



ISA LA Board of Directors Minutes for 02/22/2022

Board Meeting at 6pm, Virtual

Name & Portfolio		Present(X)/Absent(A)/ Remark
Andrew Durrant	President	x
Nand Khidkikar	Past President, Delegate	x
Jack Rosenthal	Secretary, Honors& Awds Chair	x
Kim Dunn	Treasurer; Webmaster	a
Dale Johnson	Program Chair	x
Anomitro Bhowmick	Education Chair, Student Section Liason	x
Steve Molinari	Exhibit Chair & Marketing	x
Dwight Beard	Board Member	a
Nancy Wong	Board Member	x
Victor Wegelin	Training & Development Chair	x
	Membership Chair	
Richard Tse	Webmaster	a
Carolyn Bermudo	President Elect	x
Gerald Herder	Scholarship Chair	x
Non Board Members Present		
Michael Clifton	President CPP Student Chapter	x

Start Time 6:00PM

New Business

We have to approve a selection committee for next years board

Old Business

1. Andrew worried about intruders on our Virtual Meetings.
Richard not present at meeting so this item tabled.

Action: Richard Tse to help with security.

2. DOE discussion with Sotirios (Sam) Thomas,

- Division Director Sensors and Controls R&D Program.
Sotirios.thomas@hq.doe.gov

Steve talks to ISA LA chapter and MCAA. The MCAA (Measurement and Automation Control Association- manufactures and representatives) Steve a member and maybe get them involved. Membership may help. Andrew new sensors a long term issue. MCAA is a member of Automation Federation. Steve lose interest if research driven, need punchy presenter. Kim federal funding will have rights to look at a

company's financial books which may be a discouragement for taking grant money.

Action: Steve enlist anMCAA representative to be on call with DOE

Jack set call with Steve, MCAA, and DOE

Tabled since Steve had no communications on the virtual call. Jack thought this item should be removed from discussion for now.

3. ISA Connect

Action: Andrew will talk with Rachel of ISA National and request she join one of our meetings. Maybe March Meeting. Carolyn will be copied on any correspondence Andrew has with National about this topic.

4. Membership - Kolbe Friday no longer working and need to fill Membership Chair. **Carolyn will take on membership chair.** She suggested that the outgoing President should become Membership Chair

General Business

A. Vote to Approve Minutes from Board Meeting
11/23/2021

Action: No action but Secretary, Jack Rosenthal has the minutes for board review and approval before posting on the ISA Los Angeles Website. Jack will send to Board for approval and then put on the Website

B. Treasurers Report ...Kim

Report by Andrew as Kim not present. Kim told Andrew only expenses in January 2022 was \$300 to the accountant.

Nancy Wong must have all nonprofits submittals to:

1. Secretary of State
2. Attorney Generals.

Where to send? Who is responsible? Check with Sandy via Kim. Yearly and every other year. They could suspend our non-profit status. Mail to ISA post box but it is closed. What address on file. Probably tax board.

Kim still working with Sandy on the bank account issue and that Kim has control of bank account.

Action:

1. Kim will put a budget together for next meeting.
2. Kim check if Franchise tax paid by Sandy.

3. Nand will scan the invoice and will send to Kim.
Balance due from Franchise Tax Board State of California. Sandy should look into this after call from Kim. Done by Kim
4. Kim will discontinue Accounting Service not yet
5. Kim check on Nancy's issues about regarding retaining Non-Profit status

C. Honors and Award Committee – Honors and Awards Chair
Jack Reported

Andrew any projects to be submitted that will be complete by May 27, 2022. Dale - Oxnard Amazon

Andrew likes to have more projects to evaluate.
Jack had a motion that was seconded and passed unanimously to extend due date to projects completed by 12/31/2022

Action:

1. Remind each month during Chapter Meetings about the award program.

2. Change Awards date on website and on ISA Connect Los Angeles Section
3. Jack - Needs 3 volunteers to review award submissions.

D. ISA Directory – Steve update

Steve's communication did not work on Team. We tabled his report to next Board Meeting

Steve and Andrew to report progress any movement forward. A plan for the next 30- 60 days on what we should be expecting and how it will move forward.

Any decisions coming due that the board will need to discuss in detail?

Steve's report. Report to Andrew. Collected \$'s from sections. Contract sent by Murrietta however Steve but has some concerns. Not sure section is ready. Web Page Development a fee \$11,000 needs to be clarified. 1st year will be in the red. Years 2, 3 and 4 should be in black. November 7th Steve received and sent to Andrew. (\$5500 upfront) Directory Proposal not changed. Kim needs \$14k upfront. Page 4 commission. What they need from us? 50 advertisers signed up that LA Section has had advertising, 75+ that they can go after. Have 93 projected advertisers. 30 advertisers the 1st year.

