

**SUMMIT TOWNSHIP BOARD OF SUPERVISORS
PUBLIC MEETING MINUTES
SEPTEMBER 19, 2018**

The Summit Township Board of Supervisors public meeting was held on Wednesday, September 19, 2018 at the Summit Township Municipal Building, 502 Bonniebrook Road, Butler, PA.

CALL TO ORDER

Willie Adams called the meeting to order at 6:45 p.m.

PLEDGE OF ALLEGIANCE

All persons present stood to recite the Pledge of Allegiance.

ROLL CALL

All Supervisors were present. Also, in attendance for the meeting, Solicitor, Michael Gallagher, Secretary, Roxann Stickney, Albert J. Veri, Regis E. Karch, Curtis Hortsman, Roni Hortsman, David Barry, Chuck Montag, James P. Stewart, Jr. and James P. Stewart.

OPEN TO THE FLOOR – QUESTIONS/COMMENTS ON THE AGENDA

There were no questions or comments on the agenda.

APPROVAL OF THE SEPTEMBER 5, 2018 PUBLIC MEETING MINUTES

Rick Green motioned to approve the September 5, 2018 public meeting minutes as presented. Larry Osche seconded the motion. Motion Carried unanimously.

TREASURER’S REPORT

The Treasurer’s Report was read by the Secretary/Treasurer.

FUND BALANCE AS OF 09/19/18	
Capital Fund	\$338,183.13
CDBG	\$1.00
Fire Hydrant Fund	\$6,752.95
General Fund	\$663,867.88
Sewage Escrow Fund	\$17,551.77
Sewage Permit Fund	\$7,797.44
State Fund	\$103,475.68
Available Funds	\$1,137,629.85
Capital Fund CD	\$303,731.40
General Fund CD	\$202,386.01
Total Funds	1,643,747.26

ACTIVITY	
Available Funds as of 9/05/18	\$1,157,573.78
CD Total	\$506,117.41
Deposits	\$29,979.49
Disbursements	\$49,923.42
Total Funds Available as of 09/19/18	\$1,643,747.26

The treasurer reported that deposits included the Volunteer Fire Fighter Aid for \$22,750.00. Disbursements included road projects and the HVAC system for the Township building.

Larry Osche motioned to approve the treasurer’s report. Rick Green seconded the motion. Motion Carried Unanimously.

INVOICE APPROVAL

Larry Osche motioned to approve for payment Butler County Ford invoice 88070 for the Ford F-350 inspection and repairs for \$1,350.82. Rick Green seconded the motion. Motion Carried Unanimously.

Larry Osche motioned to approve for payment Kirk Heavy Truck & Trailer invoice 8129 for 2016 Peterbilt brake repairs for \$805.96. Rick Green seconded the motion. Motion Carried Unanimously.

Larry Osche motioned to approve for payment M & M Lime Company, Inc. invoice 1969 for Bricker Avenue drainage for \$7,427.83. Rick Green seconded the motion. Motion Carried Unanimously.

Larry Osche motioned to approve for payment Suit-Kote Corporation invoice 30851 for the Keck Road for \$8,175.12. Rick Green seconded the motion. Motion Carried Unanimously.

Larry Osche motioned to approve for payment Suit-Kote Corporation invoice 30850 for the seal coat project for \$239,970.55. Rick Green seconded the motion. Motion Carried Unanimously.

Larry Osche motioned to approve for payment Williams & Willman Line Painting, Inc. invoice 15547 for the Line Painting Project contingent that the 500 feet of Geibel Road to Herman Road be centered correctly for \$11,089.68. Rick Green seconded the motion. Motion Carried Unanimously.

The following motions were made for the Summit Authority's invoice payment request. The Township will be reimbursed from the Summit Authority upon the Authority receiving funding.

Willie Adams motioned to approve for payment Jerich Insurance Agency invoice 850 for the Authority's liability insurance for \$583.00. Rick Green seconded the motion. Motion Carried Unanimously.

Willie Adams motioned to approve for payment Murrin, Taylor & Gallagher for the EIN draft application for \$82.50. Rick Green seconded the motion. Motion Carried Unanimously.

Willie Adams motioned to approve for payment Murrin, Taylor & Gallagher for IRS note and mandatory tap-in ordinance for \$99.00. Rick Green seconded the motion. Motion Carried Unanimously.

Willie Adams motioned to approve for payment Senate Engineering Company invoice 53540 for design, survey work, meeting attendance and coordination of sub-consultants for the Act 537 Plan for \$26,577.50. Rick Green seconded the motion. Motion Carried Unanimously.

