project can incorporate at least 1 customer from a second municipality to increase the eligibility for Pennvest funding to \$20M. PENNVEST has advised that 117 Herman Road (commercial lot, located in both Summit Township and Butler Township but taxed in Butler Township Ward 1) would be deemed service in a second municipality. LSSE contacted Pennvest to discuss potential Phase 1 project*

*funding with the \$20M cap. Pennvest advised that this is acceptable if the Phase 1 project is feasible without Phase 2. Pennvest advised in July 2024 that the November application round is looking competitive, suggested targeting February application round. The Application Cut-Off Date is February 5, 2025 for the April 23, 2025 Board Meeting. Pennvest application is pending coordination with Butler Township.*

- *RUS will arrange a meeting with their inhouse engineer, the Authority, and LSSE to discuss technical issues of RUS funding and how much of the work already completed can be used to meet RUS funding requirements.*
- *FY2025 Community Project Funding: Congressman Kelley FY 2025 Appropriations: Kelley's office advised on June 28, 2024 that the project was included in the FY25 Interior Appropriations Bill for funding in the amount of \$750,000.00. Project is listed in the FY2025 U.S. Congress Committee spending items.*
- *2024 PA DCED Statewide Local Share Account Program: Applications were submitted to request funding for Phase I and Phase II project. Resolutions are provided for Board consideration.*