

Building Brighter Futures Foundation is a Charity registered with the Australian Charities and Not-for-profit Commission.

All of BBFF's Directors and Staff are volunteers. This means that 100% of donated funds are used to support the programs we run. All donations over \$2 are tax deductible in Australia.

Our Contact Information:

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2020 VOLUNTEER TOUR

Itinerary

Monday, 13th Jan: Arrival Day! We will be at the Airport to meet and transfer you to our hotel. A group

'meet and greet session' will take place in the hotel foyer at 7pm, after which we will

introduce you to Pub Street where you can find some dinner.

Tuesday, 14th Jan – Thursday, 16th Jan:

After breakfast each morning, we will travel by tuk tuk to the school to work on the volunteer project. Our first morning at the school will begin with a blessing by the monks to wish us and the project good luck. Specific tasks of the project will then be explained. We will work until around 12pm each day before heading off to lunch. In the afternoon, we will continue our work at the school until around 3pm and then return to the hotel. There will be an opportunity for you to join a small group walk through the local community at the end of one of these days.

Note: Lunches on these days are included in the price, however drinks are at your

expense.

Friday, 17th Jan: Our final volunteer day will start with a visit to a local market to buy ingredients before

going to the school to prepare lunch for the children. Once the children's lunch is finished, we will return to Siem Reap, where you are free to find your own lunch and enjoy a leisurely afternoon. We will meet again after dinner to visit the Artbox Trick Art

Gallery for some laughs and a few fun photos.

Saturday, 18th Jan: Today is a free day to relax and have some 'You' time around Siem Reap. Enjoy a sleep-

in, explore the markets, visit the Museum, have a massage or make use of the hotel gym and pool. If you want some ideas of things to do and see, we can give you a few

suggestions.

Sunday, 19th Jan: Departure day! After a day of shopping yester, it's time for last-minute packing and hotel

check-out for your onward journey. Transfer from the hotel is included for participants

leaving from Siem Reap Airport today.

Interested In Sightseeing?

There are many amazing and magnificent temples and cultural places to visit in Cambodia. If you have time, we highly recommend staying on for a few extra days to explore.

Most of the ancient temples, like Angkor Wat, Bayon, Ta Prohm and more are located nearby Siem Reap, and it is easy to spend a few extra days exploring these.

If you are interested in looking further afield, there are many places to visit in other parts of Cambodia too – such as, Phnom Penh (the Capital) where you will find the Palace, Toul Sloung Museum and Killing Fields, the beaches and islands around Sihanoukville and Kep, the beauty of nature in the Cardamom Mountains or Village life in towns along the Mekong.

If you would like to extend your stay, we are happy to put you in touch with someone who can assist you to make additional accommodation and tour arrangements.

Project Fundraising

As part of the volunteering experience, participants will need to raise funds toward the project. These funds will be used to undertake the work we do during the tour. All fundraising contributions must be provided to BBFF by Monday, 18th November 2019 to enable us to prepare for the project.

\$1,000 per Adult (18 years & over)

Fundraising Minimums: \$500 per Child (under 18 years)

\$2,000 per Family (1 parent & 2+ children; or 2 parents & 1+ children)

This Year's Project:

This year's project is to construct a bike shelter that will keep the children's bikes and scooters out of the weather. Depending on funds raised, we also hope to pave a section of the school yard to give the children a safe and clean area on which they can sit, play and carry out activities.

Tour Pricing

Single Traveller: \$775 AUD + Fundraising Contribution

Double/Twin* (pp): \$575 AUD + Fundraising Contribution

(*must be travelling with someone)

How to Reserve your Place

To reserve your place, please complete our online booking form on our website (<u>www.buildingbrighterfutures.org.au</u>) and pay your deposit (see tour notes below for payment information). On receipt of your deposit, we will send a tour information pack confirming your reservation.

Thank you for your Interest!

If you have any questions, please feel free to contact Kris or Sue via email at: kris@buildingbrighterfutures.org.au or sue@buildingbrighterfutures.org.au.

We very much look forward to hosting what we believe will be a fun, engaging and enriching tour for everyone involved!

The BBFF Team

TOUR NOTES & CONDITIONS

The following tour notes outline conditions applicable to participants joining this tour. Please read them carefully and contact us if you have any questions.

BBFF may, at its discretion, make changes to activities without notice, where such changes are necessary as a result of unexpected weather or other unforeseen circumstances.

We do not recommend this tour for children under 8 years old due to the manual nature of volunteer work we will be doing.

