

**SUMMIT TOWNSHIP
PLANNING COMMISSION MEETING
JULY 9, 2024**

Summit Township Planning Commission meeting was held on July 9, 2024 at the Summit Township Municipal Building, 502 Bonniebrook Road, Butler, PA.

CALL TO ORDER

Cynthia Kramer called the meeting to order at 7:00 p.m.

ROLL CALL

Members present were Cynthia Kramer, Gary Miller, Kriss Simmons, and Linda Cranmer. Member absent was Dennis Randolph. Alternate member, Jesse Mikita was present. Also in attendance, Recording Secretary, Roxann Stickney, Stephen McCune, Tina McCune, and Debra Stephen.

OPEN TO FLOOR – QUESTIONS/COMMENTS ON THE AGENDA

There were no questions or comments on the agenda.

APRIL 9, 2024 & MAY 14, 2024 REGULAR MEETING MINUTES & JUNE 11, 2024 INFORMATIONAL MEETING OVERVIEW

Cynthia Kramer motioned to approve the April 9, 2024 meeting minutes as presented. Kriss Simmons seconded the motion. Gary Miller abstained from voting due to being absent from the meeting. Motion carried.

Linda Cranmer motioned to approve the May 14, 2024 meeting minutes as presented. Gary Miller seconded the motion. Cynthia Kramer abstained from voting due to being absent from the meeting. Motion carried.

The overview of the June 11, 2024 informational meeting was reviewed, and no changes were made.

NEIGH SUBDIVISION

The Planning Commission reviewed the Neigh subdivision plan at 300 Neigh Lane, Butler, PA, engineer's review letter and Butler County Planning commission review letter.

Cynthia Kramer motioned to approve the Neigh subdivision as administratively correct contingent upon the Summit Township's Board of Supervisors approval of the contour modification and soil types waiver requests. Gary Miller seconded the motion. Motion carried unanimously.

A recommendation letter of approval will be submitted to the Township Supervisors.

WISE SUBDIVISION

Stephen McCune and Tina McCune attended the meeting requesting information regarding the subdivision of approximately 32 acres into two parcels at 403 St. Wendelin Road, Butler, PA. The requirements are met, and the subdivision process may begin.

TOWNSHIP LOT LINE REVISION

The Planning Commission reviewed the Summit Township lot line revision at 502 Bonniebrook Road, Butler, PA, engineer's review letter and Butler County Planning commission review letter.

Cynthia Kramer motioned to approve the Summit township lot line revision as administratively correct contingent upon the Summit Township's Board of Supervisors approval of the contour modification and soil types waiver requests. The North arrow be added to the vicinity map and the scale is in inches. Linda Cranmer seconded the motion. Motion carried unanimously.

A recommendation letter of approval will be submitted to the Township's Supervisors.

JASE TRUCK CENTER SIGN

No one attended the meeting for the Jase Truck Center sign.

DERAILEUR BIKE SHOP CAFÉ SIGN

Debra Stephen presented a sign for Deraileur Bike Shop Café. It was determined that the sign meets the requirements. However, the sign will not be permitted until PennDOT approves the location on Herman Road which is a State road.

GRADING & SLOPING AGREEMENTS

The Township's Solicitor submitted recommendations for the Grading and Sloping Agreements. The Planning Commission will review the recommendations and agreements for the next meeting.

WIND & SOLAR ENERGY REQUIREMENTS

The Wind and Solar Energy updates were reviewed. The wind and solar energy requirements will be submitted to the Township's engineer for review.

SUBDIVISION & LAND DEVELOPMENT ORDINANCE UPDATE

The review of the Subdivision and Land Development Ordinance update will begin in September.

OPEN TO THE FLOOR

There was no public present.

ADDITIONAL BUSINESS

There was no additional business.

ADJOURNMENT

With there being no further business to come before the Planning Commission. Cynthia Kramer motioned to adjourn the meeting. Kriss Simmons seconded the motion. Motion carried unanimously. Meeting adjourned at 8:30 p.m.

Respectfully Submitted,

Roxann Stickney, Recording Secretary

THE NEXT PLANNING COMMISSION MEETING WILL BE HELD ON AUGUST 13, 2024