

**SUMMIT TOWNSHIP BOARD OF SUPERVISORS
PUBLIC MEETING MINUTES
JANUARY 22, 2025**

The Summit Township Board of Supervisors public meeting was held on Wednesday, January 22, 2025, at the Summit Township Municipal Building, 502 Bonniebrook Road, Butler, PA.

CALL TO ORDER

Willie Adams called the meeting to order at 6:45 p.m.

PLEDGE OF ALLEGIANCE

All persons present stood to recite the Pledge of Allegiance.

ROLL CALL

Supervisors Willie Adams, Larry Osche, and Rick Green were present. Township Solicitor, Michael Gallagher, Secretary, Roxann Stickney, Dave Barry, Molly Mulig Kelly Konyha, Greg Konyha, Walt Neubauer and Crystal Neubauer were present.

OPEN TO THE FLOOR – QUESTIONS/COMMENTS ON THE AGENDA

There were no questions or comments from the floor.

JANUARY 6, 2025 ORGANIZATIONAL MEETING AND REGULAR PUBLIC MEETING MINUTES APPROVAL

Rick Green motioned to approve the January 6, 2025 organizational meeting minutes as presented. Larry Osche seconded the motion. Motion carried unanimously.

Rick Green motioned to approve the January 6, 2025 regular public meeting minutes as presented. Larry Osche seconded the motion. Motion carried unanimously.

TREASURER REPORT

| FUND BALANCE | | ACTIVITY | |
|------------------------|---------------------|-----------------------------------|---------------------|
| CAPITAL FUND | 165,964.80 | BALANCE AS OF 01/06/2025 | 741,205.63 |
| FIRE HYDRANT FUND | 4,943.82 | CDs | 536,492.24 |
| GENERAL FUND | 472,235.40 | SAVINGS ACCOUNTS | 662,385.73 |
| SEWAGE ESCROW FUND | 28,614.77 | DEPOSITS/DEBITS | 18,438.83 |
| SEWAGE PERMIT FUND | 4,781.00 | DISBURSEMENTS | 72,262.84 |
| STATE FUND | 10,841.83 | AVAILABLE FUNDS 01/22/2025 | 1,886,259.59 |
| AVAILABLE FUNDS | 687,381.62 | | |
| CAPITAL FUND - SAVINGS | 162,003.22 | | |
| GENERAL FUND SAVINGS | 500,382.51 | | |
| GENERAL FUND CD #6157 | 160,947.68 | | |
| GENERAL FUND CD #6158 | 375,544.56 | | |
| TOTAL FUND | 1,886,259.59 | | |

Treasurer, Roxann Stickney, presented the following report.

Deposits included earned income taxes and local services taxes.

Disbursements included Herman Volunteer Fire Company quarterly distribution of the Local Services Tax, police services, solicitor and engineering fees for the public sewage project, and worker's compensation policy renewal for Herman Volunteer Fire Company.

Rick Green motioned to approve the Treasurer Report as presented. Larry Osche seconded the motion. Motion carried unanimously.

GENERAL FUND INVOICES APPROVAL

Larry Osche motioned to approve the payment for Butler Petroleum Corporation invoice 586667 for unleaded gasoline for \$1,079.89. Rick Green seconded the motion. Motion carried unanimously.

Larry Osche motioned to approve the payment for Butler Petroleum Corporation invoice 586652 for diesel fuel for \$1,999.44. Rick Green seconded the motion. Motion carried unanimously.

Willie Adams motioned to approve the payment for State Worker's Insurance Fund worker's compensation renewal for Herman Volunteer Fire Company for \$4,374.00. Rick Green seconded the motion. Motion carried unanimously.

SUMMIT AUTHORITY PAYMENT REQUEST

Summit Authority submitted a payment for the following invoices totaling \$34,663.35 for the public sewage project. The Authority will reimburse the Township upon receiving funding.

