

**SUMMIT TOWNSHIP BOARD OF SUPERVISORS  
PUBLIC MEETING MINUTES  
SEPTEMBER 4, 2024**

The Summit Township Board of Supervisors public meeting was held on Wednesday, September 4, 2024, at the Summit Township Municipal Building, 502 Bonniebrook Road, Butler, PA.

**CALL TO ORDER**

Willie Adams called the meeting to order at 6:45 p.m.

**PLEDGE OF ALLEGIANCE**

All persons present stood to recite the Pledge of Allegiance.

**ROLL CALL**

Supervisors Willie Adams and Rick Green were present. Supervisor/Roadmaster, Larry Osche, attended the meeting via telephone. Also present was the Township Secretary, Roxann Stickney, Regis E. Karch, Walter Widenhofer, Dave Barry, Don Cunningham, Hank Leyland, Marty Oesterling, and James C. Gallagher.

**OPEN TO THE FLOOR – QUESTIONS/COMMENTS ON THE AGENDA**

There were no questions or comments from the floor.

**AUGUST 21, 2024 REGULAR PUBLIC MEETING MINUTES APPROVAL**

Rick Green motioned to approve the August 21, 2024 regular public meeting minutes as presented. Larry Osche seconded the motion. Motion carried unanimously.

**TREASURER'S REPORT**

FUND BALANCE		ACTIVITY	
CAPITAL FUND	225,664.00	BALANCE AS OF 08/21/2024	933,760.60
FIRE HYDRANT FUND	9,642.29	CDs	528,169.11
GENERAL FUND	573,609.39	SAVINGS ACCOUNTS	650,117.08
SEWAGE ESCROW FUND	28,614.77	DEPOSITS/DEBITS	81,720.96
SEWAGE PERMIT FUND	9,039.23	DISBURSEMENTS	24,504.88
STATE FUND	144,407.00	<b>AVAILABLE FUNDS 09/04/2024</b>	<b>2,169,262.87</b>
<b>AVAILABLE FUNDS</b>	<b>990,976.68</b>		
CAPITAL FUND - SAVINGS	159,002.61		
GENERAL FUND SAVINGS	491,114.47		
GENERAL FUND CD #6157	158,450.74		
GENERAL FUND CD #6158	369,718.37		
<b>TOTAL FUND</b>	<b>2,169,262.87</b>		

Treasurer, Roxann Stickney, presented the following report.

Deposits included earned income taxes, and local services taxes.

Disbursements included John Deere tractor repair.

Rick Green motioned to approve the Treasurer Report as presented. Larry Osche seconded the motion. Motion carried unanimously.

**GENERAL FUND INVOICES APPROVAL**

Larry Osche motioned to approve payment for Battery Warehouse Plus invoice 03-18849 for traffic lights back-up batteries for \$3,239.39. Rick Green seconded motion. Motion carried unanimously.

Larry Osche motioned to approve payment for Douglas Garage for John Deere tractor injection repair for \$9,686.71. Rick Green seconded the motion. Motion carried unanimously.

Rick Green motioned to approve payment for Jerich Insurance Agency invoice 3954 for the Township's liability insurance for \$1,970.00. Willie Adams seconded the motion. Motion carried unanimously.

Rick Green motioned to approve payment for Saxonburg Police for August 3, 2024 through August 30, 2024 police services for \$4,148.35. Larry Osche seconded the motion. Motion carried unanimously.

Larry Osche motioned to approve payment for Stephenson Equipment for invoice 18081202 for tiger mower parts for \$743.52. Rick Green seconded the motion. Motion carried unanimously.

Larry Osche motioned to approve payment for Traffic Systems and Services invoice C0-875 for Route 422 signal head traffic lights for \$15,560.00. Rick Green seconded the motion. Motion carried unanimously.

Larry Osche motioned to approve payment for Williams & Wilman invoice 23278 for road line painting project for \$10,166.38. Rick Green seconded the motion. Motion carried unanimously.

#### **PORTMAN ROAD FIRE HYDRANTS**

Larry Osche motioned to table the decision for the Portman Road fire hydrants until the next meeting due to Pennsylvania Water Company not confirming the Township's cost for the project. Rick Green seconded the motion. Motion carried unanimously.

Pennsylvania Water Company will be contacted for the status of the cost determination.

#### **FLOODPLAIN ADMINISTRATOR**

Willie Adams motioned to approve Resolution 2024-06 for the appointment of Leo Rosenbauer as the Township's floodplain administrator. Larry Osche seconded the motion. Motion carried unanimously.

#### **QUICKBOOKS UPGRADE**

Rick Green motioned to approve the upgrade of QuickBooks to the Enterprise version for \$1,538.00. Willie Adams seconded the motion. Motion carried unanimously.

#### **GRANT WRITING WORKSHOP**

Willie Adams motioned to approve the Township's Secretary attendance to the Municipal Grant Writing Workshop on September 30, 2024. Rick Green seconded the motion. Motion carried unanimously.

#### **FALL NEWSLETTER**

Rick Green motioned to approve the Fall Newsletter. The Supervisors will review the newsletter before distribution. Larry Osche seconded the motion. Motion carried unanimously.

#### **BCATO FALL SAFETY SEMINAR**

Larry Osche motioned for the road department employees and the Township's secretary to attend the annual Safety Seminar on October 9, 2024. Rick Green seconded the motion. Motion carried unanimously.

#### **MORAN ROAD**

Larry Osche motioned to approve the installation of catch basins and pipes for a drainage issue on Moran Road. Rick Green seconded the motion. Motion carried unanimously.

#### **ROADMASTER REPORT**

Roadmaster, Larry Osche, presented the following report:

1. Grass cutting performed.
2. Equipment maintenance performed.
3. Road maintenance performed.

The Route 68 traffic lights that are on the west side of Route 422 will be part of the Karns bridge project.

#### **ADDITIONAL BUSINESS**

There was no additional business.

**OPEN TO THE FLOOR – PUBLIC PARTICIPATION**

It was brought to the attention of the Board that the St. Mary's Church and Four Wheelers for Less illuminated signs are too bright. Both will be contacted to turn down the luminaries.

**ADJOURNMENT**

With there being no further business to come before the board, Rick Green motioned to adjourn the meeting. Larry Osche seconded the motion. Motion carried unanimously. The meeting was adjourned at 7:45 p.m.

Respectfully Submitted, Roxann Stickney, Secretary

**NEXT BOARD OF SUPERVISORS PUBLIC MEETING WILL BE HELD WEDNESDAY, SEPTEMBER 18, 2024**