

**SUMMIT TOWNSHIP BOARD OF SUPERVISORS
PUBLIC MEETING MINUTES
DECEMBER 18, 2024**

The Summit Township Board of Supervisors public meeting was held on Wednesday, December 18, 2024, at the Summit Township Municipal Building, 502 Bonniebrook Road, Butler, PA.

CALL TO ORDER

Willie Adams called the meeting to order at 6:45 p.m.

PLEDGE OF ALLEGIANCE

All persons present stood to recite the Pledge of Allegiance.

ROLL CALL

Supervisors Willie Adams, Larry Osche, and Rick Green were present. Township Solicitor, Michael Gallagher and Secretary, Roxann Stickney, Dave Barry, and Sol McCormick were present.

OPEN TO THE FLOOR – QUESTIONS/COMMENTS ON THE AGENDA

There were no questions or comments from the floor.

DECEMBER 4, 2024 REGULAR PUBLIC MEETING MINUTES APPROVAL

Rick Green motioned to approve the December 4, 2024 regular public meeting minutes as presented. Larry Osche seconded the motion. Motion carried unanimously.

TREASURER'S REPORT

FUND BALANCE	
CAPITAL FUND	165,593.96
FIRE HYDRANT FUND	5,336.23
GENERAL FUND	534,754.95
SEWAGE ESCROW FUND	28,614.77
SEWAGE PERMIT FUND	8,571.60
STATE FUND	10,817.60
AVAILABLE FUNDS	753,689.11
CAPITAL FUND - SAVINGS	160,586.54
GENERAL FUND SAVINGS	496,006.78
GENERAL FUND CD #6157	160,447.65
GENERAL FUND CD #6158	374,377.83
TOTAL FUND	1,945,107.91

ACTIVITY	
BALANCE AS OF 12/04/2024	847,698.81
CDs	534,825.48
SAVINGS ACCOUNTS	656,593.32
DEPOSITS/DEBITS	47,443.76
DISBURSEMENTS	141,453.46
AVAILABLE FUNDS 12/18/2024	1,945,107.91

Treasurer, Roxann Stickney, presented the following report.

Deposits included recorder of deeds, tax claim, earned income taxes and local services taxes.

Disbursements included fuel, 2022 Ford F-550 repairs, police services, engineering, and solicitor fees for the public sewage project.

Rick Green motioned to approve the Treasurer Report as presented. Larry Osche seconded the motion. Motion carried unanimously.

GENERAL FUND INVOICES APPROVAL

Larry Osche motioned to approve the payment for Allegheny Crew Change invoice 3684 for the 2022 Ford F-550 repairs for \$1,163.81. Rick Green seconded the motion. Motion carried unanimously.

Rick Green motioned to approve the payment for Ashlar Architecture & Engineering invoice 8389 for the garage bid packet for \$288.75. Larry Osche seconded the motion. Larry Osche voted “yes.” Rick Green voted “yes.” Willie Adams voted “no.” Motion carried.

Larry Osche motioned to approve the payment for Bauer Excavating invoice ST-24-12 for equipment storage rental for \$288.00. Rick Green seconded the motion. Motion carried unanimously.

Larry Osche motioned to approve the payment for Elliott’s Tire Service invoice 110708 for the 2022 Ford F-550 tires for \$2,731.20. Rick Green seconded the motion. Motion carried unanimously.

Rick Green motioned to approve the payment for Jerich Insurance Agency invoice 4021 for the Township’s liability insurance for \$1,970.00. Willie Adams seconded the motion. Motion carried unanimously.

Rick Green motioned to approve payment for Saxonburg Police services from October 26, 2024 through November 22, 2024 for \$3,683.19. Larry Osche seconded the motion. Motion carried unanimously.

SOLICITOR REPORT

The Solicitor presented the following report:

The easements project for the public sewage project is almost complete.

An executive session was requested to discuss pending litigation.

SUPERVISORS PAY INCREASE ORDINANCE

The State has approved for Supervisors entering office compensation be \$3,145.00 annually. This can be implemented after an ordinance is adopted.

