

# CONSTITUTION OF JED-FOREST RUGBY FOOTBALL CLUB

## 1. Name of Club

The Club shall be called the “JED-FOREST RUGBY FOOTBALL CLUB.”

## 2. Objects

The objects of the Club shall be:

- (a) To Practise and play Rugby Football according to the Rules of the Scottish Rugby Union.
- (b) To promote the game in town and district.
- (c) To provide social facilities for the members.

## 3. Dress

The dress of the Club, for the purpose of playing Rugby, shall be predominately Royal Blue in colour.

The Club shall provide sets of numbered Jerseys, and such other clothing etc. as the Committee shall decide from time to time.

## 4. Membership

Membership of the Club shall be divided into the following categories:

- (a) A **Patron** and **Honorary Life Members** of the Club.

The General Committee may nominate, for election by the Annual General Committee Meeting of the Club, such persons as they consider suitable to occupy these positions in recognition of exceptional service to the Club or Rugby in general.

- (b) **Honorary Vice-Presidents** — appointed annually by the General Committee.

(c) **Full Members** — candidates for membership must be proposed and seconded by two members of the Club, in writing, to the Hon. Secretary or Treasurer. Such nominations, along with the names and addresses of candidates shall be displayed for at least one week in a prominent position within the Club premises before consideration by the General Committee, who shall have power to reject any such nominee, and an interval of not less than two weeks shall elapse between the nomination and election of a full member.

- (d) **Playing Members** — shall be admitted at the discretion of the General Committee.

The above four categories will hereinafter be referred to collectively as **The Members**, and shall be eligible for the full privileges of the Club.

(e) **Junior Members** — being all those members under 18 years of age — shall have no say in the affairs of the Club, and particularly shall not be eligible for the privileges under Rule 13.

(f) **Honorary Membership** - The Honorary Life Members, Honorary Vice-Presidents, Full Members, Playing Members and Honorary Members of Jed Thistle Rugby Football Club shall be Honorary Members of the Club, but such membership shall not entitle an Honorary Member to admission to the Ground and/or the Stand at Riverside, and Honorary Members shall have no say in the affairs of the Club.

(g) **Temporary Honorary Membership** shall be conferred on Guest Players of the Club, on Referees and Touch Judges officiating at Club matches and on the officials, players and members of visiting clubs playing against Club teams, for the duration of their visit only.

(h) **Social Membership** — This category of membership will be limited in number that number being set annually by the general committee. Social members will have no right of entry to the ground on match days other than by paying the entrance fee set at that time. They will have no say in the affairs of the club. They will have right of entry to the clubrooms in order to attend any social function or activity associated with the club. Social members will have to be proposed and seconded as well as complying with the other rules governing applications for full membership.

## 5. Annual Subscriptions

The level of all Annual Subscriptions shall be determined by the Annual General Meeting of the Club, and shall be payable in advance of the first day of October, or immediately after admission to Club Membership. No persons shall be allowed to become Honorary or Temporary Members of the Club, or be relieved of the payment of the regular Subscription, except those detailed in Clause 4 above.

**Full Members** (entitled to access to the Stand—**£80.00** (incl. VAT))

**Playing Members and Committee Members—£85.00** (incl. VAT)

**Junior Members—£50.00** (incl. VAT)

**OAP Members—£55.00** (incl. VAT)

**Social Members—£35.00** (incl. VAT)

**Royal Blue Membership --- £250.00** (Minimum donation)

**The above rates include car parking on production of Membership card.**

(a) Any Playing Members who has not paid his subscription by 1st November shall not be eligible for selection to play in any team.

(b) Any members who, after due notice from the Hon. Secretary or Treasurer, has not paid his subscription by 1st December, shall forfeit all claims to the privileges and property of the Club.

(c) Payment of appropriate subscription shall admit such Member to Ground and/or Stand at Riverside on the occasion of all Club matches shown on the fixture card.

(d) The Club shall be entitled to receive payment of subscriptions for several years in advance, on such terms as the Committee decide from time to time.

## **6. General Meetings**

(a) The Annual General Meeting of the Club shall be held in the month of June or, in special circumstances, as soon thereafter as the General Committee may arrange. The General Committee shall submit a report on the preceding season's activities and the Hon. Treasurer shall submit his financial report and audited accounts for the previous year. The Office-Bearers for the ensuing season shall be elected and vacancies on the General Committee filled at the Annual General Meeting, which meeting shall also elect an Auditor, who may not be an Office-Bearer nor member of General Committee.

