ChatGPT Cheat Sheet

BUILT ESPECIALLY FOR
⬡ CHATGPT

ROLES

This is a crucial aspect if you want the most out of ChatGPT, always assign it to a role

- Adventurous Travel Guide
- Innovative Product Designer
- Knowledgeable Historian
- Skilled Chef de Cuisine
- Versatile Language Translator
- Supportive Life Coach
- Resourceful Project Coordinator
- Empathetic Counselor
- Creative Content Writer
- Skillful UX/UI Designer
- Expert Financial Advisor
- Tech-savvy Digital Marketer
- Insightful Market Researcher
- Strategic Business Analyst
- Experienced Wedding Planner
- Agile Agile Product Owner
- Professional Photographer
- Intuitive User Support Specialist
- Dynamic Event Organizer
- Strategic Supply Chain Manager
- Skilled Interior Designer
- Versatile Musician
- Knowledgeable Nutritionist
- Supportive Career Coach
- Resourceful Business Dev Manager
- Empathetic Therapist
- Creative Video Editor
- Analytical Data Scientist
- Innovative Product Manager
- Insightful Market Analyst
- Strategic HR Consultant
- Agile Agile Coach
- Professional Illustrator
- Intuitive UX Researcher
- Expert Legal Advisor
- Tech-savvy SEO Specialist
- Versatile Project Engineer
- Dynamic Social Media Manager

THE MAGIC PROMPT

The key to crafting the MAGIC PROMPT is simply by asking and creating an AI that can mimic the behavior of a specific professional or expert, this can greatly enhance its usefulness in providing tailored and specialized answers. By modeling the AI's responses after a professional, it can offer insights, advice, and information in a manner consistent with the expertise of that profession. This approach allows the AI to understand and address the specific needs and concerns of users, providing more accurate and relevant responses.

EXAMPLE #1
Act as a Professional Marketing Consultant...

EXAMPLE #2
You are a Professional Marketing Consultant...

EXAMPLE #3
You will be my Professional Marketing Consultant

STEPS TO BUILD YOURS

1. **Set the context:** Start by specifying the role you want ChatGPT to play. This helps set the expectations and provides a frame of reference for the generated responses.
2. **State the requirements:** Clearly state what you need from ChatGPT, such as a recommendation, solution, or answer. This helps narrow down the focus of the conversation.
3. **Define the task:** Describe the specific task or action that ChatGPT should perform. This provides clarity on the desired outcome.
4. **Provide details:** Specify any additional details or considerations that should be taken into account during the task.
5. **Mention restrictions:** Clearly state any limitations or restrictions that should be followed. This helps avoid generating responses that are not suitable or desired.
6. **Specify the desired format:** Indicate the format or structure in which you would like the final result to be presented. This ensures the generated output aligns with your expectations.
7. **Provide examples:** Include examples to give ChatGPT a reference point and help it understand the type of response you are looking for. This can improve the quality and relevance of the generated answers.

Remember, assigning ChatGPT a specific **role** and providing **clear instructions** through a well-constructed prompt increases the likelihood of obtaining **accurate and useful responses.**

Vocabulary	Description
Act as	The role/character: e.g: professional seo copywriter
Tones	How to speak: friendly, professional, funny...
Clarity	Be clear about what you want
Spefiy	Specify your needs without unecessary additions
Details	Give organized details to cover all the prospects
Examples	Examples are important to get exactly what you want
Format	Try to show the format of the result you wish
Avoid	Always set which things it should avoid
Reality	Be realistic about what'll get, ai read your mind
Size	Set the size and number of words of the text you want
Score	Ask it to score its answer & give something that is a 10/10

ChatBots	Image	Video	SEO Writing	Code Writing
ChatGPT	SeaArt	InVideo	Copymatic	Replit AI
Poe	MidJourney	Fliki	Copy AI	CodeSquire
Claude	Stable Diffusion	Runway	HyperWrite	CodeWhisperer

TONES

- Friendly
- Thrilling
- Exciting
- Adventurous
- Innovative
- Cutting-edge
- Trendsetting
- Revolutionary
- Pioneering
- Trailblazing
- Industrious
- Progressive
- Established
- Stable
- Consistent

WRITING STYLES

- Professional
- Informative
- Educational
- Fact-based
- Testimonial
- Comparative
- Benefit-focused
- Solution-oriented
- Storytelling
- Humorous
- Emotional
- Inviting
- Commanding
- Casual
- Conversational

FORMATS

- Table
- List
- Summary
- Plain text
- JSON
- HTML
- CSV
- XML
- Markdown
- Image
- Audio
- Video
- Bullet Points
- Spreadsheet
- Long Article

BONUS TIPS

- Define clear objectives.
- Assigning a role is very important to get the most out of chatgpt.
- Try to set restrictions and what to avoid always.
- Give as many details as you can but always try to keep them organized.
- Examples are a good way to give chatgpt an idea on how his answer should be.
- Plugins & Addons add more features, use that to your advantage.

CHATGPT CHECKLIST

- ○ Understand ChatGPT Capabilities.
- ○ Research Top Usefull Prompts.
- ○ Analyze Available Cheat Sheets.
- ○ Research Top Plugins and Add-ons.
- ○ Understand the Basic Guidelines to use ChatGPT.
- ○ Analyze and Build your Own Prompt Structure.
- ○ Set Clear Steps to Build a Prompt.
- ○ Experiment with Different Structures and Prompts.
- ○ Research Available Result Formats.
- ○ Understand how to Set Restrictions.
- ○ Use GPT ChatBots Teams by assigning each to a role and giving one's result to the other one.
- ○ Evaluate, Analyse & Provide Feedback on the Answers Generated by ChatGPT

WHAT'S NEXT?

- ● Use your knowledge to your advantage
- ● Complete your tasks with ease
- ● Offer your knowledge/Expertise as a service online
- ● Don't stop learning, keep it up

CHROME AI EXTENSIONS

- ● AnyPicker
- ● Calendly
- ● Otter.ai
- ● Scalenut
- ● QuillBot
- ● ChatGPT
- ● AISEO
- ● Voila AI
- ● Compose AI
- ● Tactiq
- ● SwiftRead
- ● Grammarly
- ● Perplexity AI
- ● Jasper AI

RESTRICTIONS

Language: Use {TYPE} language.
Tone:
Maintain a {TYPE} tone.
Sentence Length: e.g: Prefer concise sentences.
Style: Adopt a {TYPE} style.
Sources:
e.g: Rely on reputable websites for information.
Names: Replace specific names with a variable placeholder like {Var: Name}.
Output format:
e.g: Provide the response in plain text format.

USEFULL PLUGINS

- Wolfram
- ScholarAI
- Zapier
- Data Interpreter
- Synthesia
- Noteable
- Webpilot
- ChatWithGit
- Avian
- Show Me Diagrams
- World Bank Data
- Telescope Labs
- AskYourPDF
- Quick Recal
- AI Tool Hunt