



*Thank you for your interest in participating in the 3<sup>rd</sup> Annual Victor Music & Food Festival!*

## VENDOR APPLICATION

### **Festival Information**

The Victor Music & Food Festival will be held from 4-10PM on Saturday, August 10, 2024 in Mead Square in the Village of Victor.

### **Vendor Set-Up**

The event space will be entirely fenced off, so vendors must be in place and set-up by 2PM on Saturday. Vendors must supply their own power source. If vendor has a trailer, the vehicle that is used to tow the trailer must be removed and parked in the vendor parking lot until the end of the event. You are responsible for ensuring a clean area around your designated space. If you generate grease or oil, all residues must be completely cleaned at the conclusion of the event.

### **Fees**

Price per space is \$100. Checks payable to Village of Victor and note Victor Music & Food Festival in the memo.

### **Inspections & Certificates**

Food trucks & trailers cooking on-site must provide inspection certificate (provided by your municipality), along with a fire suppression report. If you need assistance in acquiring either of these please contact Victor's Code Enforcer at (585) 924-3311. In addition, all food vendors must post a current Ontario County Health Permit and comply with the requirements established by the Ontario County Health Department.

### **Sales Tax**

All items for sale and prices must be posted. Each food vendor is responsible for collecting New York State and Ontario County sales tax (7.5%). A copy of your Certificate of Authority must be displayed in your booth. If you do not already have a Certificate of Authority, you may obtain one at [www.tax.ny.gov/bus/st/register](http://www.tax.ny.gov/bus/st/register).

### **Insurance**

A certificate of insurance must be included with your application. See attached for detail.

### **Application Process**

Complete and return the application along with space rental fee and insurance certificate (for breweries/wineries, also include alcohol permit) to **Village of Victor, Attn: Karen Lynch, 60 East Main Street, Victor, NY 14564**. *Application deadline is 6/30/24.*



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Business Name \_\_\_\_\_

Contact Name \_\_\_\_\_ Cell Phone \_\_\_\_\_

E-Mail \_\_\_\_\_ Website \_\_\_\_\_

Address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

What food will you be selling? \_\_\_\_\_

Food Truck       Towed Trailer       Truck/Trailer Dimensions: \_\_\_\_\_' long x \_\_\_\_\_' wide

**APPLICATION CHECKLIST**

- Complete & sign application
- Food Trucks/Trailers Inspection Certificate
- Provide Certificate of Insurance
- Food Trucks/Trailers Fire Suppression Report
- Provide \$100 check made payable to Village of Victor
- E-Mail company logo and photo of truck/trailer to [karen@barndoor.events](mailto:karen@barndoor.events)  
(send by 6/1 for promotional purposes)

**BREWERIES/WINERIES - complete following additional steps:**  
(Victor LDC to provide NYSLA One-Day Beer and Wine Permit)

- Insurance - alcohol vendors have additional insurance requirements
- Complete Village of Victor Alcohol Limited Permission Alcohol Permit

*As a vendor, I agree to the conditions and requirements of the festival. I agree that the Village of Victor, the Town of Victor, the Victor Local Development Corporation, and anyone associated with the event organization, including volunteers will not be held responsible for any theft, loss of property or personal injury suffered during or as a result of participation in the Victor Music & Food Festival.*

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**Applications must be postmarked no later than June 30, 2024. Mail complete application package to:**

Village of Victor  
Attn: Karen Lynch  
60 East Main Street  
Victor, New York 14564