

**SUMMIT TOWNSHIP BOARD OF SUPERVISORS  
PUBLIC MEETING MINUTES  
MARCH 19, 2025**

The Summit Township Board of Supervisors public meeting was held on Wednesday, March 19, 2025, at the Summit Township Municipal Building, 502 Bonniebrook Road, Butler, PA.

**CALL TO ORDER**

Willie Adams called the meeting to order at 6:45 p.m.

**PLEDGE OF ALLEGIANCE**

All persons present stood to recite the Pledge of Allegiance.

**ROLL CALL**

Supervisors Willie Adams and Rick Green were present at the start of the meeting. Supervisor Larry Osche joined the meeting at 7:45 p.m. Township Solicitor Michael Gallagher and Secretary, Roxann Stickney, Dave Barry, Helen Osche, and Aimee Auerbeck from Rep. Marcie Mustello office were present.

**OPEN TO THE FLOOR – QUESTIONS/COMMENTS ON THE AGENDA**

There were no questions or comments from the floor.

**MARCH 5, 2025 REGULAR PUBLIC MEETING MINUTES APPROVAL**

Rick Green motioned to approve the March 5, 2025 regular public meeting minutes as presented. Willie Adams seconded the motion. Motion carried unanimously.

**TREASURER REPORT**

FUND BALANCE		ACTIVITY	
CAPITAL FUND	56,503.09	BALANCE AS OF 03/05/2025	970,768.15
FIRE HYDRANT FUND	4,251.43	CDs	536,492.24
GENERAL FUND	528,597.47	SAVINGS ACCOUNTS	662,385.73
SEWAGE ESCROW FUND	28,614.77	DEPOSITS/DEBITS	36,374.04
SEWAGE PERMIT FUND	6,841.00	DISBURSEMENTS	181,160.14
STATE FUND	201,174.29	<b>AVAILABLE FUNDS 03/19/2025</b>	<b>2,024,860.02</b>
<b>AVAILABLE FUNDS</b>	<b>825,982.05</b>		
CAPITAL FUND - SAVINGS	162,003.22		
GENERAL FUND SAVINGS	500,382.51		
GENERAL FUND CD #6157	160,947.68		
GENERAL FUND CD #6158	375,544.56		
<b>TOTAL FUND</b>	<b>2,024,860.02</b>		

Treasurer, Roxann Stickney, presented the following report.

Deposits included real estate taxes, earned income taxes and local services taxes.

Disbursements included road salt, skid loader payment, and engineering fees for the Act 537 public sewage project.

Rick Green motioned to approve the Treasurer Report as presented. Willie Adams seconded the motion. Motion carried unanimously.

**GENERAL FUND INVOICES APPROVAL**

Willie Adams motioned to approve Howard Insurance Agency invoice 8715 for Lick Hill VFD automotive insurance for \$1,450.00. Rick Green seconded the motion. Motion carried unanimously.

Willie Adams motioned to approve Jerich Insurance Agency invoice 4137 for the Township's liability insurance for \$2,568.00. Rick Green seconded the motion. Motion carried unanimously.

Rick Green motioned to approve payment for Saxonburg Police services for January 6, 2025 through February 28, 2025 for \$6,690.46. Willie Adams seconded the motion. Motion carried unanimously.

Rick Green motioned to approve payment for State Worker's Insurance Fund for Herman VFC worker's compensation coverage for \$1,312.00. Willie Adams seconded the motion. Motion carried unanimously.

#### **SUMMIT AUTHORITY PAYMENT REQUEST**

Summit Authority submitted a payment request for the public sewage project totaling \$11,283.68 for the following invoices. The Authority will reimburse the Township upon receiving funding.

Willie Adams motioned to approve payment for Gallagher Law Group invoice 2554 for authority meetings for \$640.00. Rick Green seconded the motion. Motion carried unanimously.

Rick Green motioned to approve payment for the following LSSE Civil Engineers and Surveyors invoices.

Invoice 202502002 for NPDES Permit, Easements, Etzel Property, and funding options for \$10,423.68.

Invoice 202502003 for the Local Share Account Grant Application for \$220.00.

Invoices total \$10,643.68.

Willie Adams seconded the motion. Rick Green voted "yes". Willie Adams voted "no". Motion was defeated.

#### **SOLICITOR REPORT**

The Solicitor presented the following report.

The Gagliardi stormwater plan has been approved, and case will be closed.

The Solicitor requested an executive session be held after the meeting to discuss pending litigation.

The Armstrong Cable Franchise Agreement was reviewed. The Solicitor recommended that the arbitration section be removed from the agreement.

#### **TOWNSHIP AUDITOR APPOINTMENT**

The Township has an open auditor position. Willie Adams motioned for Joan Black to be appointed as a Township auditor. Rick Green seconded the motion. Motion carried unanimously.

#### **SPRING-SUMMER NEWSLETTER**

Willie Adams motioned to approve the spring- summer newsletter. Rick Green seconded the motion. Motion carried unanimously. The Supervisors will review the newsletter before it is distributed.

#### **2025 MANUFACTURER BUSINESS ASSOCIATION MEMBERSHIP**

Willie Adams motioned to approve the 2025 Manufacturer Association Membership. Rick Green seconded the motion. Motion carried unanimously.

#### **ENGINEER REPORT**

No engineer report due to no work performed.

#### **ROADMASTER REPORT**

No Roadmaster report presented.

#### **ADDITIONAL BUSINESS**

Willie Adams announced the Supervisors attended a grant seminar on March 14, 2025 from 10:00 a.m. to 12:00 p.m. at the Penn Theater. No decisions were made.

An executive session will be held after the meeting to discuss pending litigation.

#### **OPEN TO THE FLOOR – PUBLIC PARTICIPATION**

There were no questions or comments from the floor.

#### **ADJOURNMENT**

Willie Adams motioned to recess into executive session at 7:35 p.m. Rick Green seconded the motion. Motion carried unanimously.

Larry Osche motioned to re-adjoin the meeting at 8:06 p.m. Willie Adams seconded the motion. Motion carried unanimously.

With there being no further business to come before the board, Larry Osche motioned to adjourn the meeting. Rick Green seconded the motion. Motion carried unanimously. The meeting was adjourned at 8:07 p.m.

Respectfully Submitted, Secretary, Roxann L. Stickney,

**NEXT BOARD OF SUPERVISORS' PUBLIC MEETING WILL BE HELD ON WEDNESDAY, APRIL 2, 2025 AT 6:45 P.M.**