

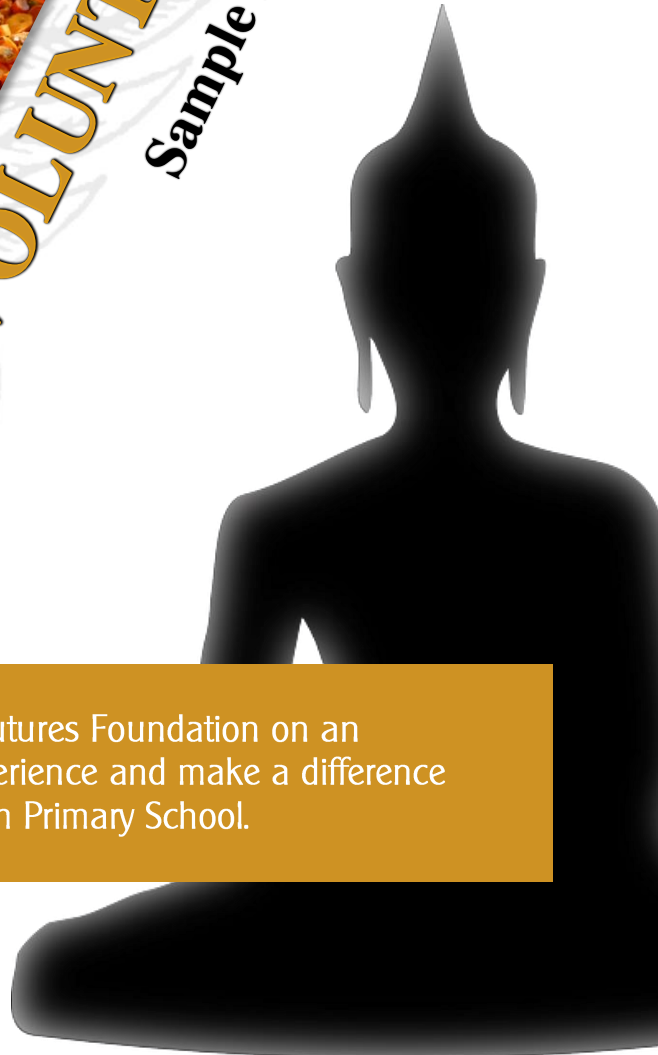


VOLUNTEER TOUR

Sample Itinerary



Join Building Brighter Futures Foundation on an enriching volunteer experience and make a difference for children at Prey Thom Primary School.



Building Brighter Futures Foundation is a Charity registered with the Australian Charities and Not-for-profit Commission.

All of BBFF's Directors and Staff are volunteers. This means that 100% of donated funds are used to support the programs we run. All donations over \$2 are tax deductible in Australia.

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VOLUNTEER TOUR ITINERARY

PART 1 : Volunteer Experience

- Day 1: **Arrival Day!** We will be at the Airport to meet and transfer you to our hotel. A group 'meet and greet session' will take place in the hotel foyer at 7pm, after which we will introduce you to Pub Street where you can find some dinner.
- Day 2, 3 & 4: After breakfast each morning, we will travel by tuk tuk to the school to work on the **volunteer project**. Our first morning at the school will begin with a blessing by the monks to wish us and the project good luck. Specific tasks of the project will then be explained. We will work until around 12pm each day before heading off to lunch. In the afternoon, we will continue our work at the school until around 3pm and then return to the hotel. There will be an opportunity for you to join a small group walk through the local community at the end of one of these days.
Note: Lunches on these days are included in the price, however drinks are at your expense.
- Day 5: Our final volunteer day will start with a visit to a local market to buy ingredients before going to the school to **prepare lunch for the children**. Once the children's lunch is finished, we will return to Siem Reap, where you are free to find your own lunch and enjoy a leisurely afternoon. We will meet again after dinner to visit the Artbox Trick Art Gallery for some laughs and a few fun photos (activity may alter on different tours).
- Day 6: Today is a **free day** to relax and have some 'You' time around Siem Reap. Enjoy a sleep-in, explore the markets, visit the Museum, have a massage or make use of the hotel gym and pool. If you want some ideas of things to do and see, we can give you a few suggestions.
- Day 7: For those who are taking part in the Volunteer Experience only, this is your **Departure Day**.

