

**SUMMIT TOWNSHIP BOARD OF SUPERVISORS  
PUBLIC MEETING MINUTES  
AUGUST 15, 2018**

The Summit Township Board of Supervisors public meeting was held on Wednesday, August 15, 2018 at the Summit Township Municipal Building, 502 Bonniebrook Road, Butler, PA.

**CALL TO ORDER**

Willie Adams called the meeting to order at 6:45 p.m.

**PLEDGE OF ALLEGIANCE**

All persons present stood to recite the Pledge of Allegiance.

**ROLL CALL**

All Supervisors were present. Also, in attendance for the meeting, Secretary, Roxann Stickney, Regis E. Karch, Greg Putney, Paul Collins, Paul Voelker, Kaitlyn Voelker, Curt Horstman and Roni Horstman.

**OPEN TO THE FLOOR – QUESTIONS/COMMENTS ON THE AGENDA**

There were no questions or comments on the agenda.

**APPROVAL OF THE AUGUST 1, 2018 PUBLIC MEETING MINUTES**

Rick Green motioned to approve the August 1, 2018 public meeting minutes as presented. Larry Osche seconded the motion. Motion Carried unanimously.

**TREASURER’S REPORT**

The Treasurer’s Report was read by the Secretary/Treasurer.

<b>FUND BALANCE AS OF 08/01/18</b>	
Capital Fund	\$338,140.05
CDBG	\$1.00
Fire Hydrant Fund	\$6,752.95
General Fund	\$644,081.71
Sewage Escrow Fund	\$17,551.77
Sewage Permit Fund	\$8,765.78
State Fund	\$103,462.50
<b>Available Funds</b>	<b>\$1,118,755.76</b>
Capital Fund CD	\$303,731.40
General Fund CD	\$202,386.01
<b>Total Funds</b>	<b>1,624,873.17</b>

<b>ACTIVITY</b>	
Available Funds as of 07/18/18	\$1,124,572.68
CD Total	\$506,117.41
Deposits	\$47,639.45
Disbursements	\$53,456.37
<b>Total Funds Available as of 08/01/18</b>	<b>\$1,624,873.17</b>

The treasurer reported that deposits included Berkheimer Earned Income Tax and Local Services Tax collections. Disbursements included road projects and design fees for the Act 537 Plan.

Larry Osche motioned to approve the treasurer’s report. Rick Green seconded the motion. Motion Carried Unanimously.

**INVOICE APPROVAL**

Larry Osche motioned to approve for payment Elliott’s Tire Service, Inc. invoice 61361 for Ford F-550 tires for \$1,954.80. Rick Green seconded the motion. Motion Carried Unanimously.

Larry Osche motioned to approve for payment Mon D-Aid & Cleanit Co., Inc. invoice 598584 for building and shop supplies for \$202.33. Rick Green seconded the motion. Motion Carried Unanimously.

Larry Osche motioned to approve for payment Stephenson Equipment, Inc. invoice 18006125 for 2009 Peterbilt light repairs for \$543.78. Rick Green seconded the motion. Motion Carried Unanimously.

Larry Osche motioned to approve for payment Traffic Systems and Services, LLC invoice CR-2633 for eastbound Route 422 and Bonniebrook Road traffic light storm damage repairs for \$1,822.50. Rick Green seconded the motion. Motion Carried Unanimously.

Larry Osche motioned to approve for payment Walsh Equipment order 1806875 for mower blades for \$355.52. Rick Green seconded the motion. Motion Carried Unanimously.

Larry Osche motioned to approve for payment Wine Concrete Products, Inc. invoice 82609 for Binsey Road and Bricker Avenue catch basins for \$2,460.00. Rick Green seconded the motion. Motion Carried Unanimously.

Willie Adams motioned to approve for payment Murrin, Taylor & Gallagher invoice for the draft EIN application for the Summit Authority for \$82.50. The Authority will reimburse the Township upon receiving funding. Larry Osche seconded the motion. Motion Carried Unanimously.

Larry Osche motioned to approve for payment Senate Engineering invoice 53540 for Act 537 design, survey work, etc. for the Summit Authority for \$26,577.50. The Authority will reimburse the Township upon receiving funding. Rick Green seconded the motion. Motion Carried Unanimously.

#### **SOLICITOR'S REPORT**

The Solicitor did not have anything to report.

#### **PLANNING COMMISSION MEMBER**

The Supervisors reviewed Dennis Randolph, Jr. letter of interest and the Planning Commission's recommendation letter for Mr. Randolph to become a member of the Township's Planning Commission.

Rick Green motioned to approve based upon the Planning Commission's recommendation for Dennis Randolph, Jr. to serve as a member of the Township's Planning Commission. Larry Osche seconded the motion. Motion Carried Unanimously.

#### **ENGINEER'S REPORT**

The engineer did not have anything to report.

#### **TRAININGS**

Larry Osche motioned for the approval of the following trainings:

The Road Department and Supervisors to attend the PA One Call excavator program on November 1, 2018.

The Township Secretary to attend the PA One Call locator program on November 14, 2018.

The Road Department, Supervisors and Secretary to attend the required annual Safety Day training on October 10, 2018.

Rick Green seconded the motion. Motion Carried Unanimously.

#### **LINE PAINTING**

Larry Osche motioned for the approval of line painting on Bonniebrook Road, Portman Road and Geibel Road. Willie Adams seconded the motion. Motion Carried Unanimously. Phone quotes will be obtained for this project.

#### **CROSS PIPE FOR SHEPPERD DRIVE & BRICKER AVENUE INTERSECTION**

Larry Osche presented a quote from Insight Pipe Contracting, LLC to line 60 feet of the interior of an existing 18-inch pipe at the intersection of Shepperd Drive and Bricker Avenue for \$9,000.00.

Larry Osche motioned to approve Insight Pipe Contracting to line 60 feet of the interior of an existing 18-inch pipe at the intersection of Shepperd Drive and Bricker Avenue for \$9,000.00. Rick Green seconded the motion. Motion Carried Unanimously.

**ROADMASTER REPORT**

The Roadmaster presented the following report:

1. Tree removal on McGrady Hollow Road due to storm damage.
2. The vacuuming of roads from the Seal Coat Project is scheduled.
3. Bricker Avenue project is in the planning phase.
4. Potholes patched.

A property on Green Manor Drive is causing a water issue on the road. A letter will be sent to the property owner informing them that they must resolve this issue.

Receipts for reimbursement will be submitted for the Keck Road Dirt, Gravel and Low Volume Grant.

**ADDITIONAL BUSINESS**

Willie Adams announced that an informational meeting was held with Shields Asphalt Paving, Inc., Butler County Community Development Block Grant (CDBG) Administrator and Widmer Engineering, Inc. to discuss the CDBG McGrady Hollow Road project on August 3, 2018 at 9:00 a.m.

**OPEN TO THE FLOOR – PUBLIC PARTICIPATION**

A resident requested information regarding the Seal Coat Project.

Residents submitted information pertaining to Summit Academy students leaving the premises without permission. It was determined that the residents will submit letters to the Township regarding issues that this is causing. The Township will request to meet with Summit Academy to discuss this matter.

**ADJOURN**

With there being no further business to come before the Board of Supervisors Larry Osche made the motion to adjourn. Rick Green seconded the motion. Motion Carried Unanimously. Meeting adjourned at 8:02 p.m.

**THE NEXT MEETING WILL BE HELD ON WEDNESDAY, SEPTEMBER 5, 2018 AT 6:45 P.M.**

Respectfully Submitted,  
Roxann L. Stickney, Secretary