

**SUMMIT TOWNSHIP BOARD OF SUPERVISORS
PUBLIC MEETING MINUTES
NOVEMBER 6, 2024**

The Summit Township Board of Supervisors public meeting was held on Wednesday, November 6, 2024, at the Summit Township Municipal Building, 502 Bonniebrook Road, Butler, PA.

CALL TO ORDER

Willie Adams called the meeting to order at 6:45 p.m.

PLEDGE OF ALLEGIANCE

All persons present stood to recite the Pledge of Allegiance.

ROLL CALL

Supervisors Willie Adams and Rick Green were present. Supervisor, Larry Osche, was absent. Also present was the Township Secretary, Roxann Stickney, Larry Wahler, and Dave Barry.

OPEN TO THE FLOOR – QUESTIONS/COMMENTS ON THE AGENDA

There were no questions or comments from the floor.

OCTOBER 16, 2024 REGULAR PUBLIC MEETING MINUTES APPROVAL

Rick Green motioned to approve the October 16, 2024 regular public meeting minutes as presented. Willie Adams seconded the motion. Motion carried unanimously.

TREASURER'S REPORT

FUND BALANCE	
CAPITAL FUND	165,245.09
FIRE HYDRANT FUND	6,297.46
GENERAL FUND	529,454.35
SEWAGE ESCROW FUND	28,614.77
SEWAGE PERMIT FUND	10,107.30
STATE FUND	10,794.81
AVAILABLE FUNDS	750,513.78
CAPITAL FUND - SAVINGS	160,586.54
GENERAL FUND SAVINGS	496,006.78
GENERAL FUND CD #6157	160,447.65
GENERAL FUND CD #6158	374,377.83
TOTAL FUND	1,941,932.58

ACTIVITY	
BALANCE AS OF 10/16/2024	726,340.02
CDs	534,825.48
SAVINGS ACCOUNTS	656,593.32
DEPOSITS/DEBITS	59,361.79
DISBURSEMENTS	35,188.03
AVAILABLE FUNDS 11/06/2024	1,941,932.58

Treasurer, Roxann Stickney, presented the following report.

Deposits included Armstrong quarterly payment, earned income taxes, and local services taxes.

Disbursements included garage bid process and police services.

Rick Green motioned to approve the Treasurer Report as presented. Willie Adams seconded the motion. Motion carried unanimously.

GENERAL FUND INVOICES APPROVAL

Rick Green motioned to approve payment for Ashlar Architecture & Engineering, LLC invoice 8226 for building revisions for \$4,760.00. Willie Adams seconded the motion. Motion carried unanimously.

Rick Green motioned to approve payment for Ashlar Architecture & Engineering, LLC invoice 8304 for building security system for \$960.00. Willie Adams seconded the motion. Motion carried unanimously.

Rick Green motioned to approve payment for Cleveland Brothers invoice SERV7965687 for EGR repair for the wheel loader for \$7,372.90. Willie Adams seconded the motion. Motion carried unanimously.

Rick Green motioned to approve payment for Cleveland Brothers invoice 42C454270 for cutting edges for the wheel loader for \$850.90. Willie Adams seconded the motion. Motion carried unanimously.

Rick Green motioned to approve payment for Hampton Concrete Products invoice 26182 for stockpile angle grates for \$1,962.00. Willie Adams seconded the motion. Motion carried unanimously.

Rick Green motioned to approve payment for Jerich Insurance Agency invoice 3997 for the Township's liability insurance for \$1,970.00. Willie Adams seconded the motion. Motion carried unanimously.

Rick Green motioned to approve payment for Key Pre-Cast Supply invoice 135777 for Moran Road catch basins for \$208.00. Willie Adams seconded the motion. Motion carried unanimously.

Rick Green motioned to approve payment for M & M Lime Company invoice 16893 for stone for the Binsey Road project for \$962.78. Willie Adams seconded the motion. Motion carried unanimously.

