

**SUMMIT TOWNSHIP BOARD OF SUPERVISORS
PUBLIC MEETING MINUTES
AUGUST 1, 2018**

The Summit Township Board of Supervisors public meeting was held on Wednesday, August 1, 2018 at the Summit Township Municipal Building, 502 Bonniebrook Road, Butler, PA.

CALL TO ORDER

Willie Adams called the meeting to order at 6:45 p.m.

PLEDGE OF ALLEGIANCE

All persons present stood to recite the Pledge of Allegiance.

ROLL CALL

All Supervisors were present. Also, in attendance for the meeting, Secretary, Roxann Stickney and David Barry.

OPEN TO THE FLOOR – QUESTIONS/COMMENTS ON THE AGENDA

There were no questions or comments on the agenda.

APPROVAL OF THE JULY 18, 2018 PUBLIC MEETING MINUTES

Rick Green motioned to approve the July 18, 2018 public meeting minutes as presented. Larry Osche seconded the motion. Motion Carried unanimously.

TREASURER’S REPORT

The Treasurer’s Report was read by the Secretary/Treasurer.

FUND BALANCE AS OF 08/01/18	
Capital Fund	\$338,140.05
CDBG	\$1.00
Fire Hydrant Fund	\$7,580.32
General Fund	\$653,081.26
Sewage Escrow Fund	\$14,051.77
Sewage Permit Fund	\$8,255.78
State Fund	\$103,462.50
Available Funds	\$1,124,572.68
Capital Fund CD	\$303,158.31
General Fund CD	\$202,004.14
Total Funds	1,629,735.13

ACTIVITY	
Available Funds as of 07/18/18	\$1,166,033.42
CD Total	\$505,162.45
Deposits	\$36,505.72
Disbursements	\$77,966.46
Total Funds Available as of 08/01/18	\$1,629,735.13

The Treasurer reported that deposits included the quarterly Armstrong Franchise Fees. Disbursements included the stone payment for road projects and engineering fees for the sewage Act 537 Plan.

Larry Osche motioned to approve the treasurer’s report. Rick Green seconded the motion. Motion Carried Unanimously.

INVOICE APPROVAL

Larry Osche motioned to approve for payment Bauer Excavating, Inc. invoice STMB-18-05 for Hinchberger Road, Bonniebrook Road and Portman Road projects for \$4,962.50. Rick Green seconded the motion. Motion Carried Unanimously.

Larry Osche motioned to approve for payment Force, Inc. invoice 85297 for Hinchberger Road project for \$4,571.34. Rick Green seconded the motion. Motion Carried Unanimously.

Rick Green motioned to approve for payment Guardian dental coverage from 08/01/18 - 10/31/18 for \$1,640.30. Willie Adams seconded the motion. Motion Carried Unanimously.

Larry Osche motioned to approve for payment Hei-Way, LLC invoice 80723012 for cold patch for \$336.65. Rick Green seconded the motion. Motion Carried Unanimously.

Rick Green motioned to approve for payment Jerich Insurance Agency invoice 850 for the Summit Authority's liability insurance for \$583.00. Willie Adams seconded the motion. Motion Carried Unanimously.

Willie Adams motioned to approve for payment Jerich Insurance Agency invoice 866 for the Township's liability insurance for \$1,076.00. Rick Green seconded the motion. Motion Carried Unanimously.

Larry Osche motioned to approve for payment Stephenson Equipment, Inc. invoice 18005174 for signs for \$227.40. Rick Green seconded the motion. Motion Carried Unanimously.

Larry Osche motioned to approve for payment Wiest Asphalt Products & Paving, Inc. invoice 18918 for Hinchberger Road and Bonniebrook Road projects for \$1,404.18. Rick Green seconded the motion. Motion Carried Unanimously.

CDBG INVOICE APPROVAL

Larry Osche motioned to approve for payment from the CDBG fund Widmer Engineering, Inc. invoice 11806333 for administration of the McGrady Hollow Road CDBG Project for \$600.00. Rick Green seconded the motion. Motion Carried Unanimously.

GENERAL FUND CD RENEWAL

Rick Green motioned to approve up to a nine-month renewal of the General Fund CD at the best rate available. Willie Adams seconded the motion. Motion Carried Unanimously.

McGRADY HOLLOW ROAD PROJECT

A meeting is scheduled on August 3, 2018, with the Township Supervisors, Shields Asphalt Paving, Inc., Butler County CDBG administrator and Widmer Engineer, Inc. to discuss the overage of asphalt on the McGrady Hollow Road bid. A Change Order was not submitted to request additional asphalt.

ROADMASTER REPORT

The Roadmaster presented the following report:

1. Seal Coat Project was scheduled.
2. A window broke on the John Deere tractor. The replacement cost is \$432.00.
3. Portman Road project finished.

The Township was awarded the Dirt, Gravel and Low Volume Grant for approximately \$40,000.00 for The Phase I drainage repair on Binsey Road.

Larry Osche motioned to do a drainage project on Bricker Avenue. Rick Green seconded the motion. Motion Carried Unanimously.

Larry Osche motioned to order pipe for the Phase I Binsey Road Drainage Project and Bricker Avenue project. Rick Green seconded the motion. Motion Carried Unanimously.

ADDITIONAL BUSINESS

There was no additional business.

OPEN TO THE FLOOR – PUBLIC PARTICIPATION

There were no questions or comments from the floor.

ADJOURN

With there being no further business to come before the Board of Supervisors Larry Osche made the motion to adjourn. Rick Green seconded the motion. Motion Carried Unanimously. Meeting adjourned at 8:13 p.m.

THE NEXT MEETING WILL BE HELD ON WEDNESDAY, AUGUST 15, 2018 AT 6:45 P.M.

Respectfully Submitted,
Roxann L. Stickney, Secretary