

**SUMMIT AUTHORITY MEETING
NOVEMBER 13, 2025**

The Summit Authority meeting was held on Thursday, November 13, 2025 at the Summit Township Municipal Building, 502 Bonniebrook Road, Butler, PA.

CALL TO ORDER

David Barry called the meeting to order at 9:00 a.m.

PLEDGE OF ALLEGIANCE

All people stood to recite the Pledge of Allegiance.

ROLL CALL

Authority members present were David Barry, Brad Badali, and Rick Green. Members absent were Larry Osche and Robert Thompson. Also, present were the Authority Secretary, Roxann Stickney and Authority engineer, Drew Null. There was no public present.

OPEN TO THE FLOOR – QUESTIONS/COMMENTS ON THE AGENDA

There was no public present.

APPROVAL OF OCTOBER 9, 2025 REGULAR MEETING MINUTES

Rick Green motioned to approve the October 9, 2025 meeting minutes as presented with the indication that he attended the meeting. David Barry seconded the motion. Motion carried unanimously.

ENGINEER'S REPORT

Engineer, Drew Null presented the attached report.

The system has 414 EDUs with the potential of 489 for future growth.

TREASURER REPORT

Treasurer, Roxann Stickney, presented the following report.

There were no deposits or disbursements. The account balance is \$216,039.68.

Rick Green motioned to approve the treasurer report as presented. Brad Badali seconded the motion. Motion carried unanimously.

INVOICES APPROVAL

David Barry motioned to approve the payment for DEP annual renewal fee for the NPDES permit for \$1,000.00. Rick Green seconded the motion. Motion carried unanimously.

David Barry motioned to approve the payment for LSSE Civil Engineers and Surveyors invoice 202512669 for design, funding, and Act 537 Plan revisions for \$20,365.49. Rick Green seconded the motion. Motion carried unanimously.

David Barry motioned to submit a payment request to the Summit Township Board of Supervisors for the above referenced invoices for a total of \$21,365.49. The Authority will reimburse the Township upon receiving funding. Rick Green seconded the motion. Motion carried unanimously.

ADDITIONAL BUSINESS

There was no additional business.

OPEN TO THE FLOOR – PUBLIC PARTICIPATION

There was no public present.

ADJOURNMENT

With there being no further business to come before the Board, Brad Badali motioned to adjourn the meeting. Rick Green seconded the motion. Motion carried unanimously. Meeting adjourned at 10:00 a.m.

Respectfully Submitted, Roxann L. Stickney, Secretary

NEXT REGULAR AUTHORITY MEETING WILL BE HELD ON DECEMBER 11, 2025 AT 9:00 A.M.

C. **Pennsylvania American Water Company Bulk Treatment:** PAWC Sewer Service Information Request was received at the April 10, 2025 Meeting. As discussed at the July 2025 Meeting, Board approved to move forward with the PAWC bulk treatment option. The following have been completed in the past month:

1. PAWC Coordination Meeting was held on November 3, 2025 (Attachment A).
2. Request for service availability was drafted for authority review prior to issuance (Attachment B).

D. **Planning:** The following project schedule was drafted and is subject to change based on review times by municipal and state departments, as well as timely submissions of information from PAWC.

<u>Act 537 Tasks</u>	<u>Estimated Completion</u>
Revise 537 Plan	September 2025
Review with Authority	November 2025
Submit to local and county PC	November 2025
Submit Revised 537 Plan to governing body for Adoption	January 2026
30 Day Public Comment Period	November 2025
Public Meeting – Optional	December 2025
Submit Final 537 Plan to PADEP	February 2026
PADEP Review – Final Plan Approval	August 2026

<u>Permitting Tasks</u>	<u>Estimated Completion</u>
Finalize Design and Permitting	August 2026
Submit Permitting PADEP	August 2026
PADEP Permit Approvals	October 2026

<u>Funding Tasks</u>	<u>Estimated Completion</u>
Funding Acquisition Submission	October 2026
Advertise for Bids	January 2027
Funding Closing	April 2027
Award Contract	May 2027

The following tasks have been completed in the past month:

1. Draft plan summary was provided to the Township Planning Commission for consideration at their November 11, 2025 Meeting.
2. As requested, LSSE reviewed Authority questions related to development of anticipated project EDUs (Attachment C).

2. **Project Funding**

A. **PENNVEST:**

Application, permits, Act 537 Plan and PADEP review including any modifications are required prior to the application cut-off date.

B. **2024 PA DCED Statewide Local Share Account Program:** *Applications were submitted in November 2024 to request funding for Phase I and Phase II project. PENNVEST recently advised applicants that funding award is anticipated in September 2025. Minor scope comments were received from CFA on July 31, 2025. Response was provided.*

C. **2025 PA DCED Statewide Local Share Account Program:** **Applications to be accepted from September to November 26, 2025. Resolution was provided for Board consideration.**