

## **Loss or Damage of Civil Documents During Conflict**

Due to displacement, individuals often lose or damage civil documents (national ID, international passports, birth/marriage/death certificates). The loss of such documents does not entail the loss of rights linked to them (such as citizenship, etc.). However, it is necessary to restore such documents as soon as possible. A reissued document has the same legal force as an original one.

In case of a birth certificate loss, an individual should apply to any civil registration authority in the Government Controlled Areas (GCA) to obtain a duplicate or submit it online through the Diia portal. A person can submit an application through Diia (cost - 51 kop.). An application can be submitted by the person himself, a child (with a passport available), or legal representatives (parents, guardians, custodians, guardianship, etc.). The system will generate an application after answering questions (data about the child and parents, etc.). A duplicate document can be obtained at the nearest civil registration authority or through Ukrposhta within 3 working days.

The application is filled out manually when applying to the civil registration authority in person. The cost and duration of obtaining a duplicate are the same as online (51 kop. and 3 working days).

The procedure, cost, and duration of obtaining duplicates of death, marriage, or divorce certificates are similar to obtaining birth certificates. The simplest way to submit such documents online is through Diia, TSNAP, or civil registration authorities. Since a duplicate of the death certificate can only be obtained by relatives, attaching or presenting a document confirming the family relationship (such as a marriage certificate) is necessary. When receiving a duplicate of the marriage certificate, you can attach its copy in Diia, fill in the data about the spouses, etc.

Application for the national ID (or book-shaped Ukrainian passport) or international passport, meaning the documents confirming identity and citizenship, can be carried out only in the presence of such person (except for persons who are immobile due to a long-term health disorder, confirmed by a medical opinion). Only an ID card can be obtained if a book-shaped passport is lost. The service cost depends on the chosen timeline for ID card issuance (standard period - 20 business days - 504 UAH, 10 business days - 874 UAH).

To restore a passport, you can contact any (regardless of place of registration):

- Subdivision of the State Migration Service;
- TSNAP;
- State Enterprise "Document".

To restore a national ID card, the following documents are required:

- application-form;
- application for the loss of the passport/extract from the Unified Register of Pre-trial Investigations (in case of passport theft);
- receipt for the payment of the administrative fee;
- tax ID;
- place of residence certificate (if available);

- for persons whose identity has not been identified due to the procedure - a court decision on identity establishment.

Additionally, the following documents should be provided in several cases:

- in case of marriage - marriage or divorce certificate;
- if a person has children and if he/she wants their information to be included in the chip - birth certificates of children;
- change of name, surname, or patronymic - a document confirming this change.
- for internally displaced persons (IDP) – IDP certificate.

In case of loss/theft of a passport issued by a territorial department of the State Migration Service, the Ministry of Internal Affairs, which ceased its activities or temporarily does not exercise its powers, the applicant additionally submits all available documents, including documents containing a photo of the person that enables the identification of such person (for example, an international passport for travel abroad, a driver's license).