

## **SUMMIT AUTHORITY MEETING MINUTES**

### **AUGUST 20, 2024**

The Summit Authority meeting was held on Tuesday, August 20, 2024 at the Summit Township Municipal Building, 502 Bonniebrook Road, Butler, PA.

#### **CALL TO ORDER**

David Barry called the meeting to order at 9:00 a.m.

#### **PLEDGE OF ALLEGIANCE**

All persons stood to recite the Pledge of Allegiance.

#### **ROLL CALL**

Authority members present were David Barry, Robert Thompson, Rick Green, Jim Henry, and Larry Osche. Also present, was the Authority engineers, Drew Null and Austin Kepes, Authority Secretary, Roxann Stickney, and Larry Wahler.

#### **OPEN TO THE FLOOR – QUESTIONS/COMMENTS ON THE AGENDA**

There were no questions or comments from the floor.

#### **APPROVAL OF JULY 16, 2024 MEETING MINUTES**

Rick Green motioned to approve the July 16, 2024 meeting minutes as presented. Robert Thompson seconded the motion. Motion carried unanimously.

#### **ENGINEER'S REPORT**

The engineer presented the attached report.

Tentatively the Pennvest funding application will be submitted in February 2025

#### **TREASURER REPORT**

Treasurer, Roxann Stickney, presented the following report.

There were no deposits or disbursements. The account balance is \$216,039.68.

Rick Green motioned to approve the Treasurer report as presented. Jim Henry seconded the motion. Motion carried unanimously.

#### **INVOICES**

Rick Green motioned to approve the payment for Gallagher Law Group invoice 2328 for the easements and rights-of-ways for \$722.00. Robert Thompson seconded the motion. Motion carried unanimously.

David Barry motioned to approve the payment for LSSE Civil Engineers and Surveyors invoice 202407374 for easements, Etzel Agreement, and funding \$3,022.68. Jim Henry seconded the motion. Motion carried unanimously.

Rick Green motioned to approve the payment for LSS Civil Engineers and Surveyors invoice 202407375 for the funding request for \$102.00. Robert Thompson seconded the motion. Motion carried unanimously.

David Barry motioned to submit a payment request to the Summit Township Board of Supervisors for the above referenced invoices totaling \$3,846.68. The Authority will reimburse the Township upon receiving funding. Rick Green seconded the motion. Motion carried unanimously.

#### **ADDITIONAL BUSINESS**

There was no additional business.

#### **OPEN TO THE FLOOR – PUBLIC PARTICIPATION**

There were no questions or comments.

**ADJOURNMENT**

With there being no further business to come before the Summit Township Authority, Larry Osche made a motion to adjourn Rick Green seconded the motion. Motion carried unanimously. The meeting was adjourned at 9:20 a.m.

Respectfully Submitted, Roxann Stickney, Secretary

**REGULAR AUTHORITY MEETING WILL BE HELD ON SEPTEMBER 17, 2024 AT 10:00 A.M.**



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## ENGINEER'S REPORT

TO: Summit Township Authority Board      DATE: August 20, 2024  
FROM: L. J. Lennon, Jr., P.E.  
D. I. Null, P.E.      S. O. No.: 675-001  
cc: File  
SUBJECT: **August 2024 Meeting**

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### 1. Project Design

- A. **Permitting:** *The DEP Water Quality Management (WQM) Part 2 application has been submitted to DEP as approved at the December 2023 meeting. The application is in the administrative completeness review process. WQM Part 2 received from DEP, task complete. Final design pending procurement of easements.*
- B. **Project Easements:** *Cost proposal for easement preparation, public meetings, etc. was provided at July meeting. Proposal was finalized for consideration at July meeting. Conference call was held with Solicitor for coordination of easements:*
- *Authority will need to register on PA One Call System (this reduces amount of information/work required for easements for recording by County). Initial registration by Authority was denied by PA One Call System. Additional information is being requested from PA One Call Liaison.*
  - Discussed the following schedule:
    - July 31 - LSSE to have listing updated by End of July with current ownership (multiple property owners, etc.). **Listing has been updated and provided to Authority and Solicitor for comment.**
    - October – complete preparation of easement exhibits and agreements. **Approximately 33 exhibits have been drafted as of August 16, 2024.**
    - October/November – schedule public meeting(s). **Meeting schedule to be coordinated with Authority/Solicitor.**