(b) A special General Meeting of the Club shall be called by the Hon. Secretary on the following occasions:

(i) If so instructed by the General Committee.

(ii) Within 21 days of receipt of a petition for such a meeting signed by 10 fully paid-up members and stating the purpose thereof.

(iii) Within 14 days of receipt of a written request from a member appealing against expulsion under Rules 9(e) and 13(h).

(c) Fourteen days' notice of all General Meetings shall be given on Social Media and displayed in a prominent position within the Club premises. In the case of the special General Meeting said notice shall state the purpose of such meeting, and no other business shall be transacted at that meeting.

(d) Only members under Rule 4 (a), (b), (c) and (d) shall be admitted to a General Meeting of the Club, but the Chairman may admit Members of the Press at his sole discretion.

(e) No member shall be considered for election to any office, unless he is present at the meeting, or has previously signified his willingness to accept such office.

## **7. Office-Bearers**

The undernoted Office-Bearers shall be elected by the Annual General Meeting and shall hold office for one year, but shall be eligible for re-election.

(a) **President** and **Vice-President**: The President shall automatically on termination of office serve for two years on the General Committee.

(b) **Chairman**, who shall take the Chair at all General and General Committee Meetings, whom failing the General Committee shall nominate a Chairman for the meeting in question. The Chairman shall have a casting vote as well as a deliberative vote at all meetings.

(c)i **Honorary Secretary(s)** who shall keep a Club Minute Book and enter therein appropriate Minutes of all General and General Committee meetings. He shall attend to the routine correspondence and transact the business of the Club, as directed by the General Committee.

(c)ii **Honorary Fixture Secretary(s)** who shall arrange the fixture lists and undertake all duties pertaining to the fulfilment of said fixtures.

The duties listed under (c)i and (c)ii above may be allotted to one or more members at the discretion of the Annual General Meeting.

(d) **Honorary Treasurer**, who shall collect all monies due to the Club and pay out all expenses incurred by instruction of the General Committee. He shall keep accurate accounts and books showing the financial affairs and intromissions of the Club, which shall at all times be made available to the General Committee, if so demanded.

Separate accounts shall be kept of income and expenditure in connection with the Seven-a-Side Sports and the sale of excisable liquor, and the profit or loss there from transferred to the Club's Income and Expenditure Account at the end of the financial year on 31st March.

A Balance Sheet as at that annual date shall be audited by the auditor, appointed at the Annual General Meeting. The Bank Account shall be kept in the name of the Club and operated by the Hon. Treasurer, whom failing the General Committee shall have power to elect a deputy.

### **8. Election of Captains**

(a) Immediately following the Annual General Meeting the General Committee shall meet such playing members as are present, who represented the Club in any team during the preceding season, for the purpose of electing a **1st XV Captain** and **Vice-Captain** for the ensuing season.

(b) The **2nd** and/or **3rd XV Captains** and **Vice-Captains** shall be elected by the Selection Committee and players, as soon after the start of the playing season as the Selection committee shall deem feasible.

### **9. General Committee**

(a) The General Committee shall consist of:

- i. The Office-Bearers of the Club.
- ii. The Captain and Vice-Captain of the 1st XV.
- iii. The 1st XV Coach.
- iv. The members of the current Selection Committee.
- v. Up to 20 other members elected at Annual General Meetings of the Club. Four (or Five) of whom shall retire annually but shall be eligible for re-election. Seven to form a quorum.

(b) The General Committee may at its own discretion elect and co-opt assistants for the Hon. Secretary and/or Treasurer, and shall be empowered to fill any vacancies occurring during its term of office, or co-opt members for specific purposes.

(c) The business affairs of the Club shall be managed by the General Committee, subject only to the overriding authority of a General Meeting of the Club.

(d) The General Committee shall meet at approximately monthly intervals, or as may otherwise be deemed necessary.

(e) The General Committee shall have the power to expel from the Club, or otherwise restrict the privileges of any member violating the Rules, or whose conduct is deemed detrimental to the best interests of the Club. Any member so expelled or restricted shall have the right of appeal to a Special General Meeting of the Club under Rule 6(b)iii.

### **10. Team Selection**

The Selection of all teams representing the Club shall be by the Selection Committee.

The Selection Committee shall consist of the 1st XV Captain or in his absence the Vice-Captain, together with three members of the Club and the 1st XV Coach, which three members and coach shall be elected at the Annual General Meeting.

