

**SUMMIT TOWNSHIP BOARD OF SUPERVISORS  
PUBLIC MEETING MINUTES  
APRIL 16, 2025**

The Summit Township Board of Supervisors public meeting was held on Wednesday, April 16, 2025, at the Summit Township Municipal Building, 502 Bonniebrook Road, Butler, PA.

**CALL TO ORDER**

Willie Adams called the meeting to order at 6:45 p.m.

**PLEDGE OF ALLEGIANCE**

All persons present stood to recite the Pledge of Allegiance.

**ROLL CALL**

Supervisors Willie Adams, Larry Osche, and Rick Green were present at the meeting. Township Solicitor, Michael Gallagher, Township Secretary, Roxann Stickney, and Dave Barry were present.

**OPEN TO THE FLOOR – QUESTIONS/COMMENTS ON THE AGENDA**

There were no questions or comments from the floor.

**APRIL 2, 2025 REGULAR PUBLIC MEETING MINUTES APPROVAL**

Rick Green motioned to approve the April 2, 2025 regular public meeting minutes as presented. Larry Osche seconded the motion. Motion carried unanimously.

**TREASURER REPORT**

FUND BALANCE		ACTIVITY	
CAPITAL FUND	162,001.50	BALANCE AS OF 04/02/2025	868,620.71
FIRE HYDRANT FUND	6,717.75	CDs	538,145.81
GENERAL FUND	546,274.55	SAVINGS ACCOUNTS	667,693.88
SEWAGE ESCROW FUND	28,614.77	DEPOSITS/DEBITS	138,278.96
SEWAGE PERMIT FUND	6,841.00	DISBURSEMENTS	92,217.46
STATE FUND	164,232.64	<b>AVAILABLE FUNDS 04/16/2025</b>	<b>2,120,521.90</b>
<b>AVAILABLE FUNDS</b>	<b>914,682.21</b>		
CAPITAL FUND - SAVINGS	163,301.46		
GENERAL FUND SAVINGS	504,392.42		
GENERAL FUND CD #6157	161,443.75		
GENERAL FUND CD #6158	376,702.06		
<b>TOTAL FUND</b>	<b>2,120,521.90</b>		

Treasurer, Roxann Stickney, presented the following report.

Deposits included reimbursement from the Local Share Account (LSA) Grant for the compact tract loader, recorder of deeds, earned income taxes and local services taxes.

Disbursements included purchase of a trailer for the small compact tract loader, engineering fees for the Act 537 Plan for the public sewage project, and road salt.

Rick Green motioned to approve the Treasurer Report as presented. Larry Osche seconded the motion. Motion carried unanimously.

**GENERAL FUND INVOICES APPROVAL**

Larry Osche motioned to ratify invoice payment to Best Choice Trailers, Inc. for a trailer for the small compact track loader for \$17,146.00. Rick Green seconded the motion. Motion carried unanimously.

Larry Osche motioned to approve payment for Bradigan's Incorporated invoice 177327 for gasoline and diesel fuel for \$3,801.74. Rick Green seconded the motion. Motion carried unanimously.

Larry Osche motioned to approve the payment for Burce & Merrilles Electric Company invoice 18195 for the traffic line's locations for the Karns Bridge project for \$750.00. Rick Green seconded the motion. Motion carried unanimously.

Rick Green motioned to approve the payment for Jerich Insurance Agency invoice 4155 for the Township worker's compensation for \$1,704.00. Willie Adams seconded the motion. Motion carried unanimously.

Rick Green motioned to approve the payment for Orkin for pre-payment discount for 2026 pest control services for \$1,382.28. Larry Osche seconded the motion. Motion carried unanimously.

Rick Green motioned to approve the payment for State Worker's Insurance Fund for Herman Volunteer Fire Company worker's compensation for \$1,312.00. Willie Adams seconded the motion. Motion carried unanimously.

Larry Osche motioned to approve the payment for Stephenson Equipment, Inc. invoice P0028118 for the sweepster broom motor and cylinder hydraulic lift for \$3,325.48. Rick Green seconded the motion. Motion carried unanimously.

Larry Osche motioned to approve the payment for Wine Concrete Products, Inc. invoice 96181 for Brinder Road, Moran Road and stockpile catch basins for \$1,240.00. Rick Green seconded the motion. Motion carried unanimously.

#### **STATE FUND**

Larry Osche motioned to approve payment for the following Compass Minerals invoices for 431.13 tons of road salt totaling \$38,831.88.

Compass Minerals invoice 1484433 for 91.26 tons of road salt for	\$ 8,219.79
Compass Minerals invoice 1484978 for 21.07 tons of road salt for	\$ 1,897.79
Compass Minerals invoice 1485530 for 22.89 tons of road salt for	\$ 2,061.70
Compass Minerals invoice 1486015 for 22.53 tons of road salt for	\$ 2,029.28
Compass Minerals invoice 1486698 for 69.86 tons of road salt for	\$ 6,292.29
Compass Minerals invoice 1487712 for 46.41 tons of road salt for	\$ 4,180.15
Compass Minerals invoice 1487267 for <u>157.11</u> tons of road salt for	<u>\$14,150.90</u>
Total 431.13	\$38,831.88

Rick Green seconded the motion. Motion carried unanimously.

#### **SUMMIT AUTHORITY PAYMENT REQUEST**

Larry Osche motioned to approve the Summit Authority payment request for the following invoices totaling \$7,260.57. The Authority will reimburse the Township upon receiving funding.

