

**SUMMIT TOWNSHIP BOARD OF SUPERVISORS  
PUBLIC MEETING MINUTES  
NOVEMBER 19, 2025**

The Summit Township Board of Supervisors public meeting was held on Wednesday, November 19, 2025, at the Summit Township Municipal Building, 502 Bonniebrook Road, Butler, PA.

**CALL TO ORDER**

Willie Adams called the meeting to order at 6:50 p.m.

**PLEDGE OF ALLEGIANCE**

All persons present stood to recite the Pledge of Allegiance.

**ROLL CALL**

Supervisors Willie Adams, Rick Green, and Larry Osche were present at the meeting. Also, present Township Secretary Roxann Stickney, Helen Osche, Chad Geibel, Jeff Leech and Greg Comer representing America from the Sky.

**OPEN TO THE FLOOR – QUESTIONS/COMMENTS ON THE AGENDA**

There were no questions or comments from the floor.

**NOVEMBER 5, 2025 REGULAR MEETING MINUTES APPROVAL**

Rick Green motioned to approve November 5, 2025 regular public meetings minutes as presented. Larry Osche seconded the motion. Motion carried unanimously.

**TREASURER REPORT**

<b>FUND BALANCE</b>	
CAPITAL FUND	267,463.53
FIRE HYDRANT FUND	7,846.19
GENERAL FUND	513,123.13
SEWAGE ESCROW FUND	28,614.77
SEWAGE PERMIT FUND	13,293.90
STATE FUND	3,287.22
<b>AVAILABLE FUNDS</b>	<b>833,628.74</b>
CAPITAL FUND - SAVINGS	165,961.22
GENERAL FUND SAVINGS	512,607.68
GENERAL FUND CD #6157	162,462.67
GENERAL FUND CD #6158	379,079.54
<b>TOTAL FUND</b>	<b>2,053,739.85</b>

<b>ACTIVITY</b>	
BALANCE AS OF 11/05/2025	822,978.47
CDs	541,542.21
SAVINGS ACCOUNTS	678,568.90
DEPOSITS/DEBITS	70,470.30
DISBURSEMENTS	59,820.03
<b>AVAILABLE FUNDS 11/19/2025</b>	<b>2,053,739.85</b>

Treasurer Roxann Stickney presented the following report.

Deposits included Highway Lighting Quarterly payment, earned income taxes and local services taxes.

Disbursements included 2002 Peterbilt truck repairs, guiderails repair/replacement at Bonniebrook Road, John Deere mower parts, and Act 537 Plan revisions for the public sewage project.

Rick Green motioned to approve the Treasurer Report as presented. Larry Osche seconded the motion. Motion carried unanimously.

**GENERAL FUND INVOICES APPROVAL**

Larry Osche motioned to approve the payment for Firstin Service invoice 111225-04 for repairs to the 2016 Peterbilt truck for \$3,325.38. Rick Green seconded the motion. Motion carried unanimously.

Willie Adams motioned to approve the payment for State Worker's Insurance Fund for Herman Volunteer Fire Company worker's compensation insurance for \$1,439.00. Rick Green seconded the motion. Motion carried unanimously.

Larry Osche motioned to approve the payment for Stephenson Equipment invoice PO625118 for snow fence wood for \$1,231.20. Rick Green seconded the motion. Motion carried unanimously.

#### **SUMMIT AUTHORITY PAYMENT REQUEST**

The Summit Authority submitted a payment request for the following invoices totaling \$21,365.49. The Authority will reimburse the Township upon receipt of funding.

Rick Green motioned to approve payment for PA DEP annual NPDES Permit fee for invoice 1435746 for \$1,000.00. Larry Osche seconded the motion. Motion carried unanimously.

Rick Green motioned to approve payment for LSSE Civil Engineers and Surveyors invoice 202512669 for design, funding, and Act 537 revisions to the public sewage project for \$20,365.49. Larry Osche seconded the motion. Motion carried

#### **GEIBEL LOT LINE REVISION**

The Geibel/Green lot line revision plan for 871 Bonniebrook Road and Township's planning commission recommendation letter of approval. The plan was also reviewed by the Township's engineer and Butler County planning commission.

Willie Adams motioned to approve the Geibel lot line revision plan as administratively correct. Rick Green seconded the motion. Motion carried unanimously.

#### **BLACK SUBDIVISION**

The Black Revocable Trust Plan subdivision plan for 235 Hinchberger Road and Township's planning commission recommendation letter of approval. The plan was also reviewed by the Township's engineer and Butler County planning commission.

Willie Adams motioned to approve the Black Revocable Trust Plan subdivision plan as administratively correct. Rick Green seconded the motion. Motion carried unanimously

#### **SOLICITOR REPORT**

The Geibel Consent Order payment has been received. The Municipal Claim will be filed. The next status conference is scheduled for May 1, 2026.

Conditional Use for each zoning district for alternative energy farms and systems is acceptable.

A parcel that is taxed in Summit Township, but the building is in another Township can be purchased by the Township. The Solicitor has recommended an intergovernmental agreement that entire lot will be required to meet Summit Township's requirements.

#### **ORDINANCE #90 PENSION AMENDMENT**

Larry Osche motioned to approve Ordinance #90 for a pension amendment to permit in-service distribution. Rick Green seconded the motion. Motion carried unanimously.

#### **RESOLUTION 2025-07 LSA GRANT APPLICATION**

Larry Osche motioned to approve Resolution 2025-07 for the submission of the LSA grant for a new township building. Rick Green seconded the motion. Willie Adams voted "no". Rick Green voted "yes". Larry Osche voted "yes". Motion carried.

#### **RESOLUTION 2025-08 AMERICA 250 PA**

Willie Adams motioned to approve Resolution 2025-08 America 250 PA for the commemoration of the 250<sup>th</sup> anniversary of the United States and Pennsylvania. Rick Green seconded the motion. Motion carried unanimously.

**HERMAN VOLUNTEER FIRE COMPANY**

Larry Osche motioned to pay Herman Volunteer Fire Company \$100.00 for the month of November and each following month \$200.00 for the storage of the Township's equipment. Rick Green seconded the motion. Motion carried unanimously.

**HERMAN ARE PICTURE**

Rick Green motioned for the purchase of an ariel photo of the Township. Willie Adams seconded the motion. Motion carried unanimously.

**ENGINEER REPORT**

Nothing to report.

**ROAD DEPARTMENT EMPLOYEE**

Larry Osche motioned to advertise for a full-time road department employee with a preferred CDL or willing to obtain one. Rick Green seconded the motion. Motion carried unanimously.

**ROADMASTER REPORT**

The Roadmaster presented the following report.

1. Installation of snow fencing has been completed.
2. Equipment repair maintenance was performed.
3. Cleaning of leaves from catch basins.
4. Installation of winter equipment for the vehicles has been completed.
5. Geibel Road line painting project is scheduled. The road will be closed while this is being performed.

**ADDITIONAL BUSINESS**

There was no additional business.

**OPEN TO THE FLOOR – PUBLIC PARTICIPATION**

There were no questions or comments from the floor.

**ADJOURNMENT**

Meeting recessed into executive session at 8:00 p.m.

Meeting readjoined at 8:23 p.m.

With there being no further business to come before the board, Larry Osche motioned to adjourn the meeting. Rick Green seconded the motion. Motion carried unanimously. The meeting was adjourned at 8:24p.m.

Respectfully Submitted, Roxann L. Stickney, Secretary  
**NEXT BOARD OF SUPERVISORS' PUBLIC MEETING WILL BE HELD ON  
WEDNESDAY, DECEMBER 3, 2025 AT 6:45 P.M.**