

SUMMIT AUTHORITY MEETING MINUTES

JANUARY 21, 2025

The Summit Authority meeting was held on Tuesday, January 21, 2025 at the Summit Township Municipal Building, 502 Bonniebrook Road, Butler, PA.

CALL TO ORDER

David Barry called the meeting to order at 9:11 a.m.

PLEDGE OF ALLEGIANCE

All persons stood to recite the Pledge of Allegiance.

ROLL CALL

Authority members present were David Barry, Robert Thompson, Rick Green, and Larry Osche. Also present was the Authority Secretary, Roxann Stickney and Authority engineer, Drew Null. There was no public present.

OPEN TO THE FLOOR – QUESTIONS/COMMENTS ON THE AGENDA

There was no public present.

APPROVAL OF DECEMBER 17, 2024 MEETING MINUTES

Robert Thompson motioned to approve the December 17, 2024 meeting minutes as presented. Rick Green seconded the motion. Motion carried unanimously.

ENGINEER'S REPORT

Engineer, Drew Null, presented the attached report.

1. A Pennvest meeting for funding will be held after the project design is completed.
2. Butler Township did not approve on January 20, 2025 the Etzel property to receive public sewage from the Summit Authority. Funding options will be discussed at the next meeting due to the impact of the removal of the Etzel property from the project.

TREASURER REPORT

Treasurer, Roxann Stickney, presented the following report.

There were no deposits or disbursements. The account balance is \$216,039.68.

Rick Green motioned to approve the Treasurer report as presented. Robert Thompson seconded the motion. Motion carried unanimously.

INVOICES

A payment request for the following invoices totaling \$34,663.35 will be submitted to the Summit Township Board of Supervisors. The township will be reimbursed upon the Authority receiving funding.

David Barry motioned to approve payment for PA Municipal Authorities Association (PMAA) 2025 membership for \$200.00. Rick Green seconded the motion. Motion carried unanimously.

Rick Green motioned to approve payment for Gallagher Law Group invoice 2494 for the easement agreements for the project for \$25,327.00. Robert Thompson seconded the motion. Motion carried unanimously.

David Barry motioned to approve payment for LSSE Civil Engineers and Surveyors invoice 202413051 for the easements, Etzel property and Pennvest scoping for \$6,423.46. Robert Thompson seconded the motion. Motion carried unanimously.

LSSE Civil Engineers and Surveyors invoice 202413052 for \$2,712.89 was tabled for approval due to not receiving the services memo that provides details of the charges for the Local Share Account (LSA) grant application. Upon receiving the memo, the invoice will be reviewed for approval.

David Barry motioned to submit a payment request to the Board of Supervisors for the above referenced invoices except for invoice 202413052 which will be submitted upon receiving the service memo. Rick Green seconded the motion. Motion carried unanimously.

LSSE CIVIL ENGINEERS & SURVEYORS 2025 ENGINEERING SERVICES

David Barry motioned to approve the 2025 LSSE Civile Engineers and Surveyors contract to provide engineering services to the Summit Authority. Robert Thompson seconded the motion. Motion carried unanimously.

NPDES PERMIT RENEWAL

The NPDES permit renewal was not submitted in a timely manner. The DEP will be contacted to see if the review can be completed before the May Pennvest application deadline.

ADDITIONAL BUSINESS

There was no additional business.

OPEN TO THE FLOOR – PUBLIC PARTICIPATION

There was no public present.

ADJOURNMENT

With there being no further business to come before the Summit Township Authority, Rick Green made a motion to adjourn. Larry Osche seconded the motion. Motion carried unanimously. The meeting was adjourned at 9:58 a.m.

Respectfully Submitted, Roxann L. Stickney, Secretary

NEXT REGULAR AUTHORITY MEETING WILL BE HELD ON FEBRUARY 18, 2025 AT 9:00 A.M.



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ENGINEER'S REPORT

TO: Summit Township Authority Board
DATE: January 21, 2025
FROM: L. J. Lennon, Jr., P.E.
D. I. Null, P.E.
S. O. No.: 675-001
cc: File
SUBJECT: **January 2025 Meeting**

1. Project Design

- A. **Permitting:** *The DEP Water Quality Management (WQM) Part 2 permit has been received from DEP, task complete. The NPDES Permit for the Sewage Treatment Discharge was submitted to PADEP on December 19, 2025.*
- B. **Project Easements:** *Exhibits have been drafted and issued to the Solicitor for agreement preparation. Solicitor advised of comments on December 19, 2025, comments are being addressed. Meeting schedule to be coordinated with Authority/Solicitor, pending funding coordination.*
- C. **Planning:** *Etzel Property: PaDEP advised on July 24, 2024 that a Planning Module Component 3 is required. Letter was transmitted to Butler Township on December 13, 2025 to request a meeting to discuss the Etzel Property. Meeting was held with Butler Township on January 7, 2025.*

2. Project Funding

- A. **PENNVEST:** *A meeting was held with Pennvest, RUS, Authority and LSSE representatives on February 27, 2024 to discuss joint funding of the sewer project. Both funding sources indicated that a joint funding effort was feasible. A key consideration is to determine if the project can incorporate at least 1 customer from a second municipality to increase the eligibility for Pennvest funding to \$20M. PENNVEST has advised that 117 Herman Road (commercial lot, located in both Summit Township and Butler Township but taxed in Butler Township Ward 1) would be deemed service in a second municipality. LSSE contacted Pennvest to discuss potential Phase 1 project funding with the \$20M cap. Pennvest advised that this is acceptable if the Phase 1 project is feasible without Phase 2. PENNVEST advised of application requirements on January 9, 2025. Following the meeting with Butler Township, PENNVEST was advised that the Authority will not be making application for the February 5, 2025*

Application Cut-Off. Funding options and draft schedule to be provided for discussion at the February Authority meeting.

- B. USDA Rural Utility Service (RUS):** *RUS will arrange a meeting with their inhouse engineer, the Authority, and LSSE to discuss technical issues of RUS funding and how much of the work already completed can be used to meet RUS funding requirements.*
- C. FY2025 Community Project Funding:** *Congressman Kelley FY 2025 Appropriations: Kelley's office advised on June 28, 2024 that the project was included in the FY25 Interior Appropriations Bill for funding in the amount of \$750,000.00. Project is listed in the FY2025 U.S. Congress Committee spending items.*
- D. 2024 PA DCED Statewide Local Share Account Program:** Applications were submitted to request funding for Phase I and Phase II project. Resolutions are provided for Board consideration.