



ISA LA Board of Directors Minutes

April 20, 2021 Rev.2

Name & Portfolio		Present(P)/Absent(A)/ Remark
Nand Khidkikar	President; Alt. Delegate; Publications Chair	P
Andrew Durant	President-elect	P
Gerald Herder	Secretary	
Kim Dunn	Treasurer; Webmaster	P
Ken Blair	Delegate	P
Dale Johnson	Program Chair	
Anomitro Bhowmick	Education Chair	P
Steve Molinari	Exhibit Chair & Directory Promoter	P
Jack Rosenthal	Honors & Awards Chair/ Acting Asst Secretary	P
Josh Peters	Historian & Social Media Promoter	P
Jesse Andrade	Past Section President	
Dwight Beard	Special Exhibit committee	
Nancy Wong	Special assignment	P
Victor Wegelin	Training & Development Chair	P

- Meeting Start Time: 6:05 pm _PST
- Present 10

Agenda Items:

1. Vote to Approve Minutes 03/16/2021 - Motion Victor, Ken 2nd, All approved
2. Treasurers Report ...Kim - No report received from accountant yet.

Action Item: Kim review ISA corporate insurance

3. Virtual Training (CAP, Cybersecurity, CCST, PE Review Course - Not ISA's Gerald/Anomiro/Josh/Victor

Action Items:

- a) Victor will send note on this through Los Angeles member via ISA Connect as Education & Training Chair
- b) Smart Manufacturing Conference – May 11, 2021–
Victor

Looking for case studies, sponsors, participants and vendors. Webinars listed through ISA Connect.

Victor will send a draft about smart manufacturing to the board.

- c) PE in Control Systems -

Victor will send to board members about review course and test.

4. ISA-LA Website update -Kim

Action Items:

a) Nand will send May and June programs to Kim

5. April 13th Section Meeting - Continuous emission monitoring systems by Donald Munn, Houston TX
The review of counts attending 4/12/2021 – Dale/Nand

Brown bag/Lunch session: 10 Participants

Happy hour/Evening session: 07 Participants

See item 8 for future section meetings.

6. Honors and Award Committee – Jack

Action Items:

- a) Announce June 08 Section meeting award winners & show brief video (4 minute) of their projects (2)
- b) Steve Molinari will pay for both of the awards.
- c) Picture giving award, Steve and Victor arrange location

7. Compilation and Publication of ISA Los Angeles Directory of Automation.

Action:

- a. Marty and Steve to present to Presidents of **SD, OC, LA, SSJV – Done and positive results**
- b. All board members to provide potential advertisers to Steve for inclusion in a master list he has started and had been previously circulated. Steve needs check and submittals from other sections.

- c. Steve to get contact information for presidents of each chapter from Ian Harris
- d. Steve asked for a Vote in favor of directory – all members in LA Section present voted yes to move ahead with Directory
- e. Fees for each section to be divided up by membership

8. Future Section Meetings/ Events – Program Chair Dale Johnson:

May 11, 2021 Dale has confirmed for **Intrinsic Safety Barrier Basics – Michael Klayman**. Meeting flyer is created by Nand. Kim will post on ISA-LA.ORG

June 8, 2021 The U.S. Department of Energy's (DOE) Carbon Capture, Utilization, and Storage (CCUS) presentation by Mr. Mark Ackiewicz, Director for the Division of Emissions Controls and Carbon Capture, Utilization and Storage (CCUS) Research and Development (R&D) at the Department of Energy (DOE).

Section Award Announcements for the 3/31/2020-3/31/2021

Action:

- a. Advertise LinkedIn, website

- b. Nand will convert to webinar. One way communications
 - c. 11:30 am and 6:00 pm presentation
 - d. Leave out politicians
 - e. Jack will share with board DOE Programs provided by Robert Corwin, DOE Publicity Deputy and Jennifer Rivers, DOE
- 04/20/2021

July 13 Section Meeting - Dale & Andrew are working to finalize presentation.

Aug 10 Section Meeting - Dale contacted Bob Goulette for nVent Heat Management Systems Presentation and he is working to setup the meeting.

New Business:

1. Nomination of past president as chair for 2021-2022 ISA LA Section election nomination committee – Andrew/Ken lead discussion tonight

Action:

- a) Need to get in this month via ISA Connect and Website.
- b) Proposed slate for 2021/22:
 - Treasurer: Kim Dunn
 - Secretary: Jack Rosenthal
 - President: Andrew Durant

President Elect: _____

Action Items:

- a. Andrew will talk to Gerald about President Elect.
 - b. Kim may have a candidate for President Elect
 - c. Put on web page and on ISA Connect once get the proposed slate.
 - d. Ballots out, then a counter independently. Publish and invite additional nominations. Blind box to turn in to last year by Ken Blair. **ISA number** needed to vote. Setup an election committee to set rules, slate, how vote.
 - e. Kim will setup a form on the website/ISA Connect. Kim and Ken will be a team to count ballots.
2. D&O Insurance renewal for 2021-2022
 3. Post Office Box
Action Item: Andrew get post office box near his house. Move with presidency change

Nand adjourned the Meeting at: __7:35__ PM PST

1. Vote to Approve Minutes 03/16/2021 - Motion Victor, Ken
2nd, All approved

2. Treasurers Report ...Kim - No report received from
accountant yet.

Action Item: Kim review ISA corporate insurance & Work on
D&O Insurance renewal

3. Virtual Training (CAP, Cybersecurity, CCST, PE Review Course
- Not ISA's Gerald/Anomitro/Josh/Victor

Action Items:

a) Victor will send note on this through Los Angeles member
via ISA Connect as Education & Training Chair

b) Smart Manufacturing Conference – May 11, 2021–
Victor

Looking for case studies, sponsors, participants and
vendors. Webinars listed through ISA Connect.

