

**SUMMIT TOWNSHIP BOARD OF SUPERVISORS
PUBLIC MEETING MINUTES
JULY 16, 2025**

The Summit Township Board of Supervisors public meeting was held on Wednesday, July 16, 2025, at the Summit Township Municipal Building, 502 Bonniebrook Road, Butler, PA.

CALL TO ORDER

Willie Adams called the meeting to order at 6:45 p.m.

PLEDGE OF ALLEGIANCE

All persons present stood to recite the Pledge of Allegiance.

ROLL CALL

Supervisors Willie Adams and Rick Green were present at the meeting. Supervisor Larry Osche attended via telephone. Also present were Township Solicitor, Michael Gallagher, Secretary, Roxann Stickney, Gary Neyman, Steven Graff, Amato Prudente, Dave Barry, Jennifer A. Michel, Robert Ray, and Molly Mung.

OPEN TO THE FLOOR – QUESTIONS/COMMENTS ON THE AGENDA

There were no questions or comments from the floor.

JUNE 18, 2025 REGULAR MEETING MINUTES APPROVAL

Rick Green motioned to approve the June 18, 2025 regular public meeting minutes as presented. Larry Osche seconded the motion. Motion carried unanimously.

TREASURER REPORT

FUND BALANCE		ACTIVITY	
CAPITAL FUND	265,312.40	BALANCE AS OF 06/18/025	1,029,388.46
FIRE HYDRANT FUND	12,387.15	CDs	539,841.34
GENERAL FUND	623,669.95	SAVINGS ACCOUNTS	673,104.03
SEWAGE ESCROW FUND	28,614.77	DEPOSITS/DEBITS	164,547.35
SEWAGE PERMIT FUND	8,527.00	DISBURSEMENTS	252,171.77
STATE FUND	3,252.77	AVAILABLE FUNDS 07/16/2025	2,154,709.41
AVAILABLE FUNDS	941,764.04		
CAPITAL FUND - SAVINGS	164,624.65		
GENERAL FUND SAVINGS	508,479.38		
GENERAL FUND CD #6157	161,952.41		
GENERAL FUND CD #6158	377,888.93		
TOTAL FUND	2,154,709.41		

Treasurer, Roxann Stickney, presented the following report.

Deposits included Act 13 Funds, CDs and saving accounts interest, earned income taxes and local services taxes.

Disbursements included Harris Road and Portman Road projects, and Herman quarterly local services tax distribution.

Rick Green motioned to approve the Treasurer Report as presented. Larry Osche seconded the motion. Motion carried unanimously.

GENERAL FUND INVOICES APPROVAL

Larry Osche motioned to approve the payment for Bradigan's Incorporated invoice for 17910 for gasoline and diesel fuel for \$3,895.76. Rick Green seconded the motion. Motion carried unanimously.

Willie Adams motioned to approve the payment for Jerich Insurance Agency invoice 4261 for the Township's liability insurance for \$2,578.00. Rick Green seconded the motion. Motion carried unanimously.

Willie Adams motioned to approve the payment for Jerich Insurance Agency invoice 4262 for the Township worker's compensation insurance for \$1,704.00. Rick Green seconded the motion. Motion carried unanimously.

Larry Osche motioned to approve the payment for M & M Lime Company, Inc. invoice 18232 for rip rap for the Binsey Road and Pine Drive projects for \$1,588.38. Rick Green seconded the motion. Motion carried unanimously.

Rick Green motioned to approve the payment for Saxonburg Police services from May 24, 2025 through June 20, 2025 for \$4,057.98. Larry Osche seconded the motion. Motion carried unanimously.

Rick Green motioned to approve the payment for State Worker's Insurance Fund invoice for Herman Volunteer Company worker's compensation insurance for \$1,439.00. Willie Adams seconded the motion. Motion carried unanimously.

It will cost more to repair the current laser liner than what a new one costs. Larry Osche motioned to ratify approval to Topcon Solutions Store invoice 90350561 for a laser liner for \$2,215.50. Rick Green seconded the motion. Motion carried unanimously.

Larry Osche motioned to approve the payment for Wiest Asphalt Products and Paving, Inc. for invoice 22743 for modified binder for the Beck Road driveway project for \$467.22. Rick Green seconded the motion. Motion carried unanimously.

