

**SUMMIT TOWNSHIP BOARD OF SUPERVISORS  
PUBLIC MEETING MINUTES  
JUNE 20, 2018**

The Summit Township Board of Supervisors public meeting was held on Wednesday, June 20, 2018 at the Summit Township Municipal Building, 502 Bonniebrook Road, Butler, PA.

**CALL TO ORDER**

Willie Adams called the meeting to order at 6:45 p.m.

**PLEDGE OF ALLEGIANCE**

All persons present stood to recite the Pledge of Allegiance.

**ROLL CALL**

All Supervisors were present. Also, in attendance for the meeting, representing the Secretary, Roxann Stickney, Solicitor, Michael Gallagher, David Barry and Stan Graff.

**OPEN TO THE FLOOR – QUESTIONS/COMMENTS ON THE AGENDA**

There were no questions or comments on the agenda.

**APPROVAL OF THE JUNE 6, 2018 PUBLIC MEETING MINUTES**

Rick Green motioned to approve the June 6, 2018 public meeting minutes as presented. Larry Osche seconded the motion. Motion Carried unanimously.

**TREASURER’S REPORT**

The Treasurer’s Report was read by the Secretary/Treasurer.

| <b>FUND BALANCE AS OF 06/20/18</b> |                       |
|------------------------------------|-----------------------|
| Capital Fund                       | \$247,443.30          |
| CDBG                               | \$1.00                |
| Fire Hydrant Fund                  | \$7,931.96            |
| General Fund                       | \$754,875.62          |
| Sewage Escrow Fund                 | \$12,251.77           |
| Sewage Permit Fund                 | \$9,001.81            |
| State Fund                         | \$201,428.43          |
| <b>Available Funds</b>             | <b>\$1,232,933.89</b> |
| Capital Fund CD                    | \$303,158.31          |
| General Fund CD                    | \$202,004.14          |
| <b>Total Funds</b>                 | <b>1,738,096.34</b>   |

| <b>ACTIVITY</b>                             |                       |
|---|-----------------------|
| Available Funds as of 06/20/18              | \$1,247,711.65,       |
| CD Total                                    | \$505,162.45          |
| Deposits                                    | \$7,277.23            |
| Disbursements                               | \$22,054.99           |
| <b>Total Funds Available as of 06/20/18</b> | <b>\$1,738,096.34</b> |

Larry Osche motioned to approve the treasurer’s report. Rick Green seconded the motion. Motion Carried Unanimously.

**INVOICE APPROVAL**

The following invoices will be paid from the General Fund:

Larry Osche motioned to approve for payment Bauer Excavating, Inc. invoice STMB-18-02 for Eyth Road and Valleyview Drive road work for \$1,200.00. Rick Green seconded the motion. Motion Carried Unanimously.

Larry Osche motioned to approve for payment Louis A. Gagliardi Excavating invoice 18-104 for Keck Road and Highland Drive road work for \$6,900.00. Rick Green seconded the motion. Motion Carried Unanimously.

Larry Osche motioned to approve for payment M & M Lime Company, Inc. invoice 1152 for Keck Road stone for \$17,379.95. Rick Green seconded the motion. Motion Carried Unanimously.

Rick Green motioned to approve for payment Michael Baker International the final invoice 1016790 for the zoning update for \$6,807.98. Willie Adams seconded the motion. Motion Carried Unanimously.

Larry Osche motioned to approve for payment Phil Hay & Sons, Inc. invoice 14-374 for the Keck Road project for \$11,195.00. Rick Green seconded the motion. Motion Carried Unanimously.

Larry Osche motioned to approve for payment Russell Standard Corp. invoice 1010891 for MC-70 on Keck Road for \$5,328.00. Rick Green seconded the motion. Motion Carried Unanimously.

Larry Osche motioned to approve for payment Walsh Equipment invoice 18003835 for weight limit signs for \$252.60. Rick Green seconded the motion. Motion Carried Unanimously.

Larry Osche motioned to approve for payment Wiest Asphalt Products & Paving, Inc. invoice 18811 for Keck Road and Highland Drive for \$6,029.60. Rick Green seconded the motion. Motion Carried Unanimously.

The following invoice will be paid through the State Fund:

Larry Osche motioned to approve for payment Wiest Asphalt Products & Paving, Inc. invoice 18802 for the Geibel Road project for \$98,005.56. Rick Green seconded the motion. Motion Carried Unanimously.

