Characteristics of Daily Scrum

The following are characteristics of effective Daily Scrums. For each statement, indicate how strongly you agree with that statement.

#	Statement	Strongly Disagree	Disagree	Neutral	Agree	Strongly Agree	Not Applicable
1	The time spent in Daily Scrums is valuable.						
2	All Developmers are actively engaged in the Daily Scrum.						
3	All Scrum Team members understand their plan for the next 24 hours when they leave the Daily Scrum.						
4	The Daily Scrum tends to be more of an organic conversation rather than being directed or facilitated consistently by just one person (i.e. the Scrum Master, Lead, etc.).						
5	"Visitors" are kept to a minimum (e.g. supervisors, managers, etc.), and are often encouraged not to attend the Daily Scrum.						
6	Developers feel safe and are open in discussing items that may be blocking or preventing them from completing their work.						
7	Developers pay attention during the Daily Scrum to everyone who speaks throughout the entire Daily Scrum; Developers do not "tune out" when they are not speaking.						
8	Developers alter their plans for the day (if needed) when another priority, blocker, or impediment arises for another Developer that impacts the whole team from achieving the Sprint Goal(s).						
9	Developers feel like the appropriate amount of detail is shared during the Daily Scrum - not too much, not too little/too vague, but just enough to synchronize on the plans for the day as a team.						
10	The Daily Scrum is held at the same time, at the same place, every day, with all Developers showing up on time.						
11	The tools (e.g. Jira, ADO, etc.) we use are optimized to enable easy facilitation/execution of our Daily Scrums.						
12	The time box (i.e. 15 minutes) is respected in our Daily Scrums; we regularly do NOT go over the time box.						

While the above is not an all-inclusive list, Scrum Teams that have more effective Daily Scrums tend to exhibit the characteristics above. Review your answers. See if there are any patterns to your responses. Are there any opportunities for improvement you see? What actions might be needed to increase the impact of Sprint Planning?

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