Information we will need from you:

- A Current Police Check (within 12 months);
- A completed Travel Information Form, which we will provide to you (giving details of your flights, travel companions, travel insurance, emergency contact and health conditions/allergies);

Tour Inclusions:

- Lunches and Dinners (excluding drinks) specified as inclusions in the itinerary
- Accommodation (including breakfast)
- Drinking water during the volunteer days
- Tuk tuk transport to school and Artbox Trick Art Gallery
- Tickets to Artbox Trick Art Gallery

Exclusions:

- International flights and intra-country travel not specified in the itinerary
- Accommodation outside the tour dates
- Drinks for included meals
- Meals and refreshments not specified as inclusions in the itinerary
- All transport other than specified in the itinerary
- Personal shopping and incidentals
- Travel Insurance, vaccinations & Entry Visa (see below)
- Personal activities and tuk tuk transport for personal activities

Tour Pricing:

Tour pricing has been determined on the basis that the Reserve Bank of Australia's currency exchange rate (AUD to USD) will not fall below 0.70c. If the AUD drops below this amount, an adjustment to pricing may be required.

Group Size:

Minimum Group Size: 10 participants Maximum Group Size: 20 participants

If for any reason, the minimum number of participants is not achieved, we will contact all confirmed participants to ascertain whether they wish to proceed with the tour. A small surcharge may be required for groups of less than 10.

Accommodation:

The group will stay at the HARI Residence Hotel & Spa in the heart of Siem Reap – see www.hariresidence.com for hotel information. Accommodation includes breakfast and will be booked on a twin share/double/single basis, depending whether participants are travelling on their own or with a companion. If a family room is required, please advise us as soon as possible so that we may make enquiries. BBFF will arrange accommodation for the specified tour dates only. Should extra nights' accommodation before or after the tour be required, you will need to arrange this directly with the hotel. Please contact us if you need further information.

Travel Insurance and Vaccinations:

All tour participants must hold comprehensive travel insurance for the tour period and have any vaccinations recommended by their doctor for travel to Cambodia. BBFF is not liable for any accident, injury or illness occurring during or following the tour period

including during international travel to and from Siem Reap, and you fully indemnify BBFF against any cost, expense or charge it may incur as a consequence of any such accident or any illness. Please consult your doctor for up-to-date information on recommended vaccinations. If your doctor is not available, the Travel Doctor has clinics in major centres across Australia – see www.travel.doctor.com.au for locations. Some vaccinations need time to be effective, so please arrange them well ahead of time.

Visas and Passports:

Passports must be valid for at least 6 months from the end date of the tour. A tourist visa will need to be obtained to enter Cambodia. Apply through the Cambodian Government's eVisa website at www.evisa.gov.kh within 6 weeks of travel. You will need a digital copy of a current passport photo to upload with your Application. (Please make sure the arrival date is the date your flight arrives in Cambodia as this may be different from the date of the tour.) Once submitted, online applications are usually processed within a few days. The eVisa is then emailed to you for printing (in duplicate) and stapling into your passport. If you don't receive an email within a few days, you can use the application reference number (generated at the time you submitted your application), to check the status of your application online. Approved visas can be downloaded and printed from the website if needed.

It is possible to apply for a visa on arrival at the Siem Reap Airport, but there is often a long queue and processing can take some time. You will need to have a couple of passport photos with you to attach to the application. We do not recommend this option.

Flights:

Participants will need to arrange their own international flights to and from Siem Reap. Several airlines provide flights from Australia. We generally fly Singapore Airlines or Qantas. Cost of flights can vary greatly and we find it is generally better to book a few months ahead.

Payment Dates for Tour Cost and Fundraising Component:

Deposit: A 20% deposit per person is required <u>at the time of booking</u> to reserve your place on the tour. Once we receive your booking and deposit, we will send an information sheet with some pointers to help you prepare for your travels.

Final Payment: All payments must be completed on or before Monday, 18th November 2019. This includes the balance of the tour cost <u>and</u> the fundraising component. This is when we must confirm room requirements with the hotel, purchase supplies and lock in contractors for the volunteering project.

Payment Method: Please pay by EFT to the following Account: Bank: Westpac Bank

SWIFT (if req): WPACAU2S BSB: 035002 Account No.: 328798

Account Name: Building Brighter Futures Foundation

Reference: Tour [Surname]

Cancellation:

We understand that sometimes circumstances arise where a booking may need to be cancelled.

If a cancellation is received prior to the final payment date (18th November 2019), we will refund your deposit to you. Once the final payment date has passed, your deposit will become non-refundable as we must commit to accommodation at our specially negotiated rate with the hotel. If your booking is cancelled after 18th November 2019, the full accommodation cost will be deducted from your tour payment before refunding the balance to you. The fundraising component is a donation and will not be refunded. Depending upon the reason for your cancellation, you may be able to recover some or all of that cost from you travel insurer.

Any cancellation must be notified to us in writing.