

**SUMMIT TOWNSHIP BOARD OF SUPERVISORS
PUBLIC MEETING MINUTES
JUNE 18, 2025**

The Summit Township Board of Supervisors public meeting was held on Wednesday, June 18, 2025, at the Summit Township Municipal Building, 502 Bonniebrook Road, Butler, PA.

CALL TO ORDER

Rick Green called the meeting to order at 6:45 p.m.

PLEDGE OF ALLEGIANCE

All persons present stood to recite the Pledge of Allegiance.

ROLL CALL

Supervisors Larry Osche and Rick Green were present at the meeting. Supervisor Willie Adams was absent. Also present were Township Solicitor, Michael Gallagher, Secretary, Roxann Stickney, David Barry, Representative Marci Mustello, and Sol McCormick.

OPEN TO THE FLOOR – QUESTIONS/COMMENTS ON THE AGENDA

There were no questions or comments from the floor.

JUNE 4, 2025 REGULAR PUBLIC MEETING MINUTES & JUNE 10, 2025 SPECIAL MEETING MINUTES APPROVAL

Rick Green motioned to approve the June 4, 2025 regular public meeting minutes as presented. Larry Osche seconded the motion. Motion carried unanimously.

The June 10, 2025 special meeting minutes approval was tabled due to a lack of quorum. The minutes will be presented at the next meeting for approval.

TREASURER REPORT

FUND BALANCE	
CAPITAL FUND	162,588.55
FIRE HYDRANT FUND	13,210.82
GENERAL FUND	693,418.56
SEWAGE ESCROW FUND	28,614.77
SEWAGE PERMIT FUND	9,748.52
STATE FUND	121,807.24
AVAILABLE FUNDS	1,029,388.46
CAPITAL FUND - SAVINGS	163,301.46
GENERAL FUND SAVINGS	504,392.42
GENERAL FUND CD #6157	161,443.75
GENERAL FUND CD #6158	376,702.06
TOTAL FUND	2,235,228.15

ACTIVITY	
BALANCE AS OF 06/04/2025	1,055,335.13
CDs	538,145.81
SAVINGS ACCOUNTS	667,693.88
DEPOSITS/DEBITS	13,426.78
DISBURSEMENTS	39,373.45
AVAILABLE FUNDS 06/18/2025	2,235,228.15

Treasurer, Roxann Stickney, presented the following report.

Deposits included real estate taxes, earned income taxes and local services taxes.

Disbursements included 2013 Ford F-550 repairs, Act 537 engineering fees, and the Township liability insurance payment.

Rick Green motioned to approve the Treasurer Report as presented. Larry Osche seconded the motion. Motion carried unanimously.

GENERAL FUND INVOICES APPROVAL

Larry Osche motioned to approve the payment for Hampton Concrete Products, Inc. invoice 27179 for grates for the Harris Road project for \$2,640.00. Rick Green seconded the motion. Motion carried unanimously.

Larry Osche motioned to approve the payment for M & M Lime Company invoice 18030 for rip rap for the Protzman Road project for \$587.57. Rick Green seconded the motion. Motion carried unanimously.

Larry Osche motioned to approve the payment for State Pipe Services, Inc. invoice 25-127 for storm pipes and catch basins cleaning for \$1550.00, Rick Green seconded the motion. Motion carried unanimously.

Rick Green motioned to approve the payment for State Worker's Insurance Fund invoice for the Herman Volunteer Fire Company worker's compensation coverage for \$1,439.00. Larry Osche seconded the motion. Motion carried unanimously.

ROAD PROJECTS INVOICES

Larry Osche motioned to approve the payment for Wiest Asphalt Products & Paving, Inc. invoice 22743 for the Beck Road drainage project for \$467.22 from the General Fund. Rick Green seconded the motion. Motion carried unanimously.

Rick Green motioned to approve the payment for Wiest Asphalt Products & Paving, Inc. invoice 22764 for a total of \$127,706.47. Base repairs for Portman Road were \$66,956.04. FB-2 binder course for Harris Road was \$60,750.43. Larry Osche, Supervisor/Roadmaster, will determine what funds the payment will be disbursed from. Larry Osche seconded the motion. Motion carried unanimously.

Larry Osche motioned to ratify the payment for Wiest Asphalt Products & Paving, Inc. invoice 22765 for asphalt-paving equipment rental for the Geibel Road project for \$57,260.00. The invoice will be paid from the General Fund. Rick Green seconded the motion. Motion carried unanimously.

