ISA LA Section Annual report for 2019 2020 submitted July 31 2020

INTRODUCTORY QUESTIONS

District 11 - Southwest US and Australia

Section Name: *
Los Angeles Section of the ISA

Please provide your first (given) name and last (family) name. *

NANDKISHOR KHIDKIKAR

What is your section role/position title? *

President X
President-elect
Secretary
Treasurer
Membership Chair
Program Chair
Other

EXECUTIVE SUMMARY

Please summarize how the section activities over the past year impacted the section's members. Think of this like a paper abstract or cover letter.

Executive Summary: *
ISA LA Section continued board meetings and section meetings. We also arranged several section meetings in collaboration with National Society of Professional Engineers (NSPE), Society of woman engineers, Society of Hispanic Professional Engineers and Engineers without boarders. The section meetings were for Technical subjects, panel discussion and meet and greet type too. Section Members were provided ample opportunities for net-working and during COVID-19 lockout period we had arranged online meetings.

OPERATIONS

What month does the section begin operations for the year? *
JULY

What month does the section end operations for the year? *
JUNE

How often does the section board meet? *

Monthly X
Twice a month
Quarterly
As necessary/no regular occurance
Other
How does the section board meet? (select all that apply) *

In-person X
Conference Call/Video X
Other
How many section member meetings were held? (Do not include business/board meetings) * 5

Does the section send a representative to the Annual Leadership Conference and Council of Society
Delegates Meeting? * YES

Does the section believe the Annual Leadership Conference and Council of Society Delegates Meeting
should be held outside of North America on a rotating schedule? * YES

FINANCIALS

What month does the section begin its fiscal year? *
JULY

What month does the section end its fiscal year? * JUNE
Available at section records with Treasurer

What was the section's total income for this fiscal year? (USD) *
Available at section records with Treasurer

What was the section's total expenses for this fiscal year? (USD) *

How does the total income and expenses above compare to the section's budget? *

Better than the section's budget X
Worse than the section's budget
Met the section's budget
The section didn't have a budget
What is the balance of the section's bank account today? (USD) *
Available at section records with Treasurer

Does the section have any investment accounts? * NO

What percentages of the actual income came from the following? (Percentages must add up to 100%, enter 0 if no income was earned)

Rebates: * 99

Sponsors: * 0

Event/Meeting Registrations: * 0

Fundraising: * 0

Interest and dividends: * 1

Other: * 0

Please specify other income resource: (if other is 0 enter n/a) * N/A

Actual income percentage must equal 100% (percentage will calculate automatically) 100

What percentages of the actual expenses came from the following? (Percentages must add up to 100%, enter 0 if no expenses were accrued)

Meeting and social activities: * 21

Scholarships: * 0

Print newsletter: * 0

Administration costs (bank fees, taxes): * 0

Section Leader travel (ALC, DLC): * 0

Other: * 79

Please specify other expense source: (if other is 0 enter n/a) * ISA HQ group insurance+Travelers insurance+Professional services

Actual expense percentage must equal 100% (percentage will calculate automatically)

Were the section's operational finances (meaning the income was less than the expenses) positive when looking at a combined two-year fiscal period encompassing 2019 and 2020? *   No
Please explain further.
Section operating expenses were reasonable.

SECTION TAX EXEMPTION

Sections in the United States have the option to be under the ISA group tax exemption.

ISA maintains a group tax exemption from the Internal Revenue Service that provides 501(c3) status to all USA based participating ISA sections. The exemption allows sections to avoid paying federal taxes on their exempt purpose revenue. It also allows sections to solicit and receive sponsorship contributions that are exempt from federal tax to the section and are tax deductible from the contributor.

As ISA is the holder of the group tax exemption, we are required to annually provide a listing to the IRS of participating US Sections and in so doing represent to the IRS that each Section on that list is compliant with §501(c)(3) of the US Tax Code. For example, no Section should be involved in political activity to any degree, and legislative activity is subject to specific rules and limitations.

Participants in the ISA group tax exemption are still required to file the appropriate annual tax filings with the IRS.

More information on filing annual taxes can be found at www.irs.gov.

Is the section based in the United States? *

Yes
No
Does the section want to be added to or continue under the ISA group tax-exemption? *

Yes
No
What is the section's tax ID number (EIN)? Available at section records with Treasurer

The IRS requires a contact person (this is usually the section's treasurer).

First (Given) and Last (Family) Name: * NANDKISHOR KHIDKIKAR

Section Address: * 12325 IMPERIAL HIGHWAY #208

City * NORWALK

State * CALIFORNIA

Zip Code * 90650

INDUSTRY

Select the industries in the section's geographic area. (select all that apply) *

Aerospace X
Automotive X
Chemical X
Engineering and Construction X
Food and Beverage X

Instrumentation, Measurement, and Analysis X
Metals and Mining X
Oil and Gas X
Pharmaceuticals X
Pulp and Paper X
Systems Integration X
Transportation X
Utilities X
Have any of the following changes occurred with industry employers in the geographic area? (select all that apply) *

Industry employer(s) moved into the area
Industry employer(s) moved out of the area
Industry employer(s) reduced staff X
No changes have occurred

GOALS

Did the section set goals? *

Yes
No

ISA's Strategic Plan will guide the organization's priorities for the next 3-5 years.

Did the section's goals align with the ISA Strategic Plan? *

Yes
No
We were not aware of ISA's Strategic Plan
Please provide any input or feedback the section would like share on the ISA Strategic Plan?

Staying Active and preparing to reorganize to put us in better shape starting to re-look at bylaws, create new website, motivating members to come forward and join board, reorganize board to include people that want to be active and participate.

