

**SUMMIT TOWNSHIP BOARD OF SUPERVISORS
PUBLIC MEETING MINUTES
NOVEMBER 20, 2024**

The Summit Township Board of Supervisors public meeting was held on Wednesday, November 20, 2024, at the Summit Township Municipal Building, 502 Bonniebrook Road, Butler, PA.

CALL TO ORDER

Willie Adams called the meeting to order at 6:45 p.m.

PLEDGE OF ALLEGIANCE

All persons present stood to recite the Pledge of Allegiance.

ROLL CALL

Supervisors Willie Adams, Larry Osche, and Rick Green were present. Township Secretary, Roxann Stickney was absent. Present was the Township's Solicitor, Michael Gallagher, Jim Henry, Kevin Hansotte and Dave Barry.

OPEN TO THE FLOOR – QUESTIONS/COMMENTS ON THE AGENDA

There were no questions or comments from the floor.

NOVEMBER 6, 2024 REGULAR PUBLIC MEETING MINUTES APPROVAL

Rick Green motioned to approve the November 6, 2024 regular public meeting minutes as presented. Willie Adams seconded the motion. Larry Osche motioned to abstain due to being absent from the meeting. Motion carried.

TREASURER'S REPORT

FUND BALANCE	
CAPITAL FUND	165,245.09
FIRE HYDRANT FUND	6,297.46
GENERAL FUND	581,236.11
SEWAGE ESCROW FUND	28,614.77
SEWAGE PERMIT FUND	10,107.30
STATE FUND	10,794.81
AVAILABLE FUNDS	802,295.54
CAPITAL FUND - SAVINGS	160,586.54
GENERAL FUND SAVINGS	496,006.78
GENERAL FUND CD #6157	160,447.65
GENERAL FUND CD #6158	374,377.83
TOTAL FUND	1,993,714.34

ACTIVITY	
BALANCE AS OF 11/06/2024	750,513.78
CDs	534,825.48
SAVINGS ACCOUNTS	656,593.32
DEPOSITS/DEBITS	86,662.32
DISBURSEMENTS	34,880.56
AVAILABLE FUNDS 11/20/2024	1,993,714.34

Supervisor Rick Green presented on behalf of the Treasurer the following report.

Deposits included earned income taxes, and local services taxes.

Disbursements included garage design/bid process and police services.

Larry Osche motioned to approve the Treasurer Report as presented. Willie Adams seconded the motion. Motion carried unanimously.

GENERAL FUND INVOICES APPROVAL

Larry Osche motioned to table payment approval for Allegheny Crew invoice 3432 for multiple repairs on the 2009 Peterbilt for \$9,142.90. Willie Adams seconded the motion. Motion carried unanimously.

Rick Green motioned to approve payment for Minuteman Press invoice 239049 for the newsletter printing and mailing for \$1,967.28 which included postage. Willie Adams seconded the motion. Motion carried unanimously.

Larry Osche motioned to approve payment for Point Spring & Driveshaft invoice S-INV-10087 for 2016 Peterbilt filters and oil for \$269.50. Rick Green seconded the motion. Motion carried unanimously.

Rick Green motioned to approve payment for State Worker's Insurance Fund for Herman VFC worker's compensation insurance for \$1,236.00. Willie Adams seconded the motion. Motion carried unanimously.

Larry Osche motioned to approve payment for Wine Concrete Products invoice 95589 for catch basins for the Moran Road project for \$570.00. Rick Green seconded the motion. Motion carried unanimously.

HANSOTTE MINOR SUBDIVISION

Willie Adams motioned to approve that contour request to not be on the map of the Kevin Hansotte and Judith Hansotte minor subdivision. Rick Green seconded the motion. Motion carried unanimously.

The Board reviewed the Kevin Hansotte and Judith Hansotte minor subdivision plan and the Township's Planning Commission recommendation letter of approval.

Willie Adams motioned to approve the Hansotte minor subdivision plan as administratively correct. Rick Green seconded the motion. Motion carried unanimously.

SOLICITOR REPORT

The Solicitor presented the following report:

The order for the Trufley property clean-up has been submitted to the Court.

The Solicitor received approximately 400 rights-of-way from the Township's engineer for the public sewage project. Thus far, 250 have been completed. The remaining 150 will be tentatively completed by the first week of December. A public meeting for the property owners could be held in mid-December.

The Geibel property clean-up will be discussed in executive session.

Monthly visits to the Trufley property for pictures of the clean-up progress are no longer necessary due to an established deadline of March 31, 2025. A visit will be conducted on April 1, 2025 to see if the property has been cleaned up.

CHICORA ROAD PROPERTY

If no response is received from the final notification that will be submitted to the Chicora Road property owners regarding the swimming pool relocation and burning of furniture, then legal proceedings to the District Court will commence.

RESOLUTION 2024-08 LOCAL SHARE ACCOUNT GRANT

Willie Adams motioned to approve the submission of the Local Share Account (LSA) Grant application for the fire pump for the Portman Road fire hydrant project. Rick Green seconded the motion. Motion carried unanimously.

HERMAN EARNED INCOME TAX CREDIT

Herman Volunteer Fire Company has submitted the list of eligible individuals for the 2024 Earned Income Tax Credit. Josh Klein submitted a request for the earned income tax credit. The Township Secretary confirmed that Josh Klein is on the eligibility list.

Willie Adams motioned to approve Josh Klein for the Earned Income Tax Credit for his eligibility service to Herman Volunteer Fire Company. Rick Green seconded the motion. Motion carried unanimously.

ENGINEER REPORT – HANSOTTE MINOR SUBDIVISION WAS REVIEWED

Rick Green presented the engineer report that the Hansotte minor subdivision was reviewed.

VEHICLES/EQUIPMENT STORAGE

Larry Osche motioned to approve the storage of the Township's vehicles and equipment at Bauer Excavating garage at 705 Herman Road, Butler, PA. Rick Green seconded the motion. Motion carried unanimously.

TIRES FOR 2022 FORD F-550

Larry Osche motioned to approve the purchase of six tires for the 2022 Ford F-550 for a cost of \$2,695.20. Rick Green seconded the motion. Motion carried unanimously.

ROADMASTER REPORT

Roadmaster, Larry Osche, presented the following report:

1. Cleaning and leaf removal from catch basins were performed.
2. Equipment was installed on the vehicles for the winter road maintenance season.

A cost estimate for a solar warning light for the Bonniebrook Road and Route 422 intersection will be obtained.

ADDITIONAL BUSINESS

Willie Adams announced an executive session was held on November 12, 2024 at 11:00 a.m. regarding employee issues.

An executive session will be held after the meeting to discuss pending litigation.

OPEN TO THE FLOOR – PUBLIC PARTICIPATION

Emergency Management Coordinator recommended for the Burning Ordinance to be amended to include fines for unattended burning at a cost of \$250.00 for the first offense and \$500.00 for the second offense. The Solicitor confirmed that ordinance will have to be amended to implement this change.

ADJOURNMENT

Meeting recessed into executive session at 7:48 p.m.

Meeting reconvened at 8:50 p.m.

With there being no further business to come before the board, Larry Osche motioned to adjourn the meeting. Willie Adams seconded the motion. Motion carried unanimously. The meeting was adjourned at 8:50 p.m.

Respectfully Submitted, Supervisor Rick Green,
NEXT BOARD OF SUPERVISORS PUBLIC MEETING WILL BE HELD WEDNESDAY, DECEMBER 4, 2024