



## ISA LA Board of Directors Meeting Minutes Rev4

**October 20, 2020**

Name	Present(P)/Absent(A)
Nand Khidkikar	P
Andrew Durant	Advised in advance missed A
Gerald Herder	Advised in advance missed A
Kim Dunn	P
Ken Blair	P
Dale Johnson	P
Anomitro Bhowmick	P
Steve Molinari	P
Jack Rosenthal	P
Ken Peters	A
Jesse Andrade	A
Dwight Beard	A
Nancy Wong	P

Start Time: 4:00PM

1. Agenda 10/20/2020 - Approved
2. Approved Minutes 09/22/2020 – Approved unanimously by attendees

3. Treasurers Report ...Kim/Auditor – See Attached provided after meeting.
4. ISA LA Section Budget for 2020-21... Kim Reported – Discussion items: Removed draft status. Get professional services terminated once get data. Insurance checking on ISA Connect for how others are insuring the chapter. Do we need an accountant for the chapter? We are paying them each month. Still need an annual audit. Brought up about for advertising by vendors or sponsors on ISA-LA website. Accordingly, there is a provision for 502 donations or if charge for space it is taxable.
5. CAP Training .... Gerald/Anomitro – Anomitro reported planning to go ahead. Run at Cal Poly Pomona. It will be one class run online. January 2021 planned.
6. ISA-LA Website...Kim – Minutes and agenda are being added (Revision 4)
7. Website Communications to our membership...Andrew/Gerald – Tabled until next meeting. Did go through how to send email to all two hundred and fifty seven (257) ISA LA members through ISA Connect. Kim said will take care of website. Furthermore, need help or a chair for ISA Connect postings.
8. October Section Meeting – ISA Connect – 2 Sessions (10/13/2020) – These were both held and presented by Kim

9. Filling vacant positions – suggestion to change newsletter editor to web content editor, eliminate vice president, and Section-Division Liaison. To be considered
10. Registering for ISA connect...Kim
11. Transfer of Treasurer Docs and registration at Pacific Western Bank..... Action:Nand and Kim to bank
12. Secretary Responsibility – Gerald Herder/Assistant Jack Rosenthal – will send out minutes and meeting events to membership via ISA Connect Email and update ISA Connect LA section page wutg upcoming events.
13. Meeting Notices to OC ISA – we do not have access to the OC ISA members. Need to do notices to OC through personal contacts of Board Members
14. Honors and Award Committee – Jack Rosenthal – add that info to be included on ISA-LA website (Action Kim) as well as on ISA Connect, LA Section page (Action Jack)
15. Anomitro suggested and offered to work on a Survey to ISA- LA membership to determine/include:
  - a. What interested in for chapter section meetings
  - b. 5 minute maximum to fill out
  - c. Questionnaire to be released via email to membership via ISA Connect by Anomitro
  - d. Purpose is to increase attendance at section meetings/events

Future LA Section Events/Meetings – Dale Program Chair

Reported:

Reminder by Nand of ISA Leadership Training on Friday, 10/23/2020 & 10/30/2020– 2:00-5:00 pm pacific time. Nand had send email to the board about this.

16. Program for November 10th Membership Meeting – Coordinator Dale Johnson - Presenter Jack Mokler – Dale will get information and forward to the board.

17. Program for December 8th Membership Meeting – Coordinator Nand Khidkikar coordinating - Presenter Robert Sherman & Gary Rathwell

18. Program for January 12, 2021 Membership Meeting – Coordinator Dale Johnson - Presenter Brian Lewis

19. Program for February 09, 2021 Membership Meeting – Dale Johnson and a program – presentation by Vega

20. Program for March 9, 2021 Membership Meeting – Need a Coordinator and a program

21. Action: Dale will work on a checklist/standardized form for speakers/presenters/companies. This will include: topic, bio's, dates and time, picture of presenter, etc. Kim offered to help.

End Meeting: 5:14PM

# ISA LA Board of Directors Meeting Agenda

## November 17, 2020

Name & Portfolio		Present(P)/Absent(A)/ Remark
Nand Khidkikar	President; Alt. Delegate; Publications Chair	
Andrew Durant	President-elect	
Gerald Herder	Secretary	
Kim Dunn	Treasurer; Webmaster	
Ken Blair	Delegate	
Dale Johnson	Program Chair	
Anomitro Bhowmick	Education Chair	
Steve Molinari	Exhibit Chair	
Jack Rosenthal	Honors & Awards Chair	
Josh Peters	Historian	
Jesse Andrade	Past Section President	
Dwight Beard	Spl Exhibit committee	
Nancy Wong	Special assignment	

Start Time: \_\_\_\_\_

Agenda Items:

1. Agenda 11/17/2020
2. Vote to Approve Minutes 10/20/2020 (go into chat and say yes or no)...Geraid/Jack
3. Treasurers Report ...Kim
4. ISA LA Section Budget for 2020-21... Kim
5. CAP Training .... Gerald/Anomitro
6. ISA-LA Website update -Kim
7. Website Communications to our membership...Andrew/Gerald/Jack
8. November Section Meeting 11/10/2020 - Dale
9. Filling vacant positions – Web Editor , Section-Division Liaison (2850), Standards & Practices (1150) – Do we want to fill these.... Nand
10. Transfer of Treasurer Docs and registration at Pacific Western Bank..... update by Nand / Kim /Gerald/Nancy
11. Secretary Responsibility – Gerald Herder/Assistant Jack Rosenthal – will send

out minutes and meeting events to membership via ISA Connect Email.

12. Meeting Notices to OC ISA – Kim will send the meeting announcement to ISA-OC President. Steve will send to Manny Martinez, Past President of ISA-OC.
13. Honors and Award Committee – Jack present the program before Section Meeting/Events. No date will be given when awards will be presented. Jack will also send an email to LA chapter membership via ISA Connect on the awards being offered and how to apply.
14. Dale report on the November 10 ,2020 event with Jack Mokler
- 15 Additional educational opportunities for LA Section members.....Dale/Nand

Future Section Meetings/ Events – Program Chair Dale Johnson:

- 15.5 Program for December 8th Membership Meeting –Nand coordinating - Presenter Robert Sherman & Gary Rathwell

16. Program for January 12, 2021 Membership Meeting –  
Coordinator Dale Johnson - Presenter Brian  
Lewis

17. Program for February 09, 2021 Membership Meeting –  
Dake Johnson and a program – presentation  
by Vega

18. Program for March 9, 2021 Membership Meeting – Need a  
Coordinator & a program.....Dale/Anomitro

New Business:

To be provided at beginning of the meeting on Nov 10<sup>th</sup> 2020 or  
advise Secretary Gerald Herder prior to the  
meeting so it can be included on the  
Agenda, Thank you.

End Meeting: \_\_\_\_\_