Rick Green motioned to approve the payment for Gallagher Law Group invoice 2494 for easements for \$25,327.00. Larry Osche seconded the motion. Motion carried unanimously.

Larry Osche motioned to approve the payment for PA Municipal Authorities Association 2025 authority membership for \$200.00. Rick Green seconded the motion. Motion carried unanimously.

Rick Green motioned to approve the payment for LSSE Civil Engineers and Surveyors invoice 202413051 for the easements, Etzel property and Pennvest scoping for \$6,423.46. Larry Osche seconded the motion. Willie Adams voted "no". Rick Green voted "yes" and Larry Osche voted "yes". Motion carried.

Willie Adams motioned to table LSSE Civil Engineers and Surveyors invoice 202413052 for \$2,712.89 due to missing the services memo that provides details of the charges for Local Services Account (LSA) grant application. Rick Green seconded the motion. Motion carried unanimously.

SOLICITOR REPORT

The Geibel property next court date is April 15, 2025. The Solicitor requested an executive session be held after the meeting to discuss pending litigation. No decisions will be made.

Butler Township denied on January 20, 2025 the Etzel property to receive public sewage service from the Summit Authority.

AUDITOR APPOINTMENT

Hosack, Specht, Muetzel & Wood were appointed at the January 6, 2025 organizational meeting.

RESOLUTION 2025-01 RECORD DISPOSITION

Willie Adams motioned to approve Resolution 2025-01 for the disposition of 2017 Township records per the Municipal Records Manual. Rick Green seconded the motion. Motion carried unanimously.

FUEL QUOTES

Larry Osche motioned for the Township Secretary to obtain fuel quotes. Rick Green seconded the motion. Motion carried unanimously.

ASPHALT PAVING EQUIPMENT RENTAL QUOTES

Larry Osche motioned for the Township Secretary to obtain quotes for asphalt paving equipment rental. Rick Green seconded the motion. Motion carried unanimously.

AED MAINTENANCE RENEWAL

Willie Adams motioned to renew the maintenance agreement for the Township's AED. Rick Green seconded the motion. Motion carried unanimously.

HERMAN VFC EARNED INCOME TAX CREDIT

Phillip Bauldoff and Larry Shuler submitted the 2024 earned income tax credit form for their Herman Volunteer Fire Company service. The Township secretary cross-referenced the eligibility list, and they are eligible for the credit.

Larry Osche motioned to approve the above referenced eligible individuals for the 2024 Herman Volunteer Fire Company earned income tax credit. Rick Green seconded the motion. Motion carried unanimously.

ENGINEER REPORT

The Township's engineer, zoning officer, and zoning field officer went to the Gagliardi property on November 27, 2024 for a site visit for the stormwater management plan. Additional stones were needed. Upon completion of the stone, a picture was to be sent to the Township and Township engineer to confirm the installation. Two additional items were needed. The pictures and documents have been submitted, and the Township is waiting for the Township's engineer for approval. Once approval is received, the Operation and Maintenance Agreement will be recorded at the Butler County Courthouse.

ROADMASTER REPORT

Roadmaster, Larry Osche, presented the following report:

1. Plowing of snow and salting roads.
2. Checking roads.
3. Equipment maintenance performed.

ADDITIONAL BUSINESS

There was no additional business.

OPEN TO THE FLOOR – PUBLIC PARTICIPATION

Saxonburg Police patrol area was discussed.

A temporary housing agreement was discussed.

ADJOURNMENT

Meeting recessed into executive session at 7:55 p.m. regarding pending litigation. No decisions were made.

Meeting readjourned at 8:55 p.m.

With there being no further business to come before the board, Rick Green motioned to adjourn the meeting. Willie Adams seconded the motion. Motion carried unanimously. The meeting was adjourned at 8:56 p.m.

Respectfully Submitted, Secretary, Roxann L. Stickney,

NEXT BOARD OF SUPERVISORS' PUBLIC MEETING WILL BE HELD WEDNESDAY, FEBRUARY 5, 2025