

**SUMMIT TOWNSHIP BOARD OF SUPERVISORS  
PUBLIC MEETING MINUTES  
SEPTEMBER 18, 2024**

The Summit Township Board of Supervisors public meeting was held on Wednesday, September 18, 2024, at the Summit Township Municipal Building, 502 Bonniebrook Road, Butler, PA.

**CALL TO ORDER**

Willie Adams called the meeting to order at 6:45 p.m.

**PLEDGE OF ALLEGIANCE**

All persons present stood to recite the Pledge of Allegiance.

**ROLL CALL**

Supervisors Willie Adams, Rick Green, and Larry Osche were present. Also present was the Township Secretary, Roxann Stickney, Regis E. Karch, Walter Widenhofer, Dave Barry, Don Cunningham, Hank Leyland, Marty Oesterling, James C. Gallagher, Kelly Konya.

**OPEN TO THE FLOOR – QUESTIONS/COMMENTS ON THE AGENDA**

There were no questions or comments from the floor.

**SEPTEMBER 4, 2024 REGULAR PUBLIC MEETING MINUTES APPROVAL**

Rick Green motioned to approve the September 4, 2024 regular public meeting minutes as presented. Larry Osche seconded the motion. Motion carried unanimously.

**TREASURER’S REPORT**

<b>FUND BALANCE</b>	
CAPITAL FUND	225,664.00
FIRE HYDRANT FUND	9,690.22
GENERAL FUND	546,093.19
SEWAGE ESCROW FUND	28,614.77
SEWAGE PERMIT FUND	10,074.23
STATE FUND	144,407.00
<b>AVAILABLE FUNDS</b>	<b>964,543.41</b>
CAPITAL FUND - SAVINGS	159,002.61
GENERAL FUND SAVINGS	491,114.47
GENERAL FUND CD #6157	158,450.74
GENERAL FUND CD #6158	369,718.37
<b>TOTAL FUND</b>	<b>2,142,829.60</b>

<b>ACTIVITY</b>	
BALANCE AS OF 09/04/2024	990,976.68
CDs	528,169.11
SAVINGS ACCOUNTS	650,117.08
DEPOSITS/DEBITS	38,082.83
DISBURSEMENTS	64,516.10
<b>AVAILABLE FUNDS 09/18/2024</b>	<b>2,142,829.60</b>

Treasurer, Roxann Stickney, presented the following report.

Deposits included earned income taxes, local services taxes, recorder of deeds, and traffic light reimbursement from an accident.

Disbursements included payment for the signal ahead light for the Route 422 and Bonniebrook Road intersection, the road line painting project, battery back-ups for the traffic lights, and engineering fees for the Act 537 public sewage project.

Rick Green motioned to approve the Treasurer Report as presented. Larry Osche seconded the motion. Motion carried unanimously.

### **GENERAL FUND INVOICES APPROVAL**

Larry Osche motioned to approve the payment for Black's Auto Parts invoice 24123 for equipment supplies for \$1,473.01. Rick Green seconded the motion. Motion carried unanimously.

Larry Osche motioned to approve the payment for Interstate Pipe & Supply Company invoice 6004372 for pipe for the Moran Road project for \$1,428.00. Rick Green seconded the motion. Motion carried unanimously.

Rick Green motioned to approve the payment for Jerich Insurance agency invoice 3963 for the Township worker's compensation insurance for \$2,632.00. Willie Adams seconded the motion. Motion carried unanimously.

Rick Green motioned to approve the payment for the State Worker's Insurance Fund invoice for the Herman Volunteer Fire Company worker's compensation insurance for \$1,236.00. Larry Osche seconded the motion. Motion carried unanimously.

### **SEAL COAT PROJECT INVOICE**

Larry Osche motioned to approve the payment for Youngblood Paving, Inc. invoice 2024-1465 for the seal coat project for \$193,376.95 of which \$134,000.00 will be paid from the State Fund and \$61,376.95 from the Capital Fund. Rick Green seconded the motion. Motion carried unanimously.

### **SUMMIT AUTHORITY PAYMENT REQUEST**

The Summit Authority submitted a payment request for the following invoices totaling \$13,790.25. The Authority will reimburse the Township upon receiving funding.

Rick Green motioned to approve the payment for Gallagher Law Group invoice 2367 for easement agreements for \$209.00. Larry Osche seconded the motion. Motion carried unanimously.

Rick Green motioned to approve the payment for LSSE Civil Engineers and Surveyors invoice 202408765 for easement agreements, Etzel property and Pennvest funding for \$13,581.25. Larry Osche seconded the motion. Motion carried unanimously.

### **SOLICITOR REPORT**

The Solicitor had nothing to report.

### **PORTMAN ROAD FIRE HYDRANTS**

Willie Adams motioned to table the Portman Road fire hydrants until the next meeting. PA American Water will be contacted to request for a representative to attend the meeting. Rick Green seconded the motion. Motion carried unanimously.

### **2024 VOLUNTEER FIRE RELIEF AID**

Willie Adams motioned to distribute the entirety of the 2024 Volunteer Fire Relief Association funding of \$27,591.75 to Herman Volunteer Fire Company. Rick Green seconded the motion. Motion carried unanimously.

### **2025 BUTLER COUNTY CHAMBER OF COMMERCE MEMBERSHIP**

Willie Adams motioned to approve the payment of invoice 1024614 for \$100.00 for the Township's 2025 membership to the Butler County Chamber of Commerce. Rick Green seconded the motion. Motion carried unanimously.

### **ENGINEER REPORT**

The engineer had nothing to report.

### **ROADMASTER REPORT**

Roadmaster, Larry Osche, presented the following report:

1. Grass cutting performed.
2. Equipment maintenance performed.
3. Highland Drive drainage issue has been fixed.

4. Moran Road drainage project has begun.

Binsey Road project start date needs to be determined.

**ADDITIONAL BUSINESS**

The pension state aid of \$17,547.16 will be directly deposited on September 25, 2024.

**OPEN TO THE FLOOR – PUBLIC PARTICIPATION**

There were no questions or comments from the floor.

**ADJOURNMENT**

With there being no further business to come before the board, Rick Green motioned to adjourn the meeting. Willie Adams seconded the motion. Motion carried unanimously. The meeting was adjourned at 8:05 p.m.

Respectfully Submitted, Roxann Stickney, Secretary

**NEXT BOARD OF SUPERVISORS PUBLIC MEETING WILL BE HELD WEDNESDAY, OCTOBER 2, 2024**