Willie Adams motioned to approve for payment Senate Engineering Company invoice 53701 for field survey, aerial mapping, meeting attendance and coordination of sub-consultants for \$18,175.25. Rick Green seconded the motion. Motion Carried Unanimously.

Willie Adams motioned to approve for payment Senate Engineering Company invoice 53852 for field survey, design, meeting attendance and coordination of sub-consultants for \$10,991.00. Rick Green seconded the motion. Motion Carried Unanimously.

SOLICITOR'S REPORT

Binsey Road improvements were discussed. Larry Osche motioned to improve 700 feet of Binsey Road from Carbon Center Road with berming, grading, millings, rolling and applying MC-70. Rick Green seconded the motion. Motion Carried Unanimously.

SEWAGE MANDATORY TAP-IN ORDINANCE #77

Willie Adams motioned for the Solicitor to advertise the Mandatory Tap-in Ordinance. The tap-in distance for public sewage will be 150 feet from the service line. Larry Osche seconded the motion. Motion Carried Unanimously.

EIT CREDIT FOR VOLUNTEER FIGHTERS ORDINANCE

The Solicitor reviewed Clearfield Township's Earned Income Tax Credit for Volunteer Firefighters Ordinance 11-18-01 and found it to acceptable. The only update will be the eligibility period. The period will run from January 1st to December 31st. For members that join during the year, the eligibility requirement will be a minimum of 6 months service and meet the quota.

Willie Adams motioned for the Solicitor to advertise the Earned Income Tax Credit for Volunteer Firefighters Ordinance with the update to include new members must complete 6 months of service and meet the quota requirement to be eligible for the credit. Rick Green seconded the motion. Motion Carried Unanimously.

McGRADY HOLLOW ROAD

McGrady Hollow Road Community Development Block Grant (CDBG) project was discussed. Larry Osche motioned for Widmer Engineering, Inc. to place a Change Order to have the Township released from Shields Asphalt Paving, Inc. to perform the shoulder work for the McGrady Hollow Road project. Rick Green seconded the motion. Motion Carried Unanimously

U.S. FOODS DELIVERIES

U.S. Foods requested a letter from the Township granting U.S. Foods an exemption from bonding local Township's roads for delivers to a half-way house on Schiebel Road. A letter will not be sent because road bonding is not normally for local delivery status.

2016 PETERBILT TIRES

Larry Osche motioned to accept a quote from Good Year for \$1,852.90 for four new tires for the 2016 Peterbilt truck. Rick Green seconded the motion. Motion Carried Unanimously.

ENGINEER'S REPORT

The engineer had nothing to report.

ROADMASTER REPORT

The Roadmaster presented the following report:

1. Catch basin maintenance.
2. Patched potholes.
3. Tree removal due to storm damage.

The Dirt, Gravel and Low Volume Grant application for Binsey Road for \$39,000.00 has been signed.

The receipts for the Dirt, Gravel and Low Volume Grant application for Keck Road will be submitted for reimbursement.

ADDITIONAL BUSINESS

Larry Kozik lot line revision mylar updates were completed.

Willie Adams motioned for him to sign the 2018 Community Development Block Grant (CDBG) Application. Rick Green seconded the motion. Motion Carried Unanimously.

OPEN TO THE FLOOR – PUBLIC PARTICIPATION

The Herman Volunteer Fire Department is experiencing an issue with false alarms. The Township's Emergency Management Coordinator, Dave Barry, submitted to the Supervisors for review the Forward Township's False Alarm Ordinance to take into consideration for Summit Township to implement.

A discussion was held regarding a resident on Dittmer Road burning on Sunday and causing a dust issue whenever moving dirt. It was determined that a written complaint needs to be filed. Upon receiving the complaint, a letter will be sent to the resident to inform them that burning on Sunday is not permitted. The Supervisors will contact Butler County Conservation District regarding the dust issue.

A property on Heist Road has a debris issue near a creek. The Supervisors will contact Butler County Conservation District for this issue.

A discussion was held regarding Valley View Drive pot holes. The Supervisors will go to Valley View Drive to look at the issue.

ADJOURN

With there being no further business to come before the Board of Supervisors Larry Osche made the motion to adjourn. Rick Green seconded the motion. Motion Carried Unanimously. Meeting adjourned at 8:25 p.m.

THE NEXT MEETING WILL BE HELD ON WEDNESDAY, OCTOBER 3, 2018 AT 6:45 P.M.

Respectfully Submitted,
Roxann L. Stickney, Secretary