



ZION'S UNITED CHURCH OF CHRIST OF TABORTON

741 Taborton Road
Sand Lake, New York 12153
518-674-1039

RENTAL CONTRACT FOR FELLOWSHIP HALL/PAVILION FOR

NON MEMBERS OF ZION'S UNITED CHURCH OF CHRIST OF TABORTON

This is a rental agreement between Zion's United Church of Christ of Taborton (Renter) and Rentee:

Name of Applicant/Organization: _____

Address: _____

Phone No. of Primary Contact Person: _____

Date(s) Requested: _____

Purpose of Rental: _____

Time of Event: _____ Amount of time needed for event (set-up): _____

Approximate Number of People Attending: _____

Insurance Carrier: _____

RENTAL FEES:

Deposit: \$100.00 (Returnable upon final inspection by a church representative.)

Fellowship Hall:	0-3 Hours	\$200.00	Pavilion:	0-3 Hours	\$100.00
	4 Hours plus	\$250.00		4 Hours plus	\$200.00

Rental fees for weekly or monthly scheduled events will be at the discretion of the Rental Committee or Zion' UCC Board.

For the use of the Fellowship Hall/Pavilion for the purpose of a funeral a donation would be appreciated.

Rental payment is due at the time of reserving the Fellowship Hall/Pavilion. Please make check payable to: Zion's UCC of Taborton

TERMS OF AGREEMENT:

1. Appliances (*coffeemaker, refrigerator, stove, etc.*) dishes, tables and chairs may be used. The use of the dishwasher or any new equipment (*Convection Oven, Commercial Mixer, Industrial Boiling Pot*) is **not** allowed. Only an active member from Zion's UCC who has been trained on how to operate any of the new equipment are permitted to use the equipment.
2. Rentee must provide supplies and food. (*Paper plates, napkins, cups, coffee, milk, sugar, etc.*)
3. Clean up must be done by rentee. All appliances, dishes, tables, chairs, counters, etc. must be cleaned and returned as found.
4. Accumulated trash must be disposed of properly. Bagged, taken outside and placed in trash bin.
5. Decorations or displays must be removed and disposed of properly. **Use of tape, thumb tacks, or nails on the walls are not allowed in the Fellowship Hall.**
6. All tables and chairs must be rearranged in original order.

7. Rentee assumes full responsibility for the condition of all facilities and equipment used and will be held responsible and liable for any damages incurred.
8. If use is for a children's or teenage group event, a responsible adult with necessary assistance shall be appointed to supervise the event and maintain order.
9. Alcoholic beverages are not permitted on church property.
10. Smoking is not permitted inside Fellowship/Pavilion or within 25 feet of any door. Clean up of outside buildings shall include clean-up of all cigar/cigarette butts, packaging, or other litter.
11. Insurance Certificate is required. Rentee must provide proof of liability insurance five (5) days prior to the event. *An example of proof of liability insurance is an ACORD 25 Form.* To request an ACORD 25 form or a form comparable to this form, contact your insurance provider to obtain a certificate of insurance (COI).
12. Original, signed copy of this agreement must be on file prior to requested date.
13. With all terms met and upon final inspection by a church representative, deposit will be returned to rentee.

**If you should have any questions or concerns, please contact
Candy Lee Budeshiem at (518) 674-5152 or Hal Hoffman at (518) 674-2746.**

Signatures:

Moderator for Zion's United Church of Christ

Date

Rentee

Date

(For use by Zion's UCC representative)

Rental payment is due at the time of reserving the Fellowship Hall/Pavilion.

<i>Total Of All Fees For This Rental Contract</i>					
Rental Contract	Rental Of	Hours To Rent	Rental Fee Received	Date Received	Check No.
Fellowship Hall					
Pavilion					
0-3 Hours					
4 Hours plus					

Upon final inspection by a church representative, deposit will be returned to rentee within seven (7) days from event date.

Name: _____ Date Deposit Returned: _____

Address: _____

Revised: 01/01/2025