

**SUMMIT TOWNSHIP BOARD OF SUPERVISORS
PUBLIC MEETING MINUTES
OCTOBER 1, 2025**

The Summit Township Board of Supervisors public meeting was held on Wednesday, October 1, 2025, at the Summit Township Municipal Building, 502 Bonniebrook Road, Butler, PA.

CALL TO ORDER

Willie Adams called the meeting to order at 6:45 p.m.

PLEDGE OF ALLEGIANCE

All persons present stood to recite the Pledge of Allegiance.

ROLL CALL

Supervisors Willie Adams, Rick Green, and Larry Osche were present at the meeting. Also, present was Township Secretary, Roxann Stickney, Dave Barry, Ray Bates, Annah Delgado, and Brock Hinton.

OPEN TO THE FLOOR – QUESTIONS/COMMENTS ON THE AGENDA

There were no questions or comments from the floor.

SEPTEMBER 17, 2025 REGULAR MEETING MINUTES APPROVAL

Willie Adams motioned to approve September 17, 2025 regular public meetings minutes as presented. Larry Osche seconded the motion. Rick Green abstained due to being absent from the meeting. Motion carried.

TREASURER REPORT

FUND BALANCE	
CAPITAL FUND	266,948.79
FIRE HYDRANT FUND	10,189.13
GENERAL FUND	625,502.23
SEWAGE ESCROW FUND	28,614.77
SEWAGE PERMIT FUND	8,028.70
STATE FUND	3,280.89
AVAILABLE FUNDS	942,564.51
CAPITAL FUND - SAVINGS	165,961.22
GENERAL FUND SAVINGS	512,607.68
GENERAL FUND CD #6157	162,462.67
GENERAL FUND CD #6158	379,079.54
TOTAL FUND	2,162,675.62

ACTIVITY	
BALANCE AS OF 09/17/2025	1,041,884.58
CDs	541,542.21
SAVINGS ACCOUNTS	678,568.90
DEPOSITS/DEBITS	85,113.44
DISBURSEMENTS	184,433.51
AVAILABLE FUNDS 10/01/2025	2,162,675.62

Treasurer, Roxann Stickney, presented the following report.

Deposits included Fire Relief Aid, earned income taxes, local services taxes, and pension state aid.

Disbursements included the seal coat project payment and the disbursement of fire relief aid to the Herman Volunteer Fire Company.

Rick Green motioned to approve the Treasurer Report as presented. Larry Osche seconded the motion. Motion carried unanimously.

GENERAL FUND INVOICES APPROVAL

Larry Osche motioned to approve the payment of Bradigan's Incorporated invoice 189213 for diesel fuel and gasoline for \$3,036.11. Rick Green seconded the motion. Motion carried unanimously.

Larry Osche motioned to approve the payment for Firstin Service invoice 091625-07 for the 2016 Peterbilt inspection, lens, and exhaust gaskets for \$1,141.04. Rick Green seconded the motion. Motion carried unanimously.

Larry Osche motioned to approve the payment for Good Tire Service invoice 1TK-225014 for a John Deere tire for \$543.00. Rick Green seconded the motion. Motion carried unanimously.

Larry Osche motioned to approve the payment for Green Acres Contracting invoice 72151 for guiderails at Carbon Center Road for \$10,796.00. Rick Green seconded the motion. Motion carried unanimously.

Larry Osche motioned to approve the payment for Stephenson Equipment invoice P0481018 for weight limit signs for \$319.70. Rick Green seconded the motion. Motion carried unanimously.

Larry Osche motioned to approve the payment for Stephenson Equipment invoice P0479918 for mower parts for \$1,176.52. Rick Green seconded the motion. Motion carried unanimously.

Larry Osche motioned to approve the payment for West Central Equipment invoice 1355608 for oil and filters for the John Deere tractor for \$336.57. Rick Green seconded the motion. Motion carried unanimously.

PA AMERICAN WATER – PORTMAN ROAD FIRE HYDRANT SERVICE

Willie Adams motioned to approve the PA American Water project agreement for fire hydrant service at Portman Road. Rick Green seconded the motion. Motion carried unanimously.

BERKHEIMER CONTRACT RENEWAL

The Berkheimer contract for earned income tax and local services tax contract with Butler County Tax Collector Committee (BCTCC) is up for renewal. The committee contacted two other tax services companies for a quote, but did not receive a response. A special meeting will be held to determine if a Request for Proposal should be sought or accept Berkheimer's quote.

The Supervisors reviewed the Berkheimer proposal. Larry Osche motioned to renew the contract with Berkheimer for 10 years. Willie Adams seconded the motion. Motion carried unanimously. The decision will be presented at the BCTCC special meeting on October 15, 2025.

CD RENEWALS

Willie Adams motioned to renew both CDs with Nexier Bank for the 6 months. Rick Green seconded the motion. Motion carried unanimously.

PENSION STATE AID

The Pension State Aid in the amount of \$15,839.41 was received on September 24, 2025.

IN-SERVICE PENSION DISTRIBUTION

Larry Osche motioned to amend the pension to include in-service distribution. Rick Green seconded the motion. Motion carried unanimously.

ROADMASTER REPORT

The Roadmaster presented the following report.

1. Equipment maintenance performed.
2. Cutting of grassing performed.
3. Binsey Road drainage project is completed.
4. Valley View Drive drainage project is almost completed.

Guiderails at Portman Road have been damaged and are scheduled to be repaired/replaced.

ADDITIONAL BUSINESS

There was no additional business.

OPEN TO THE FLOOR – PUBLIC PARTICIPATION

There were no questions or comments from the floor.

ADJOURNMENT

With there being no further business to come before the board, Rick Green motioned to adjourn the meeting. Willie Adams seconded the motion. Motion carried unanimously. The meeting was adjourned at 7:25 p.m.

Respectfully Submitted, Roxann L. Stickney, Secretary
**NEXT BOARD OF SUPERVISORS' PUBLIC MEETING WILL BE HELD ON
WEDNESDAY, OCTOBER 15, 2025 AT 6:45 P.M.**