PART 2 : Sightseeing Extension (optional)

- Day 7, 8 & 9: If you choose to stay for the **Sightseeing Extension** (highly recommended!), we will begin our sightseeing today. Over the next 3 days we will visit some of the ancient Temples that make Cambodia special. Travelling by tuk tuk, we will explore Angkor Wat, Bayon Temple, Ta Prohm and more with our experienced English-speaking guide. Returning to the hotel by around 4pm each day, time is then yours to have a swim, relax and enjoy some dinner. On Day 8, we have also included a pre-breakfast sunrise tour over Angkor Wat for those who wish to go. We will finish our sightseeing experience with an enjoyable dinner and show at the Phare Circus on Day 9.
Note: Lunches each day and dinner on Day 9 are included, however drinks are at your expense. Sunrise tour is included in the price. Please note that children under 12 are not permitted in some sections of Angkor Wat
Temple Dress Code: A strict dress code is enforced when visiting temples – Please see the **Tour Notes** below for further details. Anyone wearing disrespectful attire may be refused entry.
- Day 10: After some busy sightseeing days, we have a **free day** for you to do your own thing. Use the time for some last-minute shopping, to visit some sights or just relax by the pool for some 'me' time.
- Day 11: **Departure day!** If we have time before our flights, we will make a final visit to the school to see the project and say goodbye to the students and staff. Then it's back to the hotel for last-minute packing and to check-out for your onward journey. Transfer from the hotel is included for participants leaving from Siem Reap Airport today.

Project Fundraising

As part of the volunteering experience, participants will need to raise funds toward the project. These funds will be used to undertake the work we do during the tour. All fundraising contributions must be provided to BBFF by **Six Weeks before Arrival Day** to enable us to prepare for the project.

Fundraising Minimums:	\$1,000 per Adult (18 years & over)
	\$500 per Child (under 18 years)
	\$2,000 per Family (1 parent & 2+ children; or 2 parents & 1+ children)

The Project:

Projects will change from tour to tour but are generally of a manual nature. Past tours have helped to build a school building, paved sections of the school yard, built a fence around the school and painted classrooms. An outline of the project to be undertaken will be included on individual tour itineraries.

Tour Pricing

Tour pricing will change depending on the time of year we visit, activities we include and accommodation and transport costs. We try to keep tour costs as low as possible, while still giving an engaging and enriching experience.

As a rough guide, pricing for the Volunteer Experience Only (Part 1) currently ranges from around \$600 to \$850 pp and, for the Volunteer & Sightseeing Combo (Parts 1 & 2), from around \$1,100 to \$1,550 pp (based on Nov 2019 rates). **These prices are indicative only and are subject to change for each individual tour.**

How to Reserve Your Place

Once a tour is announced, to reserve a place, simply complete the [online booking form](#) on our website (www.buildingbrighterfutures.org.au), and pay your deposit (see tour notes below for payment information). On receipt of your deposit, we will send a tour information pack confirming your reservation.

If a tour is not yet open, send us a message via the contact form on our website to register your interest. Once the tour opens, we will send you the tour itinerary and provide links for booking online.

Thank you for your Interest in our Tour!

If you have any questions, please feel free to contact Kris or Sue via email at: kris@buildingbrighterfutures.org.au or sue@buildingbrighterfutures.org.au.

We always look forward to hosting what we believe are fun, engaging and enriching tours for our participants in which we undertake important projects for the school and surrounding community in Cambodia. We would be delighted to share this wonderful experience with you!

The BBFF Team

TOUR NOTES & CONDITIONS

The following tour notes outline conditions applicable to participants joining this tour. Please read them carefully and contact us if you have any questions.

BBFF may, at its discretion, make changes to activities without notice, where such changes are necessary as a result of unexpected weather or other unforeseen circumstances.

We do not recommend this tour for children under 8 years old due to the manual nature of volunteer work we will be doing.

Information we will need from you:

- A Current Police Check (within 12 months);
- A completed Travel Information Form, which we will provide to you (giving details of your flights, travel companions, travel insurance, emergency contact and health conditions/allergies);

Tour Inclusions:

- Lunches and Dinners (excluding drinks) specified as inclusions in the itinerary
- Accommodation (including breakfast)
- Drinking water while in the community during the volunteer days and sightseeing days
- Tuk tuk transport to school, temple tour (if applicable) and evening group activities
- Tickets to included activities (as specified on individual tour itineraries) – such as the Artbox Trick Art Gallery, Phare Circus, Temple Pass, Sunrise over Angkor Wat, etc

Exclusions:

- International flights and intra-country travel not specified in the itinerary
- Accommodation outside the tour dates
- Drinks for included meals
- Meals and refreshments not specified as inclusions in the itinerary
- All transport other than specified in the itinerary
- Personal shopping and incidentals
- Travel Insurance, vaccinations & Entry Visa (see below)
- Personal activities and tuk tuk transport for personal activities

Tour Options & Pricing:

Two tour options are available –

- **Volunteer Experience + Sightseeing Extension (Full Tour):** generally, an 11-day/10-night Tour that includes both the volunteering and sightseeing options; or
- **Volunteer Tour Experience only:** generally, a 7-day/6-night tour that includes the volunteering part only. Short tour participants will depart from the group on Day 7.