Nothing from the other Sections boards of contributors: OC, San Juan. Need other section by in's. Already ISA Los Angeles kicking in for one section not a part of it now.

Andrew asked for Boards comments.

Kim - Concept really good. People in Canada to make money on Los Angeles section. ISA National against other sections to push other sections to spend money.

Steve and other sections need their buy in. Canada Calgary and Edmonton are successful. Not other parts of Canada. Special sectors serving with directory: universities, vendors support. CA much more diverse industry base than Calgary and Edmonton. Andrew do not want all the money to not be valuable toward section benefits. Kim can we get directory out? Steve nowadays expects everything on line. Andrew paying Google to be high enough on search. All us to have a voice. Steve not 80-90% approvals. Nancy gambling how much of ISA Los Angeles section war chest to put toward this venture. Kim approximately \$40k in bank. We are operating in the red from Accountant (Sandy) has access. Kim 25% of our assets is high is a high investment in the directory. Andrew now losing 6 people per month (chapter revenue main source). Kim ISA nationally only 2% gain in membership. Big Shows were good for gaining members. Andrew is this Directory contract fee negotiable.

Action:

1. Andrew and Steve to call (pulse of sections) each of the participating sections via Team. There is a main directory contact at each Section.
2. Pulse MCAA per Steve
3. Contact marketing team in Calgary (directory seller) of how flexible they are with price

E. Future Section Meetings/ Events – Program Chair Dale
Dale reported

March 15, 2022 Jim Potter - Virtually 11:30am -

12:30pm Solutions for signal process reliability. Dale we send to Andrew, Carolyn and Richard Tse to advertise. Andrew got board approval unanimously to use his own old email list to advertise this meeting as we cannot reach membership currently through ISA. Connect.

Action:

1. Dale will send announcement to Carolyn, Andrew and Richard.
 2. Richard and Carolyn will setup a Web meeting and add to the announcement
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3. Richard Tse to call Andrew on Wednesday, 2/23/2022 to discuss his future role with web meetings and announcements of Chapter Meeting
 4. Jack will publicize event on ISA Website
 5. Andrew will send the announcement to his old mailing list as ISA Connect is not working to reach our membership
-

April 12th 2022 – Carbon Capture John Isley Fluor Canada
Virtually 1130am-12:30pm

Action:

1. Jack will send announcement to Carolyn, Andrew and Richard.
2. Richard and Carolyn will setup a Web meeting and add to the announcement
3. Jack will publicize event on ISA Website and to his DOE contacts
4. Andrew will send the announcement to his old mailing list as ISA Connect is not working to reach our membership

Other Program Committee Discussion

Dale asked to get feedback from members what they would like to hear about in Section Meetings?

Andrew said a lot of interest in renewables, hydrogen.

Action:

1. Dale will try to find a speaker on Hydrogen
 2. If Board members have any hydrogen industry contacts please share with Dale
 3. Board members to provide to Dale topics of interest for Section Meetings and/or bring to the next Board Meeting by sending to Andrew and Jack so it can be on March 2022 Board meeting agenda.
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F. DOE Division Director Sensors and Controls R&D Program.
This contact will not be used at this time.

G Student ISA Chapter at Cal Poly Pomona (CPP) – Gerald Herder ISA Scholarship Chair (Student Chapter) Gerald's Team communication was not working.

Andrew reported for Gerald ISA Charlotte now Cal Poly in compliance as a student chapter.

Michael Clifton, most recent President of the Cal Poly Student Chapter of ISA graduated in the fall. He is still running the club. May or June 2022 their will be new elected student officers. Workshop on PLC's this Saturday by Gerald herder. The Tshirts will hand out Saturday that ISA bought for the student chapter members. Michael Clifton thanked the Board again for paying for the shirts that will help promote ISA on campus.

Adjourn Time:7:13 pm

ISA LA Board of Directors Agenda for Board Meeting for May 26,2022

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Jack Rosenthal	Secretary, Honors& Awds Chair	
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Gerald Herder	Scholarship Chair	
Non Board Members Present		

Michael Clifton Chapter	President CPP Student	

[Start Time](#)

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- Los Angeles Website. Jack will send to Board for approval and then put on the Website
2. Approve minutes of 2/22/2022

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