

**SUMMIT TOWNSHIP BOARD OF SUPERVISORS
PUBLIC MEETING MINUTES
OCTOBER 16, 2024**

The Summit Township Board of Supervisors public meeting was held on Wednesday, October 16, 2024, at the Summit Township Municipal Building, 502 Bonniebrook Road, Butler, PA.

CALL TO ORDER

Willie Adams called the meeting to order at 6:45 p.m.

PLEDGE OF ALLEGIANCE

All persons present stood to recite the Pledge of Allegiance.

ROLL CALL

Supervisors Willie Adams, Rick Green, and Larry Osche were present. Also present was the Township Solicitor, Michael Gallagher, Secretary, Roxann Stickney, Dave Barry, Erin Sherrouse, Robbie Sherrouse, Kelly Konyha, Ed Thanner, and Molly Muris.

OPEN TO THE FLOOR – QUESTIONS/COMMENTS ON THE AGENDA

There were no questions or comments from the floor.

OCTOBER 2, 2024 REGULAR PUBLIC MEETING MINUTES APPROVAL

Larry Osche motioned to approve the October 2, 2024 regular public meeting minutes as presented. Willie Adams seconded the motion. Rick Green abstained from voting due to being absent from the meeting. Motion carried.

TREASURER’S REPORT

FUND BALANCE	
CAPITAL FUND	164,853.06
FIRE HYDRANT FUND	7,486.18
GENERAL FUND	504,509.51
SEWAGE ESCROW FUND	28,614.77
SEWAGE PERMIT FUND	10,107.30
STATE FUND	10,769.20
AVAILABLE FUNDS	726,340.02
CAPITAL FUND - SAVINGS	160,586.54
GENERAL FUND SAVINGS	496,006.78
GENERAL FUND CD #6157	160,447.65
GENERAL FUND CD #6158	374,377.83
TOTAL FUND	1,917,758.82

ACTIVITY	
BALANCE AS OF 10/02/2024	789,069.20
CDs	534,825.48
SAVINGS ACCOUNTS	656,593.32
DEPOSITS/DEBITS	7,403.80
DISBURSEMENTS	70,132.98
AVAILABLE FUNDS 10/16/2024	1,917,758.82

Treasurer, Roxann Stickney, presented the following report.

Deposits included earned income taxes and permits.

Disbursements included payment for stone, equipment rental and binder for the Moran Road project, Act 537 Plan for public sewage engineering fees and the annual NPDES permit fee, and the Local Services Tax (LST) distribution to Herman Volunteer Fire Company and fuel.

Rick Green motioned to approve the Treasurer Report as presented. Larry Osche seconded the motion. Motion carried unanimously.

GENERAL FUND INVOICES APPROVAL

Larry Osche motioned to approve the payment for Bio-Fab Products invoice 18660 for mower lift arm repair for \$325.00. Rick Green seconded the motion. Motion carried unanimously.

Larry Osche motioned to approve the payment for Concrete Coring Company, Inc. invoice 6940 for Moran Road core drilling for \$950.00. Rick Green seconded the motion. Motion carried unanimously.

Rick Green motioned to approve the payment for Jerich Insurance Agency invoice 3976 for the Township's liability insurance for \$1,970.00. Larry Osche seconded the motion. Motion carried unanimously.

Rick Green motioned to approve the payment for LSSE Civil Engineers and Surveyors invoice 202410048 for grading, and solar/wind ordinance review for \$781.25. Willie Adams seconded the motion. Motion carried unanimously.

SUMMIT AUTHORITY PAYMENT REQUEST

Summit Authority submitted the following invoices:

Larry Osche motioned to approve the payment for DEP invoice 1382155 for the NPDES Annual fee for \$1,000.00. Rick Green seconded the motion. Motion carried unanimously.

Rick Green motioned to approve the payment for Gallagher Law Group invoice 2402 for easement agreements for \$266.00. Larry Osche seconded the motion. Motion carried unanimously.

Rick Green motioned to approve the payment for LSSE Engineers and Surveyors invoice 202410047 for easements, Etzel property and Pennvest funding for \$29,948.91. Larry Osche seconded the motion. Motion carried unanimously.

Rick Green motioned to approve the payment for the above referenced invoices for a total of \$31,214.91 on behalf of Summit Authority. The Authority will reimburse the Township upon receiving funding. Willie Adams seconded the motion. Motion carried unanimously.

REVISED SUMMER LAKE SUBDISION

The majority of the revised Summer Lake Subdivision is in Butler Township. Therefore, Butler Township is the lead township. The portion of the subdivision in Summit Township will be a non-buildable parcel for agricultural purposes. The property owner Ed Thanner, Township's Planning Commission, and the Township's Secretary signed the DEP non-buildable declaration. The Township's Sewage Enforcement Officer signature was not required since there is no existing septic on the property.

The Supervisors reviewed the revised Summer Lake Subdivision plan and the Township planning commission's recommendation letter of approval.

Willie Adams motioned to approve the revised Summer Lake Subdivision that is Summit township as administratively correct. Rick Green seconded the motion. Motion carried unanimously.

SOLICITOR REPORT

The Geibel property will be discussed in executive session.

MORAN ROAD DRIVEWAY

Property owners of 186 Moran Road, Butler, PA attended the meeting regarding a driveway issue. The Supervisors will meet at the property with the owners to research the issue.

HERMAN VFC EQUIPMENT TESTING & AUDIT

Herman Volunteer Fire Company submitted the annual equipment testing information and audit information on time.

ENGINEER REPORT

The revised Summer Lake subdivision and solar/wind ordinance were reviewed.

ROADMASTER REPORT

Roadmaster, Larry Osche, presented the following report:

1. The Community Development Block Grant (CDBG) project for Binsey Road is completed.
2. Grass cutting performed.
3. Equipment maintenance performed.

Flashing project on the building has been completed.

An accident at Route 38 & Route 68 damaged the overhead light and base. It is in process of being repaired. An insurance claim for reimbursement will be submitted.

A Supervisor and the Zoning Officer is scheduled on Friday, October 18, 2024 to review Sportsman’s Supply property progress.

ADDITIONAL BUSINESS

Willie Adams announced the following executive sessions were held.

October 8, 2024 at 11:00 a.m. with three Supervisors to discuss pending litigation. No decisions were made.

October 8, 2024 at 12:00 p.m. With two Supervisors to discuss pending litigation. No decisions were made.

October 11, 2024 at 12:30 p.m. the Supervisors met at the Solicitor’s office to discuss pending litigation.

October 11, 2024 at 1:00 p.m. the Supervisors attended a court proceeding for pending litigation.

October 16, 2024 the Supervisors will hold an executive session with the Township’s Solicitor and Zoning Officer to discuss pending litigation.

OPEN TO THE FLOOR – PUBLIC PARTICIPATION

There were no questions or comments from the floor.

ADJOURNMENT

Rick Green motioned to recess into executive session at 7:55 p.m. Larry Osche seconded the motion. Motion carried unanimously.

Meeting reconvened at 8:44 p.m.

With there being no further business to come before the board, Willie Adams motioned to adjourn the meeting. Larry Osche seconded the motion. Motion carried unanimously. The meeting was adjourned at 8:45 p.m.

Respectfully Submitted, Roxann Stickney, Secretary

NEXT BOARD OF SUPERVISORS PUBLIC MEETING WILL BE HELD WEDNESDAY, NOVEMBER 6, 2024