#### **FRANCES/BOLLINGER/KRAMPERT LOT LINE REVISION**

The Board of Supervisors reviewed the Frances/Bollinger/Krampert Lot Line Revision, the Butler County Planning Commission and Summit Township Planning Commission recommendation letters. Willie Adams motioned to approve the Frances/Bollinger/Krampert Lot Line Revision as administratively correct. Rick Green seconded the motion. Motion Carried Unanimously.

#### **SOLICITOR'S REPORT**

1. The approval process for Summit Township Authority's invoices were discussed. It was determined that Summit Township will pay Summit Township Authority's expenses in the interim until the Authority's funding is established. The Authority will reimburse the Summit Township for all expenses paid.

Summit Township Authority submitted a request for an invoice payment. Willie Adams motioned to approve Summit Township Authority's request for payment of Senate Engineering Company invoice 53237 for design and coordination of the sewer project for \$2,196.25. Upon receiving funding, the Authority will reimburse the Township for this invoice. Rick Green seconded the motion. Motion Carried Unanimously.

2. A small landslide occurred on Bonniebrook Road that needs repaired.
3. An estimate was received from a resident's insurance company for damages to their vehicle on Geibel Road while the road was under construction. Larry Osche motioned for the Township's insurance carrier be contacted regarding the claim. Rick Green seconded the motion. Motion Carried Unanimously.

#### **RUSTIC RIDGE MOBILE HOME PARK**

Daryl Lane is the last section of Rustic Ridge Mobile Home Park to be developed. The Planning Commission requested that the Board of Supervisors review the request. The owner would like to have double wide mobile homes placed on basements.

It was determined that before the development at Daryl Lane in Rustic Ridge Mobile Home park is approved for double wide mobile homes on basements, the Township's engineer will review the project to determine if it meets the zoning requirements. If the requirements are met, the property owner may begin the land development process. The property owner will be required to reimburse the Township for all engineering reviews.

#### **FLOODPLAIN ORDINANCE**

Willie Adams motioned for the adoption of the Floodplain Ordinance #75. Rick Green seconded the motion. Motion Carried Unanimously.

**LANE ADDRESS**

Butler County Emergency Services' policy is any road with two or more structures should have an official name and address. They have requested for Summit Township to assign lane address to properties that fit this criterion.

Willie Adams motioned that the Township send a letter to the property owners to collaborate amongst themselves for a lane name. The lane name will be reviewed by the Supervisors for approval. If the property owners do not submit a lane name, the Township will assign the name. Rick Green seconded the motion. Motion Carried Unanimously.

**ENGINEER'S REPORT**

The Engineer did not have anything to report.

**STONE BID**

Larry Osche motioned to submit for advertising the 2018 – 2019 stone bid. The bid will not be awarded by individual items. It will be awarded to the total bid amount. Rick Green seconded the motion. Motion Carried Unanimously.

**STOP SIGN ON BRICKER ROAD AND SHEPPERD DRIVE**

It was determined that further study is not warranted at this point for a stop sign at Bricker Road and Shepperd Drive intersection.

**ROADMASTER REPORT**

The Roadmaster presented the following report:

1. Geibel Road, Keck Road and Highland Drive projects are in process.
2. Cutting of grass along Township roads.

The roller renter agreement ends on June 21, 2018 and will not be renewed.

Berming is scheduled to begin on June 25, 2018.

The State Police have requested that a "stop sign ahead" sign be installed at the intersection of Keck Road and Highland Drive to bring to motorist's attention the upcoming stop sign.

**ADDITIONAL BUSINESS**

State Farm requested pictures of accident damages to guiderails and signs on Bonniebrook Road.

**OPEN TO THE FLOOR – PUBLIC PARTICIPATION**

David Barry presented information pertaining to the Earned Income Tax Credit for volunteer fire fighters.

**ADJOURN**

With there being no further business to come before the Board of Supervisors Larry Osche made the motion to adjourn. Rick Green seconded the motion. Motion Carried Unanimously. Meeting adjourned at 8:42 p.m.

**THE NEXT MEETING WILL BE HELD ON WEDNESDAY, JULY 18, 2018 AT 6:45 P.M.**

Respectfully Submitted,  
Roxann L. Stickney, Secretary