

**SUMMIT TOWNSHIP BOARD OF SUPERVISORS
PUBLIC MEETING MINUTES
DECEMBER 4, 2024**

The Summit Township Board of Supervisors public meeting was held on Wednesday, December 4, 2024, at the Summit Township Municipal Building, 502 Bonniebrook Road, Butler, PA.

CALL TO ORDER

Willie Adams called the meeting to order at 6:45 p.m.

PLEDGE OF ALLEGIANCE

All persons present stood to recite the Pledge of Allegiance.

ROLL CALL

Supervisors Willie Adams, Larry Osche, and Rick Green were present. Township Secretary, Roxann Stickney, Helen Osche, and Dave Barry were present.

OPEN TO THE FLOOR – QUESTIONS/COMMENTS ON THE AGENDA

There were no questions or comments from the floor.

NOVEMBER 20, 2024 REGULAR PUBLIC MEETING MINUTES APPROVAL

Rick Green motioned to approve the November 20, 2024 regular public meeting minutes as presented. Larry Osche seconded the motion. Motion carried unanimously.

TREASURER’S REPORT

FUND BALANCE	
CAPITAL FUND	165,593.96
FIRE HYDRANT FUND	6,375.78
GENERAL FUND	626,005.35
SEWAGE ESCROW FUND	28,614.77
SEWAGE PERMIT FUND	10,291.35
STATE FUND	10,817.60
AVAILABLE FUNDS	847,698.81
CAPITAL FUND - SAVINGS	160,586.54
GENERAL FUND SAVINGS	496,006.78
GENERAL FUND CD #6157	160,447.65
GENERAL FUND CD #6158	374,377.83
TOTAL FUND	2,039,117.61

ACTIVITY	
BALANCE AS OF 11/20/2024	802,295.54
CDs	534,825.48
SAVINGS ACCOUNTS	656,593.32
DEPOSITS/DEBITS	70,474.91
DISBURSEMENTS	25,071.64
AVAILABLE FUNDS 12/04/2024	2,039,117.61

Treasurer, Roxann Stickney, presented the following report.

Deposits included Clearfield Township and Winfield Township contribution for Herman Volunteer Fire Company worker’s compensation insurance, Summit Academy payment in lieu of taxes, PennDOT winter maintenance payment for Herman Road, earned income taxes, and local services taxes.

Disbursements included catch basins, truck repair and Herman Volunteer Fire Company auto insurance payment.

Rick Green motioned to approve the Treasurer Report as presented. Larry Osche seconded the motion. Motion carried unanimously.

GENERAL FUND INVOICES APPROVAL

Larry Osche motioned to ratify the payment to Allegheny Crew Change invoice 3432 for 2009 Peterbilt multiple repairs for \$9,142.90. Rick Green seconded the motion. Motion carried unanimously.

Larry Osche motioned to approve payment for Butler Petroleum invoice 586501 for gasoline for \$1,062.35. Rick Green seconded the motion. Motion carried unanimously.

Larry Osche motioned to approve payment for Butler Petroleum invoice 586502 for diesel fuel for \$1,619.87. Rick Green seconded the motion. Motion carried unanimously.

Rick Green motioned to approve payment for Howard Insurance Agency invoice 8620 for Herman Volunteer Fire Company automobile insurance for \$2,307.00. Larry Osche seconded the motion. Motion carried unanimously.

Rick Green motioned to approve payment for Jerich Insurance Agency invoice 4019 for the Township worker's compensation insurance for \$1,702.00. Larry Osche seconded the motion. Motion carried unanimously.

Larry Osche motioned to approve payment for Stephenson Equipment invoice 18084091 for 2013 Ford F-550 salt spreader chain for \$618.91. Rick Green seconded the motion. Motion carried unanimously.

Larry Osche motioned to approve payment for Stephenson Equipment invoice 18084148 for 2016 Peterbilt spinner motor for \$1,163.05. Rick Green seconded the motion. Motion carried unanimously.

Larry Osche motioned to approve payment for TJB Consulting invoice 0000893 for Township's website renewal for \$205.99. Rick Green seconded the motion. Motion carried unanimously.

SUMMIT AUTHORITY PAYMENT REQUEST

Summit Authority submitted a payment request for the following invoices totaling \$98,856.64. The Authority will reimburse the Township upon receiving funding.

Rick Green motioned to approve payment for Gallagher Law Group invoice 2468 for right-of-way easement agreements for \$37,065.24. Larry Osche seconded the motion. Motion carried unanimously.

Larry Osche motioned to approve payment for LSSE Civil Engineers and Surveyors invoice 202410882 for easements, Etzel property and Pennvest scoping for \$29,654.33. Rick Green seconded the motion. Motion carried unanimously.

Larry Osche motioned to approve payment for LSSE Civil Engineers and Surveyors invoice 202412346 for easements, Etzel property and Pennvest scoping for \$32,137.07. Rick Green seconded the motion. Motion carried unanimously.

RESOLUTION 2024-09 ADOPTION OF 2025 BUDGETS

Rick Green motioned to approve Resolution 2024-09 for the General Fund, Capital Fund, Fire Hydrant Fund, Sewage Escrow Fund, Sewage Permit Fund, and State Fund budgets. Larry Osche seconded the motion. Motion carried unanimously.

DENTAL RENEWAL

Willie Adams motioned to renew the dental insurance. Rick Green seconded the motion. Motion carried unanimously.

TOWNSHIP WORKER'S COMPENSATION RENEWAL

Willie Adams motioned to renew the Township workers' compensation insurance. Rick Green seconded the motion. Motion carried unanimously.

HERMAN EARNED INCOME TAX CREDIT

Herman Volunteer Fire Company has submitted the list of eligible individuals for the 2024 Earned Income Tax Credit. LeRoy Shuler submitted a request for the earned income tax credit. The Township Secretary confirmed that LeRoy Shuler is on the eligibility list.

Willie Adams motioned to approve LeRoy Shuler for the 2024 Earned Income Tax Credit for his eligibility service to Herman Volunteer Fire Company. Rick Green seconded the motion. Motion carried unanimously.

ROADMASTER REPORT

Roadmaster, Larry Osche, presented the following report:

1. Roads were salted and maintained during a snow event.
2. All Township trucks are outfitted with winter maintenance equipment.
3. Township equipment was placed in storage.
4. Roads were checked and catch basins cleaned.

ADDITIONAL BUSINESS

There was no additional business.

OPEN TO THE FLOOR – PUBLIC PARTICIPATION

There were no questions or comments from the floor.

ADJOURNMENT

With there being no further business to come before the board, Larry Osche motioned to adjourn the meeting. Rick Green seconded the motion. Motion carried unanimously. The meeting was adjourned at 7:45 p.m.

Respectfully Submitted, Secretary Roxann. L. Stickney,

NEXT BOARD OF SUPERVISORS PUBLIC MEETING WILL BE HELD WEDNESDAY, DECEMBER 18, 2024