

SUMMIT AUTHORITY MEETING MARCH 13, 2025

The Summit Authority meeting was held on Thursday, March 13, 2025 at the Summit Township Municipal Building, 502 Bonniebrook Road, Butler, PA.

CALL TO ORDER

Robert Thompson called the meeting to order at 9:04 a.m.

PLEDGE OF ALLEGIANCE

All persons stood to recite the Pledge of Allegiance.

ROLL CALL

Authority members present were Robert Thompson, Larry Osche, Brad Badali, and Rick Green. Member absent was David Barry. Also present was the Authority Secretary, Roxann Stickney and Authority engineers, Larry Lennon and Drew Null. There was no public present.

OPEN TO THE FLOOR – QUESTIONS/COMMENTS ON THE AGENDA

There was no public present.

APPROVAL OF JANUARY 21, 2025 ORGANIZATIONAL AND REGULAR MEETING MINUTES

Rick Green motioned to approve the January 21, 2025 organizational meeting minutes as presented. Larry Osche seconded the motion. Motion carried unanimously.

Rick Green motioned to approve the January 21, 2025 meeting minutes as presented. Larry Osche seconded the motion. Motion carried unanimously.

REVIEW OF FEBRUARY 18, 2025 INFORMATIONAL MEETING NOTES

The February 18, 2025 meeting was informational only due to a lack of quorum. No decisions were made. The meeting notes were reviewed.

BOARD MEMBER RESIGNATION & BOARD MEMBER APPOINTMENT

Larry Osche motioned to accept board member Jim Henry's resignation. Rick Green seconded the motion. Motion carried unanimously.

Larry Osche motioned to accept Brad Badali as a board member to replace Jim Henry. Rick Green seconded the motion. Motion carried unanimously.

ENGINEER'S REPORT

Engineer, Drew Null, presented the attached report.

The Pennvest loan amount will be based upon the household income calculation.

Phase 1 of the project has 25 -30 customers. Phase 2 of the project has the majority of customers.

TREASURER REPORT

Treasurer, Roxann Stickney, presented the following report.

There were no deposits or disbursements. The account balance is \$216,039.68.

Larry Osche motioned to accept the Treasurer report. Rick Green seconded the motion. Motion carried unanimously.

INVOICES APPROVAL

Rick Green motioned to approve payment for Gallagher Law Group invoice 2554 for Authority meetings for \$640.00. Larry Osche seconded the motion. Motion carried unanimously.

Larry Osche motioned to approve payment for LSSE Civil Engineers and Surveyors invoice 202502003 for Local Share Account (LSA) grant application for \$220.00. Rick Green seconded the motion. Motion carried unanimously.

Larry Osche motioned to approve LSSE Civil Engineers and Surveyors invoice 202502002 minus travel of \$254.00 for a total of \$10,423.68. Rick Green seconded the motion. Motion carried unanimously.

Rick Green motioned to authorize Robert Thompson to sign the payment request to the Summit Township Board of Supervisors for the above referenced invoices for a total of \$11,283.68. The Authority will reimburse the Township upon receiving funding. Larry Osche seconded the motion. Motion carried unanimously.

ADDITIONAL BUSINESS

There was no additional business.

OPEN TO THE FLOOR – PUBLIC PARTICIPATION

There was no public present.

ADJOURNMENT

With there being no further business to come before the board, Rick Green motioned to adjourn the meeting. Larry Osche seconded the motion. Motion carried unanimously. Meeting adjourned at 10:40 a.m.

Respectfully Submitted, Roxann L. Stickney, Secretary

NEXT REGULAR AUTHORITY MEETING WILL BE HELD ON APRIL 10, 2025 AT 9:00 A.M.



ENGINEER'S REPORT

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TO: Summit Township Authority Board DATE: March 13, 2025
FROM: L. J. Lennon, Jr., P.E. S. O. No.: 675-001
D. I. Null, P.E. cc: File
SUBJECT: **March 2025 Meeting**

1. Project Design

- A. **Permitting:** *The NPDES Permit for the Sewage Treatment Discharge was submitted to PADEP by cover letter December 19, 2024. PADEP advised verbally on February 19, 2025 that the renewal is being processed and has been administratively extended.*

Extension was issued by PennDOT on February 18, 2025 (Attachment A).