Larry Osche motioned to advertise the adoption of an ordinance for Supervisors entering office annual compensation be \$3,145.00 at the January 6, 2025 public meeting. Willie Adams seconded the motion. Motion carried unanimously.

CPA APPOINTMENT FOR 2024 AUDIT

A Certified Public Accountant will perform the 2024 Township’s financial audit. The appointment will take place at the organizational meeting on January 6, 2025.

2025 MEMBERSHIP BUTLER COUNTY ASSOCIATION OF TOWNSHIP OFFICIALS (BCATO) & COMMITTEE MEMBER

Larry Osche motioned to approve the 2025 membership to Butler County Association of Township Officials (BCATO) for \$35.00. Willie Adams seconded the motion. Motion carried unanimously.

Larry Osche will serve on the Safety Committee and Council of Government (COG).

2025 MEMBERSHIP PA STATE ASSOCIATION OF TOWNSHIP SUPERVISORS (PSATS)

Rick Green motioned to approve the 2025 membership to PA State Association of Township Supervisors (PSATS) for \$1,514.00. Larry Osche seconded the motion. Motion carried unanimously.

CODE CONSULTING – BUILDING INSPECTIONS

Willie Adams motioned to approve the Code Consulting agreement to provide building inspections for the Township contingent upon the Solicitor review. Rick Green seconded the motion. Motion carried unanimously.

SUMMIT AUTHORITY LAND USE LETTER

Willie Adams motioned to approve the Municipal Land Use Letter for the Summit Authority NPDES renewal. Rick Green seconded the motion. Motion carried unanimously.

HERMAN VFC EARNED INCOME TAX CREDIT

Darren Osche, Erika Marsico, Kody Marsico, and Ron Marsico submitted the 2024 earned income tax credit form for their Herman Volunteer Fire Company service. The Township secretary cross -referenced the eligibility list and everyone was eligible for the credit.

Willie Adams motioned to approve the above referenced eligible individuals for the 2024 Herman Volunteer Fire Company earned income tax credit. Rick Green seconded the motion. Larry Osche abstained due to family member eligibility. Willie Adams voted “yes.” Rick Green voted “yes.” Motion carried.

ENGINEER REPORT

No reviews performed.

ROADMASTER REPORT

Roadmaster, Larry Osche, presented the following report:

1. Roads were salted during a snow event.
2. Roads were checked.
3. Washing and cleaning of equipment was performed.
4. Equipment maintenance was performed.

Peoples Gas opened cut Kennedy Lane during a gas project. The road will be repaired in the Spring when weather permits. A Road Occupancy Permit was obtained.

ADDITIONAL BUSINESS

The Local Services Grant (LSA) contract for a small compact loader must be changed because the model in is no longer available. A comparable loader is available at a lower cost. A broom attachment will be included in the new contract.

Willie Adams announced the following executive sessions.

December 6, 2024 a telephone conference with all Supervisors was held at 2:00 p.m. regarding the LSA grant.

December 10, 2024 a telephone conference at 4:00 p.m. with two Supervisors regarding the Authority’s engineer.

The meeting will recess into executive session to discuss pending litigation.

OPEN TO THE FLOOR – PUBLIC PARTICIPATION

Reporter Sol McCormick from the Butler Eagle requested an overview of the public sewage project.

EXECUTIVE SESSOIN

Meeting recessed into executive session at 7:35 p.m.

Meeting reconvened at 7:50 p.m.

ADJOURNMENT

With there being no further business to come before the board, Larry Osche motioned to adjourn the meeting. Willie Adams seconded the motion. Motion carried unanimously. The meeting was adjourned at 7:51 p.m.

Respectfully Submitted, Supervisor Rick Green,

**NEXT BOARD OF SUPERVISORS PUBLIC MEETING WILL BE HELD MONDAY, JANUARY 6, 2025 IMMEDIATELY
FOLLOWING THE ORGANIZATIONAL MEETING**