Victor will send a draft about smart manufacturing
to the board.

c) PE in Control Systems -

Victor will send to board members about review course
and test.

4. ISA-LA Website update -Kim

Action Items:

b) Nand send May and June program flyers to Kim...sent & Kim has uploaded them on ISA-LA.ORG

c) Website traffic analysis to be provided by Kim

5. ISA-LA Section Meeting May 11, 2021

Intrinsic Safety Barrier Basics - *Michael Klayman PR Electronics* — Dale/Nand

Brown bag/Lunch session: 06 Participants

Happy hour/Evening session: 07 Participants

See item 8 for future section meetings.

6. Honors and Award Committee – Jack

Action Items:

d) Announce June 08 Section meeting award winners & show brief video (4 minute) of their projects (2)

e) Both award winners to produce and submit 4 min video clip and submit by May 28, 2021

f) Steve Molinari will pay for both of the awards.

g) Picture giving award, Steve and Victor arrange location

h) Update on Award trophy receipt - Jack/Steve

7. Compilation and Publication of ISA Los Angeles Directory of Automation.

Action:

f. Marty & Marietta presented to Presidents of SD, OC, LA, SSJV Nand sent proposal to all section Presidents – Done and positive results.

- g. Steve Molinary to coordinate and continue efforts for publication of ISA SoCal Directory of Automation. Steve to update on progress.
- h. All board members to provide potential advertisers to Steve for inclusion in a master list he has started and had been previously circulated. Steve needs checks and submittals from other sections.
- i. Steve to get contact information for presidents of each chapter from Ian Harris
- j. Steve asked for a Vote in favor of directory – all members in LA Section present voted yes to move ahead with Directory
- k. Fees & revenues for each section to be divided up by membership count/ 25% investment & split of revenue by equal sharing amongst all participating sections? Board to vote on new development.

8. Future Section Meetings/ Events – Program Chair Dale Johnson:

June 8, 2021 The U.S. Department of Energy's (DOE) Carbon Capture, Utilization, and Storage (CCUS) presentation by Mr. Mark Ackiewicz, Director for the Division of Emissions Controls and Carbon Capture, Utilization and Storage (CCUS) Research and Development (R&D) at the Department of Energy (DOE). Meeting flyer is created by Nand. Kim has posted it on ISA-LA.ORG. Nand has setup Zoom link to join and sent flyer with joining information to ISA-LA members

through ISA Connect and also sent to Presidents of ISA Edmonton, ISA Calgary ISA San Diego, ISA Orange county & Ian Harris.

Section Award Announcements for the 3/31/2020-3/31/2021

Action:

- a. Advertise LinkedIn, website
- b. Nand will convert to webinar if registered participants exceed 100 count. One way communications
- c. 11:30 am and 6:00 pm presentation
- d. Leave out politicians
- e. Jack will share with board DOE Programs provided by Robert Corwin, DOE Publicity Deputy and Jennifer Rivers, DOE
04/20/2021

July 13 Section Meeting - Dale & Andrew are working to finalize presentation. Update on progress -Dale/Andrew

Aug 10 Section Meeting - Dale contacted Bob Goulette for nVent Heat Management Systems Presentation and he is working to setup the meeting. Update on progress -Dale

New Business:

4. Nomination of past president as chair for 2021-2022 ISA LA Section election nomination committee – Andrew/Ken lead discussion tonight

Action:

- c) Need to get in this month via ISA Connect and Website.
- d) Proposed slate for 2021/22:
Treasurer: Kim Dunn
Secretary: Jack Rosenthal
President: Andrew Durant
President Elect: _____

Action Items:

- a. Andrew will talk to Gerald about President Elect.
 - b. Kim may have a candidate for President Elect
 - c. Put on web page and on ISA Connect once get the proposed slate.
 - d. Ballots out, then a counter independently. Publish and invite additional nominations. Blind box to turn in to last year by Ken Blair. **ISA number** needed to vote. Setup an election committee to set rules, slate, how vote.
 - e. Kim will setup a form on the website/ISA Connect. Kim and Ken will be a team to count ballots.
5. D&O Insurance renewal for 2021-2022 - Kim to update on progress.
 6. ISA-LA Mail Box

Action Item: Andrew to get mail box near his house before expiry date (June 15, 2021) of current mail box in Norwalk. Move with presidency change

Nand adjourned the Meeting at: PM PDT