Describe the section's major accomplishments this past year. *

Getting section books into current leadership hands, providing members with five in-person section meetings and two virtual meetings during COVID, establishing new stability among leadership.

Word Count: **20 / 500**

SUCCESSION PLANNING

Be sure the section submitted a [leaders form](#) to ISA.

How many board members does the section have? * 13

How many of the section's board members were new to the board this year ? * 2

How many of the section's board members will be new to the board next year? * 6

Does the section use committees to help complete the work of the board? *

Yes
No x
Does the section have an adequate process to identify and cultivate future leaders? * no

Does the section transition and train new section leaders? * NO

BYLAWS AND OPERATING PROCEDURES

Please upload the section's most current bylaws. *

UPLOADED JULY 2011 BYLAWS

If the section does not have current bylaws, please use the template to create and upload new bylaws.

How often does the section board review the bylaws? * OTHER

Please specify other: *

The bylaws are being reviewed we had setup a meeting with board members in July, another review meeting is on Aug 14, 2020 and revision is being worked out by board it will be circulated to current ISA LA Section membership for review and comments before adoption..

COMMUNICATIONS

Does the section use email as a method of communication with the members? * YES

Does the section use the phone as a method of communication with the members? * YES

Does the section use a newsletter as a method of communication with the members? * NO

Does the section use flyers, posters, and/or brochures as methods of communication with the members?
*

Does the section use a website as a method of communication with the members? * NO

Does the section use Facebook as a method of communication with the members? * NO

Does the section use Instagram as a method of communication with the members? * NO

Does the section use LinkedIn as a method of communication with the members? * NO

Does the section use Twitter as a method of communication with the members? * NO

Does the section use YouTube as a method of communication with the members? * NO

Does the section use any other methods of communication with the members? * NO

How often does the section communicate with the members? * MONTHLY

MEMBERSHIP

Does the section have specific plans for recruitment, retention, and welcome? *
NO

Does the section support/sponsor any ISA student sections? *
NO

Would the section consider guiding a student section? * YES

Does the section have any of the following dedicated programs? (select all that apply) *

Young Professionals (35 years old and under)
Unemployed Members
Retired Professionals
Pre-University Students
University Students
Other
None of the Above X

PROGRAMS

Did the section organize any technical presentations this year? *
YES

What was the average attendance of the in-person technical presentations held? * 18

What was the average attendance of the online technical presentations held? * 22

Did the section organize any non-technical/soft skill presentations this year? * NO

Did the section organize any networking/social/fundraising events (golf tournaments, chili cook-off…)
this year? * NO

Did the section organize any table top/exhibitions this year? * NO

Did the section organize any field trip/plant tours this year? * NO

Did the section organize any ISA training courses this year? * NO

Did the section organize any non-official training courses this year? * NO

Did the section organize any certification review/study groups this year? * NO

Did the section organize any university student presentations this year? * NO

Did the section organize any pre-university presentations this year? * NO

Did the section organize any career guidance events this year? * NO

Did the section organize any community education/services this year? * NO

Did the section organize any other activities this year? * NO

How many of the section members attended at least one event/activity this year? * 22

Did the section award any scholarships? *

Yes
No X
Did the section collaborate with any ISA Divisions? *

Yes
No X
Did the section collaborate with any other professional organizations? *

Yes X
No
Please provide the names of the other professional organizations and how the section collaborated with them.
National Society of Professional Engineers (NSPE), Society of woman engineers, Society of Hispanic Professional Engineers Engineers without boarders.
Word Count: **18 / 500**

TOOLS AND RESOURCES

In what areas do you feel the section needs support? (select all that apply) *

Recruiting new members X
Retaining current members X
Member engagement X
Recruiting volunteers
Board operations and succession X
Technical program development
Fundraising and financial management X
Student Support programs
Community education programs X
Other
No Support Needed
What ISA tools/services does the section currently use? (select all that apply) *

Community/Microsite
Section Operations Manual
Membership Roster X
Membership Statistical Report
Marketing Materials
Other
None of the Above
Do you have any suggestions for how we could improve these tools/services? * YES

By providing opportunities for net-working with other ISA Section Board members, ISA HQ staff and with ISA HQ leaders. Monthly ISA Connect with President is a good move in this direction. I participated in last two online meetings with Eric and other ISA leaders.
Word Count: **23 / 500**
What tools/services would you like to see ISA offer in the future? (select all that apply) *

Dashboards x
Document library x
Email system x
Event registratixon tool x
Financial and banking services x
Speaker/Expert directory x
Section-specific member directory x
Volunteer recruiting tool x
Other
In regard to the section's relationship to the District Vice President, is there anything you would like to highlight or suggest for potential improvements to the support you receive? *

IIncreased interaction is appreciated, monthly report and information of other sections under the district will help. A divisional level news letter by print and or online will increase communication and interactions with other sections.
Word Count: **14 / 500**
In regard to the section's relationship with ISA staff, is there anything you would like to highlight or suggest for potential improvements to the support you receive? *
quarterly report and updates from ISA HQ
Word Count: **7 / 500**

TERMS OF AGREEMENT

I confirm that our section board has reviewed and understands our rights and responsibilities per the Society's bylaws, policies, and procedures.

Checkbox: *

Confirm x
I hereby certify, to the best of our section's knowledge, the information provided in this report is accurate. We agree to have this report or portions of it available to other ISA sections. Financial information will be shared with ISA elected leaders as appropriate

Checkbox * x

Agreed

Saved Successfully

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