The Selection Committee shall co-opt the 2nd XV Captain or in his absence the Vice-Captain, and the 2nd XV Coach, for the selection of the 2nd XV; and shall co-opt the 3rd XV Captain and the 3rd XV Coach and two members of the Club, for the selection of the 3rd XV.

One other member of the General Committee to help with each team selected.

The President, or in his absence his nominee, shall chair all Selection Committee Meetings. The Chairman shall have a casting vote.

The members of the Selection Committee who are not otherwise members of the General Committee and who are not co-opted members of the Selection Committee, shall be members of the General Committee.

### **11. Social Committee**

The General Committee shall have power to constitute a Social Committee for the purpose of running dances and similar functions, which must be entirely self-supporting, and only under special circumstances may the General Committee allocate Club funds towards such functions.

### **12. Players' and other wages, Travelling Expenses and Insurance**

(a) The General Committee shall have the power to pay players or any individual player or any category of players, such amounts as they may decide from time to time for playing for the

Club, for training or for any other reason which the Committee deem fit; and shall have the power also to pay bonuses or make other payments to players, on whatever basis the Committee deem fit.

(b) The Committee shall be entitled to enter contracts on behalf of the Club with players for the purposes of sub-clause (a) above.

(c) Players in any team necessarily incurring travelling expenses from outside the district, may submit claims for consideration at the General Committee's monthly meetings. It shall be understood that players normally returning home at the weekend shall not make such claims.

(d) The General Committee shall have the power to enter contracts of employment, contracts for the provision of services and the like, on behalf of the Club

with whatever parties and on whatever terms they decide from time to time.

(e) All payments made in terms of this clause shall be made from Club funds.

(f) Any player injured in a match or practice must notify the Hon. Secretary within 48 hours, and submit a compound insurance claim form within 7 days.

### **13. Clubroom**

(a) The General Committee shall have power to provide a Clubroom within the Riverside Pavilion for the sale of excisable liquors. The Clubroom shall be conducted in accordance with the provisions of the Licensing Acts for the time being in force and shall be open for the sale of excisable liquors during the permitted hours. Permitted hours being the normal Club hours plus any time covered by a duly authorised extension to the Licence.

(b) No alcoholic liquor shall be sold or supplied to any person under 18 years of age.

(c) Use of the Clubroom shall be restricted to those categories of Members (except Junior Members) defined in Rule 4, and visitors introduced by Members as under-mentioned.

(d) Any Member entitled to use the Clubroom may introduce visitors into the Clubroom, provided upon the admission of such visitor or immediately upon his being supplied with such liquor he enters his own name and the name and address of such visitor, with the date of each visit, in a book which shall be kept for that purpose.

Visitors shall not be supplied with alcoholic liquor unless on the invitation and in company of a Member.

Visitors shall not be permitted to make payment, either directly or indirectly, for alcoholic liquor supplied to him.

(e) Alcoholic liquor will only be supplied for consumption within the Clubroom and in the Room or Rooms within the premises prescribed for the purpose by the General Committee. No Alcoholic liquor shall be sold or supplied for consumption out with the Club premises except to a Member of the Club (under paragraph (c) of the Rule) in person for consumption by him or to a person holding an excise licence for the sale of such liquor. There shall be no permitted hours for the sale or supply of excisable liquor for consumption off the premises on Sundays.

(f) A Club master shall be appointed by the General Committee and shall be responsible to said Committee for order to be observed in the Clubroom and he shall have power to refuse liquor to any person if he sees fit.

The Club master may be a member of the said General Committee.

(g) No member of the Committee, nor Club master nor other person employed by the Club shall have any personal interest in the sale of alcoholic liquor therein nor in the profits arising from such sale.

(h) No gambling shall be allowed within the Pavilion. The General Committee shall have power to withdraw membership from any Member violating this Rule or who in their opinion shall be guilty of unseemly conduct.

(i) The General Committee may at their discretion curtail the hours of opening of the Clubrooms, and limit access thereto.

### **14. Alteration to Constitution**

This Constitution of the Jed-Forest Rugby Football Club, and any decisions taken by a General Meeting of the Club may only be altered or added to by a two-thirds majority at a General Meeting, provided 14 days' notice of such motion has been given to the Members by advertisement on Social Media and/or displayed in a prominent place in the club premises. Any such motion must be proposed and seconded in writing by at least two Members of the Club and be in the hands of the Hon. Secretary at least 21 days before the General Meeting at which it is to be considered.