LSSE Civil Engineers and Surveyors invoice 202502759 for permits, easements, and funding for	\$5,126.07
LSSE Civil Engineers and Surveyors invoice 202503588 for permits and budgetary items for	<u>\$2,134.50</u>
Total	\$7,260.57

Rick Green seconded the motion. Willie Adams voted "no". Rick Green and Larry Osche voted "yes". Motion carried.

#### **SOLICITOR REPORT**

The Solicitor had nothing to report and requested for an executive session to be held immediately following the meeting to discuss pending litigation.

### **ZONING ORDINANCE #74 USE CHART AND DEFINITIONS UPDATE**

The Township Planning Commission submitted a recommendation letter for the approval of Zoning Ordinance #74 Use chart for the permitted zoning districts for natural gas compressor stations, solar energy, and wind energy. Update the carriage house definition and add a definition for secondary farm worker residence. The addition of a cross-reference in Chapter 14.05 requirements for principal uses for carriage house and secondary farm worker residence requirements.

The Supervisors will review this information for the next meeting.

### **BUTLER COUNTY ASSOCIATION OF TOWNSHIP OFFICIALS (BCATO) SPRING CONVENTION**

Willie Adams motioned for the Supervisors, Secretary, Planning Commission members and zoning field officer to attend the Butler County Association of Township Officials (BCATO) spring convention. Rick Geen seconded the motion. Motion carried unanimously.

### **ENGINEER REPORT**

The engineer had no activity to report.

### **BASE REPAIRS BID RESULTS**

Larry Osche motioned to award to the lowest bidder, Wiest Asphalt Paving Products & Paving, Inc. the base repairs project for \$115,758.70. Rick Green seconded the motion. Motion carried unanimously. The bid results were as follows:

HILES EXCAVATING, LLC				
ITEM	DESCRIPTION	QUANTITY	UNIT PRICE	TOTAL
1	BASE REPAIRS IN PLACE	3,049 SY	36.50	111,288.50
2	FB-2 BINDER COURSE IN PLACE	577 TO NS	117.00	67,509.00
			<b>BID TOTAL</b>	<b>178,797.50</b>

WIEST ASPHALT PRODUCTS & PAVING, INC.				
ITEM	DESCRIPTION	QUANTITY	UNIT PRICE	TOTAL
1	BASE REPAIRS IN PLACE	3,049 SY	21.96	66,956.04
2	FB-2 BINDER COURSE IN PLACE	577 TO NS	84.58	48,802.66
			<b>BID TOTAL</b>	<b>115,758.70</b>

### **SEAL COAT BID RESULTS**

Larry Osche motioned to award to the lowest bidder, Youngblood Paving, Inc. the seal coat project for \$119,669.32. Rick Green seconded the motion. Motion carried unanimously. The bid results were as follows:

MIDLAND ASPHALT MATERIALS, INC.				
ITEM	DESCRIPTION	QUANTITY	UNIT PRICE	TOTAL
1	SINGLE ASHPHALT SEAL COAT, IN PLACE	39,050 SY	2.520	98,406.00
2	DOUBLE ASHPHALT SEAL COAT, IN PLACE	5,741 SY	5.810	33,355.21
			<b>BID TOTAL</b>	<b>131,761.21</b>

RUSSELL STANDARD				
ITEM	DESCRIPTION	QUANTITY	UNIT PRICE	TOTAL
1	SINGLE ASHPHALT SEAL COAT, IN PLACE	39,050 SY	2.600	\$101,530.00
2	DOUBLE ASHPHALT SEAL COAT, IN PLACE	5,741 SY	4.470	\$25,662.27
			<b>BID TOTAL</b>	<b>\$127,192.27</b>

YOUNGBLOOD PAVING, INC.				
ITEM	DESCRIPTION	QUANTITY	UNIT PRICE	TOTAL
1	SINGLE ASHPHALT SEAL COAT, IN PLACE	39,050 SY	2.400	\$93,720.00
2	DOUBLE ASHPHALT SEAL COAT, IN PLACE	5,741 SY	4.520	\$25,949.32
			<b>BID TOTAL</b>	<b>\$119,669.32</b>

#### **STONE BID**

Larry Osche motioned to authorize the advertisement for the stone bid. Rick Green seconded the motion. Motion carried unanimously.

#### **TRAILER**

The invoice for the purchase of a trailer from Best Choice Trailers, Inc. for the compact track loader for \$17,146.00 was ratified in the invoice approval section.

#### **ROADMASTER REPORT**

The Roadmaster presented the following report.

1. Storm damage clean-up performed.
2. Checking roads.
3. Equipment maintenance performed.

#### **ADDITIONAL BUSINESS**

Willie Adams announced an executive session will be held after the meeting to discuss pending litigation. No decisions will be made.

Willie Adam announced that two Supervisors met at the Solicitor's office on April 15, 2025 at 12:30 p.m. to discuss pending litigation. No decisions were made. Following the meeting, the two Supervisors attended at 1:00 p.m. in Courtroom 3 a hearing regarding the pending litigation.

#### **OPEN TO THE FLOOR – PUBLIC PARTICIPATION**

There were no questions or comments from the floor.

#### **ADJOURNMENT**

With there being no further business to come before the board, the meeting recessed into executive session at 7:28 p.m.

The meeting reconvened at 8:30 p.m.

With there being no further business to come before the board, Willie Adams motioned to adjourn the meeting. Rick Green seconded the motion. Motion carried unanimously. The meeting was adjourned at 8:31 p.m.

Respectfully Submitted, Secretary, Roxann L. Stickney,

**NEXT BOARD OF SUPERVISORS' PUBLIC MEETING WILL BE HELD ON WEDNESDAY, MAY 7, 2025 AT 6:45 P.M.**