

**SUMMIT TOWNSHIP BOARD OF SUPERVISORS
PUBLIC MEETING MINUTES
JUNE 4, 2025**

The Summit Township Board of Supervisors public meeting was held on Wednesday, June 4, 2025, at the Summit Township Municipal Building, 502 Bonniebrook Road, Butler, PA.

CALL TO ORDER

Willie Adams called the meeting to order at 6:45 p.m.

PLEDGE OF ALLEGIANCE

All persons present stood to recite the Pledge of Allegiance.

ROLL CALL

Supervisors Willie Adams, Larry Osche, and Rick Green were present at the meeting. Secretary, Roxann Stickney, Robert Ray, Dave Barry, and Sol McCormick.

OPEN TO THE FLOOR – QUESTIONS/COMMENTS ON THE AGENDA

There were no questions or comments from the floor.

MAY 21, 2025 REGULAR PUBLIC MEETING MINUTES APPROVAL

Rick Green motioned to approve the May 21, 2025 regular public meeting minutes as presented. Larry Osche seconded the motion. Motion carried unanimously.

TREASURER REPORT

FUND BALANCE	
CAPITAL FUND	162,588.55
FIRE HYDRANT FUND	14,174.27
GENERAL FUND	719,436.78
SEWAGE ESCROW FUND	28,614.77
SEWAGE PERMIT FUND	8,713.52
STATE FUND	121,807.24
AVAILABLE FUNDS	1,055,335.13
CAPITAL FUND - SAVINGS	163,301.46
GENERAL FUND SAVINGS	504,392.42
GENERAL FUND CD #6157	161,443.75
GENERAL FUND CD #6158	376,702.06
TOTAL FUND	2,261,174.82

ACTIVITY	
BALANCE AS OF 05/21/2025	1,040,713.69
CDs	538,145.81
SAVINGS ACCOUNTS	667,693.88
DEPOSITS/DEBITS	72,196.64
DISBURSEMENTS	57,575.20
AVAILABLE FUNDS 06/04/2025	2,261,174.82

Treasurer, Roxann Stickney, presented the following report.

Deposits included gas royalties, earned income taxes and local services taxes.

Disbursements included traffic light pole repair, crack seal materials, police services and Authority liability insurance.

Rick Green motioned to approve the Treasurer Report as presented. Larry Osche seconded the motion. Motion carried unanimously.

GENERAL FUND INVOICES APPROVAL

Larry Osche motioned to approve the payment for Firstin Service invoice 040425-01 for the 2013 Ford F-550 water pump, serpentine belt, and air compressor repairs for \$3,734.17. Rick Green seconded the motion. Motion carried unanimously.

Rick Green motioned to approve the payment for Jerich Insurance Agency invoice 4196 to the Township's liability insurance for \$2,578.00. Willie Adams seconded the motion. Motion carried unanimously.

Larry Osche motioned to approve the payment for McKinney Hauling and Excavating, Inc. invoice 1729 for 2024 stone bid rate correction for \$591.50. Rick Green seconded the motion. Motion carried unanimously.

Rick Green motioned to approve the payment for Minuteman Press invoice 239826 for the printing and mailing of the Spring-Summer newsletter for \$1,975.37. Larry Osche seconded the motion. Motion carried unanimously.

Rick Green motioned to approve the payment for Saxonburg Police services from April 26, 2025 through May 23, 2025 for \$3,231.55. Larry Osche seconded the motion. Motion carried unanimously.

Larry Osche motioned to approve the payment for Traffic Systems and Services invoice SR-32134 for Route 422 and Route 68 battery system repairs for \$492.50. Rick Green seconded the motion. Motion carried unanimously.

SUMMIT AUTHORITY PAYMENT

The Summit Authority annual liability insurance payment is due. The payment date will be past due after the Summit Authority meeting. The Township will pay the invoice on their behalf. The Authority will reimburse the Township upon receiving funding.

Willie Adams motioned to pay on behalf of the Summit Authority the Jerich Insurance Agency invoice 4191 for liability insurance for \$3,225.00. Rick Green seconded the motion. Motion carried unanimously.

ARMSTRONG FRANCHISE AGREEMENT

Willie Adams motioned to approve the Armstrong Cable Franchise Agreement. Rick Green seconded the motion. Motion carried unanimously.

FRITZ PROPERTY

The Fritz property regular maintenance will be monitored periodically.

COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) VOGLEYVILLE ROAD PROJECT

Willie Adams motioned to approve the Community Development Block Grant (CDBG) Agreement for the Vogleyville Road project. Larry Osche seconded the motion. Motion carried unanimously.

COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) LETTERS OF SUPPORT

Larry Osche motioned to send a letter of support for the continuation of the Community Development Block Grant (CDBG) to Representative Mustello, Senator Hutchinson, Senator Fetterman, Senator McCormick, and Congressman Kelly. This funding for low to moderate income residents has enabled the Township to do road projects and assist residents with the mandatory tap-in fee for the public sewage project. Willie Adams seconded the motion. Motion carried unanimously.

HERMAN POST OFFICE

The postal service has determined the lease will not be renewed for the current Herman Post Office location. An alternative location is being sought. Herman VFC is being considered.

STONE BID RESULTS

The following stone bids were received:

M & M Lime bid was \$29,645.00.

McKinney Hauling & Excavation bid was \$29,115.00.

Larry Osche motioned to accept the lowest bidder, McKinney Hauling & Excavating, stone bid for \$29,115.00. Rick Green seconded the motion. Motion carried unanimously.

BONNIEBROOK ROAD

Larry Osche motioned to apply for the DCED Multimodal Transportation Fund Grant for the upgrading of Bonniebrook Road from Route 422 to Herman Road intersection. Willie Adams seconded the motion. Motion carried unanimously.

Letters of support will be sent to Senator Hutchinson and Representative Mustello.

ROADMASTER REPORT

The Roadmaster presented the following report.

1. Crack seal project was completed.
2. Storm damage clean-up was performed.
3. Grass cutting performed.
4. Equipment maintenance performed.

The skid loader had a leak and was taken to Cleveland Brothers for repair. A loaner skid loader will be delivered. The repair is under warranty.

The cross-pipe at the end of Beck Road needs replaced.

ADDITIONAL BUSINESS

Saxonburg Police had forty-four incidents in the month of May.

Two Supervisors attended a pending litigation case on May 28, 2025 at 10:00 a.m. at Butler County Courthouse Courtroom #3.

OPEN TO THE FLOOR – PUBLIC PARTICIPATION

There were no questions or comments from the floor.

ADJOURNMENT

With there being no further business to come before the board, Rick Green motioned to adjourn the meeting. Larry Osche seconded the motion. Motion carried unanimously. The meeting was adjourned at 7:30 p.m.

Respectfully Submitted, Secretary, Roxann L. Stickney,

NEXT BOARD OF SUPERVISORS' PUBLIC MEETING WILL BE HELD ON WEDNESDAY, JUNE 18, 2025 AT 6:45 P.M.