Characteristics of Sprint Reviews

The following are characteristics of effective Sprint Reviews. For each statement, indicate how strongly you agree with that statement.

#	Statement	Strongly Disagree	Disagree	Neutral	Agree	Strongly Agree	Not Applicable
1	A Sprint Review is consistently held every Sprint.						
2	The "right" set of cross-functional Stakeholders consistently attend and contribute meaningfully in our Sprint Reviews. Stakeholders may include, but are not limited to: actual end users/consumers of your team's work product, members from other product development teams, product support/customer service, marketing and/or sales, management/leadership team representatives, product release, etc.						
3	The Sprint Review focuses on gathering feedback on the increment of work product the team created together not as a demo (i.e. as a one-way "here's what we did - so, do you like it?"), but instead as a two way informal conversation of the increment and how it may solve/address the Stakeholders' needs.						
4	Only items that meet the team's Definition of Done are shared in the Sprint Review.						
5	The Sprint Review is not a project status update meeting held for the purpose of informing internal management on progress.						
6	If multiple teams are working on the same product, there is only one combined Sprint Review with all the teams participating and getting feedback on the combined product.						
7	Our Stakeholders feel the Sprint Review is a valuable use of their time.						
8	Our Scrum Team feels the Sprint Review is constructive and useful.						
9	Feedback is welcomed on the product during the Sprint Review, even if received late in the product development process.						
10	We appropriately adjust our Product Backlog (e.g. descriptions/acceptance criteria, order of items, etc.) based upon feedback from Stakeholders obtained in the Sprint Review.						
11	We spend enough reasonable time in Sprint Review (i.e. it's not too long, it's not too short).						
12	The Sprint Review is not used as a sign-off meeting for the pure purpose of formal acceptance of Product Backlog Items.						
13	We spend just enough reasonable time (not too much, not too little) to prepare for the Sprint Review.						
14	Other aspects of the product, such as Product Roadmap, Release Plan (including the anticipated scope and release dates), next set of highest priority items in Product Backlog, budgets/burn-rate, etc. are discussed as appropriate.						

Note: The term "reasonable" is used several times in the assessment. It is anticipated that for your Scrum Team, you can more specifically define what does "reasonable" mean to you.

While the above is not an all-inclusive list, Scrum Teams that have more effective Sprint Reviews tend to exhibit the characteristics above. Review your answers. See if there are any patterns to your responses. Are there any opportunities for improvement you see? What actions might be needed to increase the impact of your Sprint Reviews?

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