SUMMIT AUTHORITY PAYMENT REQUEST

The Summit Authority submitted a payment request for LSSE Civil Engineers and Surveyors invoice 202507668 for Pennvest funding and project costs for \$4,589.29. The Authority will reimburse the Township upon receiving funding. Larry Osche seconded the motion. Rick Green voted "yes". Larry Osche voted "yes". Willie Adams voted "no". Motion carried.

SOLITICOR REPORT

The Solicitor had nothing to report and requested an executive session regarding pending litigation. No decision will be made.

PIERREL/HINCHBERGER SUBDIVISION

The Pierrel/Hinchberger subdivision at 114 Phllmar Drive was reviewed along with a recommendation letter of approval from the Township's planning commission. The plan was also reviewed by the Township's engineer and Butler County planning commission.

Willie Adams motioned to approve the Pierrel/Hinchberger subdivision plan as administratively correct. Rick Green seconded the motion. Motion carried unanimously.

J MICHEL FARMS, LLC AGRICUTURAL SECURITY

Willie Adams motioned to accept the application letter for J. Michel Farms, LLC at 670 Herman Road, Butler, PA property becomes part of an Agricultural Security Area. Rick Green seconded the motion. Motion carried unanimously.

HERMAN POST OFFICE

The next step in the process is for the postal service to send to the residents a letter regarding the relocation of the post office.

RESOLUTION 2025-03 SEWAGE ENFORCEMENT FEE SCHEDULE

Willie Adams motioned to approve Resolution 2025-03 the sewage enforcement fee schedule for 2025. Rick Green seconded the motion. Motion carried unanimously.

RESOLUTION 2025-04 ACT 13 FUNDS

Willie Adams motioned to approve Resolution 2025-04 for the appropriations of the Act 13 funds there were received for \$111,241.60 to the Capital Fund to be expended for allowable uses. Rick Green seconded the motion. Motion carried unanimously.

SUPPORT LETTER FOR DCED MULTIMODAL TRANSPORTATION FUND GRANT

Willie Adams motioned to submit a support letter from the Township for the DCED Multimodal Transportation Fund Grant for Bonniebrook Road. The Township qualifies for CFA funding and a match is not required. Rick Green seconded the motion. Motion carried unanimously.

ENGINEER REPORT

The engineer reviewed the Pierrel/Hinchberger subdivision and PA American Water filtration land development and Stormwater Management Plan.

VALLEY VIEW DRIVE

The Supervisors will research the drainage issue.

BINSEY ROAD

The Township applied for the Dirt, Gravel, and Low Volume Grant for Binsey Road drainage issue.

NEW TRACTOR/MOWER

The quote for a new tractor/mower is \$212,984.00 and it will take approximately ten months to receive it. This was tabled until the next meeting.

LASER LINER

The approval for the laser liner was completed in the invoice section of the minutes.

ROADMASTER REPORT

The Roadmaster presented the following report.

1. Cleaning of roads from storm damage.
2. Cleaning catch basins.
3. Seal coat project is complete.

ADDITIONAL BUSINESS

Saxonburg Police conducted an active shooter class at St. Luke's School and Sportsman's Supply.

Willie Adams announced an executive session will be held after the meeting to discuss pending litigation. No decisions will be made.

OPEN TO THE FLOOR – PUBLIC PARTICIPATION

The Herman Volunteer Fire Company's generator transfer switch needs replaced the cost is approximately \$2,400.00 to \$2,800.00.

ADJOURNMENT

Willie Adams motioned to recess into executive session at 7:56 p.m. Rick Green seconded the motion. Motion carried unanimously. No decisions were made.

Meeting reconvened at 8:35 p.m.

With there being no further business to come before the board, Rick Green motioned to adjourn the meeting. Willie Adams seconded the motion. Motion carried unanimously. The meeting was adjourned at 8:37 p.m.

Respectfully Submitted, Secretary, Roxann L. Stickney,

NEXT BOARD OF SUPERVISORS' PUBLIC MEETING WILL BE HELD ON WEDNESDAY, AUGUST 6, 2025 AT 6:45 P.M.