SUMMIT AUTHORITY PAYMENT REQUEST

The Summit Authority presented a payment request for \$11,571.53 for the following invoices. The Authority will reimburse the Township upon receiving funding.

Larry Osche motioned to approve the payment for the DEP invoice 1413808 for NPDES annual permit fee of \$500.00. Rick Green seconded the motion. Motion carried unanimously.

Rick Green motioned to ratify the payment for Jerich Insurance Agency invoice 4191 for the Authority's annual liability insurance payment for \$3,225.00. Larry Osche seconded the motion. Motion carried unanimously.

Larry Osche motioned to approve the payment for LSSE Civil Engineers and Surveyors invoice 202413052 for the LSA Grant application for \$2,712.89. Rick Green seconded the motion. Motion carried unanimously.

Larry Osche motioned to approve the payment for LSSE Civil Engineers and Surveyors invoice 202505289 for Pennvest funding and project costs for \$5,133.64. Rick Green seconded the motion. Motion carried unanimously.

SOLITICOR REPORT

The Solicitor had nothing to report.

ALTERNATE ENGINEER

Rick Green motioned to approve Gibson-Thomas Engineering as the Township's alternate engineer. Larry Osche seconded motion. Motion carried unanimously.

TOWNSHIP LOT LINE REVISION

The Township's lot line revision was reviewed by the Township's engineer, planning commission, and Butler County planning commission. The Township's planning commission submitted a recommendation letter of approval.

Rick Green motioned to approve the Township's lot line revision as administratively correct. Larry Osche seconded the motion. Motion carried unanimously.

HERMAN POST OFFICE

The Herman Post office is now in the planning stage for a new location.

BONNIEBROOK ROAD MULTIMODAL TRANSPORTATION FUND DCED GRANT APPLICATION

Larry Osche motioned to approve the application submission for the DCED Multimodal Transportation Fund Grant for the rehabilitation of Bonniebrook Road from Route 422 to Herman Road. No match is required for municipalities. Rick Green seconded the motion. Motion carried unanimously.

RESOLUTION 2025-02 DCED MULTIMODAL TRANSPORTATION FUND GRANT FOR BONNIEBROOK ROAD

Larry Osche motioned to approve Resolution 2025-02 for the DCED Multimodal Transportation Fund Grant for the rehabilitation of Bonniebrook Road from Route 422 to Herman Road intersection. Rick Green seconded the motion. Motion carried unanimously.

LSA GRANT APPLICATION

Rick Green motioned to approve the application submission for the Local Share Account Grant for a new Township office/garage building. Larry Osche seconded the motion. Motion carried unanimously.

BONNIEBROOK ROAD DRIVEWAY

The issue has been resolved.

GEIBEL ROAD DRIVEWAY

Rick Green motioned for a letter to be sent to a property owner at Geibel Road regarding the driveway's drainage issue is impacting the road. Larry Osche seconded the motion. Motion carried unanimously.

HINCHBERGER ROAD DRIVEWAY

Larry Osche motioned for a letter to be sent to a property owner at Hinchberger Road that paved the driveway without a permit. The driveway does not meet the Township's specification. The driveway needs to be brought into compliance. Rick Green seconded the motion. Motion carried unanimously.

GEIBEL ROAD

Will be discussed at the next meeting.

ENGINEER REPORT

The PA American Water filtration project at Oneida Valley Road was reviewed.

ROADMASTER REPORT

The Roadmaster presented the following report.

1. Storm damage cleaned up.
2. Road shoulders were filled in from the paving project.
3. Catch basins cleaning was performed.
4. Equipment maintenance was performed.

ADDITIONAL BUSINESS

There was no additional business.

OPEN TO THE FLOOR – PUBLIC PARTICIPATION

There were no questions or comments from the floor.

ADJOURNMENT

With there being no further business to come before the board, Rick Green motioned to adjourn the meeting. Larry Osche seconded the motion. Motion carried unanimously. The meeting was adjourned at 7:43 p.m.

Respectfully Submitted, Secretary, Roxann L. Stickney,

NEXT BOARD OF SUPERVISORS' PUBLIC MEETING WILL BE HELD ON WEDNESDAY, JULY 16, 2025 AT 6:45 P.M.