Tour pricing is determined on the basis that the Reserve Bank of Australia's currency exchange rate (AUD to USD) will not fall below a specified rate. If the AUD drops below this amount, an adjustment to pricing may be required.

Group Size:

Minimum Group Size: 10 participants

Maximum Group Size: 20 participants

If for any reason, the minimum number of participants is not achieved, we will contact all confirmed participants to ascertain whether they wish to proceed with the tour. A small surcharge may be required for groups of less than 10.

Accommodation:

Accommodation is generally of a 4-star quality and located within walking distance to restaurants and markets in downtown Siem Reap. Breakfast is included and the hotel will usually have a restaurant, pool and massage facilities. Bookings are made on a twin share/double/single basis, depending whether participants are travelling on their own or with a companion. If a family room is required, please advise us as soon as possible so that we may make enquiries. BBFF will arrange accommodation for the

specified tour dates only. Should extra nights' accommodation before or after the tour be required, you will need to arrange this directly with the hotel. Please contact us if you need further information.

Travel Insurance and Vaccinations:

All tour participants must hold comprehensive travel insurance for the tour period and have any vaccinations recommended by their doctor for travel to Cambodia. BBFF is not liable for any accident, injury or illness occurring during or following the tour period including during international travel to and from Siem Reap, and you fully indemnify BBFF against any cost, expense or charge it may incur as a consequence of any such accident or any illness. Please consult your doctor for up-to-date information on recommended vaccinations. If your doctor is not available, the Travel Doctor has clinics in major centres across Australia – see www.travel.doctor.com.au for locations. Some vaccinations need time to be effective, so please arrange them well ahead of time.

Visas and Passports:

Passports must be valid for at least 6 months from the end date of the tour. A tourist visa will need to be obtained to enter Cambodia. Apply through the Cambodian Government's eVisa website at www.evisa.gov.kh within 6 weeks of travel. You will need a digital copy of a current passport to upload with your Application. (Please make sure the arrival date is the date your flight arrives in Cambodia as this may be different from the date of the tour.)

Once submitted, online applications are usually processed within a few days. The eVisa is then emailed to you for printing (in duplicate) and stapling into your passport. If you don't receive an email within a few days, you can use the application reference number (generated at the time you submitted your application), to check the status of your application online. Approved visas can be downloaded and printed from the website if needed.

It is possible to apply for a visa on arrival at the Siem Reap Airport, but there is often a long queue and processing can take some time. You will need to have a couple of passport photos with you to attach to the application. We do not recommend this option.

Flights:

Participants will need to arrange their own international flights to and from Siem Reap. Several airlines provide flights from Australia. We generally fly Singapore Airlines or Qantas. Cost of flights can vary greatly and we find it is usually better to book a few months ahead.

Payment Dates for Tour Cost and Fundraising Component

Deposit: A 20% deposit per person is required at the time of booking to reserve your place on the tour. Once we receive your booking and deposit, we will send an information sheet with some pointers to help you prepare for your travels.

Final Payment: All payments must be completed six weeks before your arrival date in Siem Reap. This includes the balance of the tour cost and the fundraising component. This is when we must confirm room requirements with the hotel, purchase supplies and lock in contractors for the volunteering project.

Payment Method: Please pay by EFT to the following Account

Bank:	Westpac Bank
SWIFT (if req):	WPACAU2S
BSB:	035002
Account No:	328798
Account Name:	Building Brighter Futures Foundation
Reference:	Tour [Surname]

Cancellation:

We understand that sometimes circumstances arise where a booking may need to be cancelled.

If a cancellation is received prior to the final payment date, we will refund your deposit to you. Once the final payment date has passed, your deposit will become non-refundable as we must commit to accommodation at our specially negotiated rate with the hotel. If your booking is cancelled after the final payment date, the full accommodation cost will be deducted from your tour payment before refunding the balance to you. Depending upon the reason for your cancellation, you may be able to recover some or all of that cost from your travel insurer. The fundraising component is a donation and will not be refunded.

Any cancellation must be notified to us in writing.