

Caledonia Gymmies

2022 Annual General Meeting

Monday May 29, 2023. 8-9 pm.

Gymmies Upper Tot Lot

If you are interested in running for a position on the Executive (see job descriptions attached) & you are a member in good standing, please complete the nomination form below and submit it to the nominations committee, Club Director Lisa Martin in writing by Thursday May 25/23, 9pm with the signature of proposed and seconded. Each nominee must indicate acceptance in writing prior to the commencement of elections. Nominations from the floor at the annual meeting will not be accepted.

Nominees must attend the agm on May 29/23.

Nomination Form

Drop off this completed form to Gymmies office or scan the completed form and email to gymmies@rogers.com no later than Thursday May 25/23 9pm.

I, _____ wish to nominate _____ to run for the office of _____ on the Caledonia Gymmies Executive.

Signature of Nominator

Signature of Seconder

I _____ accept the nomination for the position of _____. Signature _____

Date: _____

Caledonia Gymmies Executive Member Descriptions

GENERAL DUTIES FOR ALL MEMBERS-

- attend meetings as requested
- read reports for meetings and obtain clarification as needed
- prepare to discuss & vote on issues as needed at meetings
- abide by club constitution, policy handbook, by-laws (a.k.a procedure manual), other club documents and policies of Gymnastics Ontario (GO)
- sign and abide by the oath of confidentiality agreement
- respect the guidelines of meeting and opinions, decisions of executive committee
- support position of club in community

PRESIDENT- Two Year Term+

- call and chair executive meetings and annual meeting
- support other executive members, program directors, club director and coaches
- assist with executive agenda
- help maintain communication between club and membership
- provide explanations and verification of club policies and procedures as needed
- attend club special events if available

PAST PRESIDENT OR DIRECTOR- 1 Year Term

- support other executive members, program directors, club director and coaches
- help maintain communication between club & membership
- provide explanations and verification of club policies and procedures as needed
- liaison with members seeking information on club issues
- Assist with Special Events including parade & athlete socials

VICE PRESIDENT- 1 Year Term

- work closely with club president on all issues
- oversee facility maintenance including parking lot, heating or air conditioning, safety checks
- liaison with members seeking information on club issues
- convene meetings in absence of president
- oversee maintenance including fire regulations, equipment

SECRETARY/REGISTRAR- 1 year Term

- take minutes at Executive and annual meetings
- type, sign minutes to executive members
- keep a master copy of signed minutes in binder, brought to all Exec meetings
- handle requested correspondence received as required
- consult with club director on athlete registrations

TREASURER- 1 Year Term

- review quarterly financial statements as presented
- follow up on collection of NSF fees or fee offenders in consultation with office manager & club director

CALEDONIA GYMMIES 2022-23 Nominations (as of 05/15/23)

The following members will allow their names to be put forth by the nominating committee for the following positions:

President	Vice President	Treasurer	Secretary/Registrar	Director	Appointed: Recreation Director	Appointed: Club Director
Leslie Kent		Kristie Howatt	Natalie Martin		Ty Martin	Lisa Martin