Harbour Pointe of Miami Condominium Association, Inc.

1251 North East 108th Street - Miami, Florida 33161

(305) 893-6820 Office / (305) 892-1409 Fax

[Harbourpointe.office@gmail.com](mailto:Harbourpointe.office@gmail.com)

**MOVE IN/MOVE OUT PROCEDURES**

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**DELIVERY OF PURCHASED ITEMS**

As a resident of Harbour Pointe of Miami Condominium, you are expected to notity the Management Office of your intention to move or if you will be having a delivery by filling out the Moving or Delivery from available in Harbour Pointe office. We will then notify security and they will allow your moving van or delivery van onto the premises.

Failure to comply this procedure will cause your moving/delivery to be delayed. Moving/Delivery trucks will not be permitted into property without prior notice.

Moving hours are Monday thru Friday, from 8:00 AM to 4:00 P; moving trucks must arrive in the property prior to 2:00 PM. No moving is ALLOWED on Saturdays, Sundays or Legal Holidays.

And Delivery or move not scheduled with the Management Office WILL BE REFUSED entry through the Gate.

Residents will be held responsible for any all damages made to the premises and/or any all damages made to any buildings or its structure inside or outside the building.

There will be $500.00 – Move in/out and general damages or any violations of the Condominium Rules and Regulations, deposit to be made 48 hours in advance.

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Applicant’s Signature OWNER: