

***Aaron I. Rappeport, Esquire***  
***Divorce Guides***  
**1515 Market St, Suite 1200**  
**Philadelphia, PA 19102**  
**(215) 854-6340**

Dear Client:

In accordance with your request I am enclosing information for you to begin divorce proceedings through the mail. If you decide you would rather come in to our office, give us a call and we will schedule your appointment.

The following is a brief explanation of each item enclosed:

**1) Divorce Procedures**

This describes the requirements and the cost for all of the no-fault divorces available from our firm.

**2) Client Authorization**

This is a form which authorizes our firm to begin divorce proceedings on your behalf.

**3) Divorce Intake Form**

This is a 1 page questionnaire which provides us with the information we need to prepare the divorce documents.

To begin divorce proceedings complete items 2 & 3 and return them in the enclosed envelope along with the initial deposit for the type of divorce you select (\$270.00 for Type 1; \$400.00 for Type 2, or \$450.00 for Type 3 We will bill you for the balance of the fee plus \$100.00 for court costs when we are ready to file the divorce documents with the court.

Our firm handles a large number of divorces which enables us to pass the savings on to our clients.

Please give us a call if you have any questions.

Sincerely yours

Aaron I. Rappeport, Esq.  
Divorce Guides

**CLIENT AUTHORIZATION AND FEE AGREEMENT**

Please read this agreement completely before signing. Then, if the terms are satisfactory, sign your name and fill in the information requested and return this entire page along with a check or money order **for \$270.00 for a Type 1 divorce; \$400.00 for a Type 2 Divorce; or \$450.00 for a Type 3 divorce; payable to: Divorce Guides.** The balance will be billed to you later.

My signature below indicates that I have read and agree to the following and that I authorize **Divorce Guides** to prepare and file my divorce documents for me and to take whatever action is reasonably necessary and appropriate to facilitate this process. **Divorce Guides** is authorized to accept service of all documents pertaining to my divorce until this agreement is terminated.

Divorce Guides is a law firm owned and operated by Aaron I. Rappeport, Esquire. **We will complete all the work required for you to obtain a divorce if you provide all the information we need and the divorce is uncontested;** that is, your spouse agrees to file the divorce in Pennsylvania's Potter County. It is further agreed and understood that my spouse and I have resolved our property division and debt issues or there are none to be resolved. Likewise we have resolved any custody/visitation/support issues, or if we have such issues we have agreed to resolve them in a proceeding separate and apart from this divorce action.

Marital property generally includes property acquired from date of marriage until date of separation by either party or both parties, or the increase in value of individually owned property, (real estate, personal property, retirement accounts, pensions, 401K plans, life insurance benefits etc).

If you have started a Type 1 divorce and you are separated more than 1 year, you can speed-up your divorce by paying the difference to convert to one of our other divorces.

If any of the information on the **intake form is incorrect** and we are required to file amended legal documents there will be an additional charge of \$100.00. This amount must be paid before we can complete your divorce.

**We cannot complete your divorce if your spouse refuses to sign the Affidavit of Consent/Acceptance of Service / Waiver in front of a notary public. Finally, if your spouse contests the divorce at any stage of the proceedings, this fee agreement is automatically terminated.**

If we have already prepared your legal documents and are forced to terminate the agreement for one of the above reasons, **the fee paid to Divorce Guides will not be refunded to you.**

Select the type of divorce you want:

	Type 1 _____	Type 2 _____	Type 3 _____
Legal Fee	\$300.00	\$450.00	\$600.00
Court Costs	100.00	100.00	100.00
Total Cost	<u>\$400.00</u>	<u>\$550.00</u>	<u>\$700.00</u>

\_\_\_\_\_  
Sign Your Name

\_\_\_\_\_  
Print Your Name

Your address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_ Apt \_\_\_\_\_

Phone: Home (     ) \_\_\_\_\_ Other (     ) \_\_\_\_\_

**Aaron I. Rappeport, Esq.**

**DIVORCE GUIDES**

**1515 Market St, Suite 1200**

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**DIVORCE PROCEDURES**

**General Requirements** (applies to all 3 types of divorce)

Uncontested, no dispute over property, spousal support, child support/custody

No fault

Pennsylvania resident for past 6 months (husband or wife)

No court appearance

Divorce filed in Pennsylvania's Potter County

**Type 1**

Cost: Fee	<b>\$300.00 (deposit to start, \$270.00)</b>
Court filing fee	<b><u>100.00</u></b>
<b>Total Cost</b>	<b>\$400.00</b>

***No separation required***

Husband & wife **must sign** the divorce consent papers

Divorce complete in approximately **5 months**

**Type 2**

Cost: Fee	<b>\$450.00 (deposit to start, \$400.00)</b>
Court filing fee	<b><u>100.00</u></b>
<b>Total Cost</b>	<b>\$550.00</b>

Must be separated at least 1 year

Spouse **signature required** accepting service and venue

Divorce complete in approximately **8 weeks**

**Type 3** (Special Rush)

Cost: Fee	<b>\$600.00(deposit to start, \$450.00)</b>
Court Filing Fee	<b><u>100.00</u></b>
<b>Total Cost</b>	<b>\$700.00</b>

Must be separated at least 1 year

Spouse **signature required** accepting service and venue

Divorce complete in approximately **4 weeks**

INTAKE FORM

About You (plaintiff)

About Your Spouse (defendant)

Name

Address

Mailing Address(only if different)

Phone Numbers-Home

Other

Birth Date

Birth Place

Place Married(city/state)

Date Married

Occupation

Date Separated (month & year)

Children Under 18

Who Do Children Live With

Are You/Spouse In The Military

Marital Property

Real Estate

Personal Property

Retirement Plans

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