Rick Green motioned to approve payment for Saxonburg Police services from September 28, 2024 through October 25, 2024 for \$3,241.00. Willie Adams seconded the motion. Motion carried unanimously.

Rick Green motioned to approve State Worker's Insurance Fund payment for Herman Volunteer Fire Company worker's compensation insurance for \$1,236.00. Willie Adams seconded the motion. Motion carried unanimously.

Rick Green motioned to approve payment for Stephenson Equipment invoice 18082906 for the 2013 Ford F-550 hydraulic repair for \$1,915.96. Willie Adams seconded the motion. Motion carried unanimously.

Rick Green motioned to approve payment for Wiest Asphalt Products & Paving invoice 22474 for equipment rental for the Binsey Road project for \$7,860.00. Willie Adams seconded the motion. Motion carried unanimously.

Rick Green motioned to approve payment for Wiest Asphalt Products & Paving invoice 22487 for superpave the for the Highland Drive project for \$324.81. Willie Adams seconded the motion. Motion carried unanimously.

FLOODPLAIN ADMINISTRATOR

Willie Adams motioned to appoint Leo Rosenbauer as the Township's floodplain administrator. Rick Green seconded the motion. Motion carried unanimously.

RESOLUTION 2024-07 HANSOTTE SEWAGE COMPONENT

Willie Adams motioned to approve Resolution 2024-07 the Hansotte sewage component and authorize the secretary to sign the resolution. Rick Green seconded the motion. Motion carried unanimously.

ADVERTISEMENT OF 2025 BUDGETS

Willie Adams motioned to advertise the 2025 budgets for the General Fund, Capital Fund, Fire Hydrant Fund, Sewage Escrow Fund, Sewage Permit Fund and State Fund. Rick Green seconded the motion. Motion carried unanimously.

ADVERTISEMENT OF CPA FOR 2025 AUDIT

Willie Adams motioned to advertise that a CPA will perform the 2025 financial audit for the Township. Rick Green seconded the motion. Motion carried unanimously.

LOCAL SHARE ACCOUNT GRANT APPLICATION

Willie Adams motioned to approve the \$100.00 application fee for the Local Share Account grant for the booster pump for fire hydrants at Portman Road. Rick Green seconded the motion. Motion carried unanimously.

BUTLER COUNTY TAX COLLECTION COMMITTEE (BCTCC) 2025 MEMBERSHIP

Willie Adams motioned to approve the 2025 membership to Butler County Tax Collection Committee (BCTTC) for \$321.76. Rick Green seconded the motion. Motion carried unanimously.

BUTLER COUNTY COUNCIL OF GOVERNMENT (COG) 2025 MEMBERSHIP

Willie Adams motioned to approve the 2025 membership to the Butler County Council of Government (COG) for \$100.00. Rick Green seconded the motion. Motion carried unanimously.

ROADMASTER REPORT

No Report was presented due to Larry Osche, Roadmaster, being absent from the meeting.

The drainage project near 186 Moran Road has been finished. Pipes and catch basins were installed. Paving was completed.

ADDITIONAL BUSINESS

Willie Adams announced the three Supervisors met on Monday, October 21, 2014 at 10:00 at 186 Moran Road to view the drainage issue. No decision was made.

Willie Adams announced on Tuesday, November 12, 2024 the Supervisors will be meeting at the Solicitor's office at 9:30 a.m. regarding pending litigation and will be attending a court proceeding at 10:00 a.m.

OPEN TO THE FLOOR – PUBLIC PARTICIPATION

Resident Larry Wahler brought to the Board's attention that carports may be an option to keep equipment protected from the weather.

ADJOURNMENT

With there being no further business to come before the board, Rick Green motioned to adjourn the meeting. Willie Adams seconded the motion. Motion carried unanimously. The meeting was adjourned at 7:28 p.m.

Respectfully Submitted, Roxann Stickney, Secretary

NEXT BOARD OF SUPERVISORS PUBLIC MEETING WILL BE HELD WEDNESDAY, NOVEMBER 20, 2024