LSSE contacted the Butler County Conservation District relative to General Permit expiration dates, BCCD advised on March 10, 2025 that General Permits do not expire.

Status of project related permits is identified below.

Permit Name	Permit Number	Issued Date	Expiration Date
PennDOT Highway Occupancy Permit (HOP)	10025415	March 15, 2023	March 22, 2026
PennDOT Highway Occupancy Permit (HOP)	10025419	March 12, 2023	March 22, 2026
Butler County Conservation District General Permit	GP-041000221-004 GP-051000221-022 GP-081000221-011	March 4, 2022	Does not expire.
NPDES Part 1 (Discharge Permit)	PA0272043	December 2, 2019	December 31, 2025
PaDEP Individual NPDES for Discharges of Stormwater During Construction	PAD100019	August 2, 2023	August 1, 2028
PaDEP Water Quality Management Part II	1024401	May 7, 2024	May 7, 2029

- B. **Project Easements:** Exhibits have been drafted and issued to the Solicitor for agreement preparation. Listing included 471 properties, it was determined that 327 properties require easements. Public Meeting schedule to be coordinated with Authority/Solicitor, pending funding coordination. As discussed with Board on February 4, 2025, LSSE suggested the Public Meeting be scheduled after a funding alternative is selected such that a conceptual user rate can be determined.
- C. **Pennsylvania American Water Company Bulk Treatment:** LSSE attended the introductory meeting with PAWC representatives on February 4, 2025. Options for PAWC to serve Authority as a bulk customer through the BASA system were discussed. PAWC advised that the Authority would be responsible for any costs required to upgrade the BASA/PAWC system. PAWC advised that they will review and anticipate providing information for discussion prior to the March 18, 2025 Authority Board Meeting. **PAWC advised on March 10, 2025 that they reported to the Authority that information will not be provided in advance of the March meeting. PAWC stated that they need to examine the issue completely and be sure the information they provide can be relied on as the Authority makes decisions.**

2. Project Funding

- A. **PENNVEST:** PENNVEST advised of application requirements on January 9, 2025. Following the meeting with Butler Township, PENNVEST was advised that the Authority will not be making application for the February 5, 2025 Application Cut-Off. PENNVEST Board Meeting Dates and Application Cut-off Deadlines are noted below:

<i>Application Cut-Off Dates</i>	<i>Board Meeting Dates</i>
<i>February 5, 2025</i>	<i>April 23, 2025</i>
<i>May 7, 2025 (approx, TBD)</i>	<i>July 16, 2025 (approx, TBD)</i>
<i>July 31, 2025 (approx, TBD)</i>	<i>October 15, 2025 (approx, TBD)</i>
<i>October 29, 2025 (approx, TBD)</i>	<i>January 2026 (approx, TBD)</i>

Application, permits, Act 537 Plan and PADEP review including any modifications are required prior to the application cut-off date. These are subject to change after a funding alternative is selected.

PENNVEST advised that proof of agreement for other funding sources is required to be submitted at the time of application cut-off date.

- B. **FY2025 Community Project Funding:** Congressman Kelley FY 2025 Appropriations: Kelley's office advised on June 28, 2024 that the project was included in the FY25 Interior Appropriations Bill for funding in the amount of \$750,000.00. Project is listed in the FY2025 U.S. Congress Committee spending items.

- C. **2024 PA DCED Statewide Local Share Account Program:** *Applications were submitted in November 2024 to request funding for Phase I and Phase II project. PENNVEST recently advised applicants that funding award is anticipated in September 2025. Comments were received from DCED analyst on February 26, 2025, response was provided on March 4, 2025 (Attachment B).*
- D. **Bond Finance:** *LSSE coordinated project financing with prospective bond counsel. A sample bond analysis was provided and is being incorporated with projection of funding alternatives.*
- E. **Overall Funding Alternatives Projection:** *LSSE is preparing a project for review with Board. A sample operating budget is included with the projection. Draft was provided for review with Board at the February Meeting. PAWC budgetary information is needed to finalize the projection, draft is attached for discussion with Board (Attachment C).*